

AGENDA
KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
 Board Room 1900 18th Avenue 4:00 p.m.
 Kingsburg, CA 93631
 August 15, 2022

1. **CALL TO ORDER** _____

2. **SALUTE TO THE FLAG**

3. **ROLL CALL AND ESTABLISHMENT OF A QUORUM**

Member's Present	_____	_____
	_____	_____
	_____	_____

Members Absent	_____	_____
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4. **OTHERS PRESENT** _____

5. **APPROVAL OF AGENDA**

Motion _____	Second _____	Vote _____
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PUBLIC COMMENT

Public Comment
 For regular meetings, the public is provided an opportunity to address not only any item on the agenda but any item within the subject matter jurisdiction of the Kingsburg Joint Union High School District. **Disclaimer:** The opinions expressed in public comments are the authors own and do not necessarily reflect the official policies or position of the Kingsburg Joint Union High School District

Members of the public who wish to provide public comment during observed COVID-19 social distancing guidance may email the district at PublicComment@Kingsburghigh.com by 4:00 p.m. the Friday before the meeting date, which generally lands on Monday. Please note you are not compelled to provide a name and can comment anonymously. The comments will be read out loud during the public comment portion of the meeting in the order in which they were received. If in attendance, social distancing will be required. Public comments are limited to three minutes or 450 written words per speaker. Twenty (20) minutes per issue will be allowed.

Board of Education is prohibited by law from taking action on matters discussed that are not on the agenda and no adverse conclusions should be drawn if the Board does not respond to public comments made at this time. Concerns will be referred to the Superintendent's office for review and response.

Board Room Accessibility: The Kingsburg Joint Union High School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability related modification or accommodation, including auxiliary aids or services to participate in the public meeting, please contact the Administrative Assistant to the Superintendent at 897-7721 at least 48 hours before the scheduled Board of Trustees meeting so that we may make every reasonable effort to accommodate you [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132.)]

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From _____ to _____

13. ACTION REPORTED OUT OF CLOSED SESSION, IF ANY

14. ITEMS FOR NEXT AGENDA

None

15. ADJOURNMENT _____

(Time)

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
Minutes of the Regular Meeting of the Board of Trustees

PLACE AND DATE

Board Room, Kingsburg High School, 1900 18th Avenue, Kingsburg, California, July 18, 2022.

CALL TO ORDER

The meeting was called to order at 4:00 p.m. by Mr. Rick Jackson, President.

MEMBERS PRESENT

- Mr. Rick Jackson, President
- Mr. Brent Lunde, Member
- Mr. Steve Nagle, Member
- Mr. Johnnie Thomsen, Member

MEMBERS ABSENT

- Mr. Mike Serpa, Clerk

OTHERS PRESENT

- Mr. Don Shoemaker, Superintendent
- Dr. Ryan Phelan, Principal
- Ms. Shari Jensen, Superintendent Administrative Assistant

Other staff members, students, and citizens – list on file in the district office.

APPROVAL OF AGENDA (M001-2223)

Mr. Nagle moved to approve the agenda as presented.

Mr. Thomsen seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: *Absent*

Mr. Jackson: Aye

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

REGULAR MEETING – JUNE 20, 2022 (M002-2223)

Mr. Thomsen moved to approve the minutes of the Regular meeting of June 20, 2022 as presented in 7.1 of the supporting documents.

Mr. Nagle seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: *Absent*

Mr. Jackson: Aye

SUPERINTENDENT REPORT

- OASIS bathroom remodel at Kingsburg Alternative Education Center is almost complete.
- Kingsburg Independent Study (at the Kingsburg Alternative Education Center) new flooring is complete.
- Bond Refinancing is complete, and a press release has been issued stating that district property owners will save over 2.1 million in property taxes over the next several years.
- The pre-application process has closed for bidding on the upcoming flatwork project.
- Governor's budget has been finalized with COLA jumping to 12.84%.
- Theater has been substantially cleaned with stage flooring refinished thanks to Juan Casarez, Art Campos and Gilbert Montalvo. Looks great!
- Gym floor refinishing is beginning today.
- New hire is on board and a tremendous asset to the staff, Elsa Varga – Network Analyst/Aeries/Calpads.

