



## Kingsburg Joint Union High School District

1900 18<sup>th</sup> Ave ☎ Kingsburg, CA 93631 ☎ (559) 897-7721 ☎ FAX (559) 897-7759  
Don Shoemaker, Superintendent

Dear Parent/Guardian,

In order to allow parents the opportunity to participate in student achievement, we invite parents to be a part of one or both of the following committees. Meetings will be held four (4) times a year with the first meetings to be held in September. The responsibilities for each committee are listed below. **If you have any questions about the committees or are interested in being a member, please contact Cindy Schreiner, Director of Student Services, at 897-7721.**

### **English Learner Advisory Committee (ELAC)/District English Learner Advisory Committee (DELAC)**

#### **Responsibilities:**

The ELAC/DELAC shall be responsible for advising the governing board, principal and staff on programs and services for English learners and the School Site Council on the development of the Single Plan for Student Achievement (SPSA).

The ELAC/DELAC shall assist the school and district with the following:

- Development or revision of a district master plan of education programs and services for English learners, taking into consideration the Single School Plan for Student Achievement.
- Conducting a district-wide needs assessment on a school-by-school basis.
- Establishment of district programs, goals, and objectives for programs and services for English learners  
Development of a plan to ensure compliance with any applicable teacher and instructional aide requirements.
- Administration of the annual language census (e.g., procedures and forms).
- Review and commentary on the district's reclassification procedures.
- Review and commentary on the written notifications required to be sent to parents and guardians.
- Development of ways to make parents aware of the importance of regular school attendance.

#### **Composition Requirements:**

Parents of English learners comprise at least the same percentage of the ELAC/DELAC membership as English learners constitute the school's total student population. Other members of the ELAC/DELAC can be parents/guardians, school staff, and /or community members as long as the minimum percentage requirement for EL parents is maintained.

***ELAC/DELAC First Meeting: October 2, 2017, 6:00 pm KHS Board Room***

### **District Advisory Council (DAC):**

#### **Responsibilities:**

- Required to certify the LEA's Consolidated Application for specified categorical funds.
- Required to review the LCAP and provide input.
- Review data and help conduct a needs assessment for the district.
- Help develop parent involvement in school.

#### **Composition Requirements:**

This council shall include broad representation of the parent population served by this district and schools including socio-economic and ethnic groups represented in the district or school attendance area.

***DAC First Meeting: September 25, 2017, 6:00 pm KHS Board Room***