PRINCIPAL REPORT

- The week of August 8th, staff will be gearing up for the new school year.
- The Kingsburg App is now done and accessible at Google, Apple and Android app stores. We encourage all to download and test for feedback. The app will launch close to the start of school year.
- Hearing "thank you" from the community on the KJUHSD bond refinancing project and saving local taxpayers money.

BOARD ACTION

BILLS PAID JUNE 2022 (M003-2223)

Mr. Nagle moved to approve the bills paid for June 2022 as presented in 9.1 of the supporting documents.

Mr. Lunde seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: *Absent*

Mr. Jackson: Aye

INTERDISTRICT TRANSFERS

9.2 Moved to Closed Session

ELECTION OF CERTIFICATED STAFF 2022-2023 (M004-2223)

Mr. Thomsen moved to approve the Election of Certificated Staff for 2022-2023 as presented in 9.3 of the supporting document.

Mr. Lunde seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: *Absent*

Mr. Jackson: Aye

ELECTION OF CLASSIFIED STAFF FOR 2022-2023 (M005-2223)

Mr. Nagle moved to approve the Election of Classified Staff for 2022-2023 as presented in 9.4 of the supporting document.

Mr. Lunde seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: *Aye*

Mr. Nagle: *Aye*

Mr. Lunde: *Aye*

Mr. Serpa: *Absent*

Mr. Jackson: *Aye*

KINGSBURG HIGH SCHOOL MASTER SCHEDULE 2022-2023 (M006-2223)

Mr. Nagle moved to approve the the Kingsburg High School Master Schedule for the 2022-2023 school year as presented in 9.5 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: *Aye*

Mr. Nagle: *Aye*

Mr. Lunde: *Aye*

Mr. Serpa: *Absent*

Mr. Jackson: *Aye*

KINGSBURG ALTERNATIVE EDUCATION CENTER MASTER SCHEDULE 2022-2023 (M007-2223)

Mr. Thomsen moved to approve the Kingsburg Alternative Education Center Master Schedule for the 2022-2023 school year as presented in 9.6 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: *Aye*

Mr. Nagle: *Aye*

Mr. Lunde: *Aye*

Mr. Serpa: *Absent*

Mr. Jackson: *Aye*

RESOLUTIONS TEACHERS UNDER LOCAL ASSIGNMENT OPTIONS (M008-2223)

Mr. Nagle moved to approve resolutions for teachers teaching with Local Assignment Options under Ed Code 44263 and 80005(b) as presented in 9.7 of the supporting documents.

Mr. Thomsen seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: *Aye*

Mr. Nagle: *Aye*

Mr. Lunde: *Aye*

Mr. Serpa: *Absent*

Mr. Jackson: *Aye*

PROPOSAL VALLEY FENCE CO. – SOCCER FIELD (M009-2223)

Mr. Thomsen moved to approve, with \$9,000.00 increased adjustment in price, the proposal from Valley Fence Co. for the soccer field project in the amount of \$27,549.00, (Adjusted \$36,549.00 with additional installation of privacy slats), as presented in 9.8 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: *Aye*

Mr. Nagle: *Aye*

Mr. Lunde: *Aye*

Mr. Serpa: *Absent*

Mr. Jackson: *Aye*

PROPOSAL AMPARAN FLOORING KAEC/OASIS (M010-2223)

Mr. Thomsen moved to approve the proposal from Amparan Flooring for the Kingsburg Alternative Education Center flooring project at OASIS in the amount of \$15,325.20 as presented in 9.9 of the supporting document.

Mr. Lunde seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: *Absent*

Mr. Jackson: Aye

MANDATED BOARD POLICY- 2ND READING POLICY PACKETS MARCH, JUNE, SEPTEMBER 2021 (M011-2223)

Mr. Jackson moved to approve the mandated board policy- second reading of policy packets for March, June and September 2021 with the exception to updates to the following policies: Employee Security BP and AR 4158/4258/4358; Search Seizure BP 5145.12; Hate Motivated Behavior BP 5145.9, as presented in 9.10 of the supporting documents.

Mr. Nagle seconded the motion.

The motion carried: 3 ayes; 1 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: No

Mr. Serpa: *Absent*

Mr. Jackson: Aye

SUMMARY SUPERINTENDENT EMPLOYMENT AGREEMENT KEY FINANCIAL TERMS & SALARY SCHEDULE- POSITIVE EVALUATION (M012-2223)

Mr. Lund moved to approve the Summary of Superintendent Employment Agreement Key Financial Terms and Salary Schedule after the Board's positive evaluation of Mr. Don Shoemaker, Superintendent, and contract for the Kingsburg Joint Union High School District from July 1, 2022 to June 30, 2025 as presented in 9.11 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: *Absent*

Mr. Jackson: Aye

RESIGNATION MATH TEACHER - CLEMENTE MORENO (M013-2223)

Mr. Nagle moved to approve the resignation of Math Teacher, Clemente Moreno, as of June 30, 2022 from the Kingsburg Joint Union High School District as presented in 9.12 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: *Absent*

Mr. Jackson: Aye

OVERNIGHT TRIP KINGSBURG FFA CHAPTER OFFICER RETREAT - CAMBRIA (M014-2223)

Mr. Thomsen moved to approve the Overnight Trip for the Kingsburg FFA Chapter Officer Retreat in Cambria, California on August 2, 2022 – August 4, 2022 for team building, leadership development and planning activities for the 2022-2023 FFA calendar as presented in 9.13 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 3 ayes; 1 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: No

Mr. Serpa: *Absent*

Mr. Jackson: Aye

OVERNIGHT TRIP THE NATIONAL FFA CONVENTION (M015-2223)

Mr. Nagle moved to approve the Overnight Trip for the National FFA Convention in San Francisco California, Indianapolis Indiana and Louisville Kentucky on October 23, 2022 – October 30, 2022 as presented in 9.14 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 3 ayes; 1 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: No

Mr. Serpa: *Absent*

Mr. Jackson: Aye

REQUEST NOMINATIONS TO FRESNO COUNTY CSDO (DISMISSED LACK OF MOTION)

Request for Nominations to Fresno County Committee on School District Organization

DISCUSSION

None

WRITTEN INFORMATION**STUDENT BODY FUNDS REPORT**

The Board noted the ASB Fund Reports for June 2022 as presented in 11.1 of the supporting documents.

SUSPENSION REPORT – JUNE 2022

The Board noted the suspension report for Kingsburg High School and Oasis High School for June 2022 as presented in 11.2 of the supporting document.

CLOSED SESSION**INTERDISTRICT TRANSFERS (M016-2223)**

9.2

ADDITIONAL SPRING COACHES 2022-2023 (M017-2223)

12.1

EMPLOYMENT CATHERINE ORTIZ KHS REGISTRAR (M018-2223)

12.2

The Board met in closed session from 4:55 p.m. to 5:56 p.m.

ITEMS REPORTED OUT OF CLOSED SESSION**INTERDISTRICT TRANSFERS (M016-2223)**

Mr. Thomsen moved to approve or deny the Interdistrict Transfers as designated by the Superintendent as presented in 9.2 of the supporting document.

Mr. Lunde seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: *Absent*

Mr. Jackson: Aye

ADDITIONAL SPRING COACHES/SOFTBALL 2022-2023 (M017-2223)

Mr. Thomsen moved to approve the additional Spring Coaches/Softball for the 2022-2023 school year as presented in 12.1 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: *Absent*

Mr. Jackson: Aye

EMPLOYMENT CATHERINE ORTIZ - KHS REGISTRAR (M018-2223)

Mr. Nagle moved to approve the employment is Catherine Ortiz as Kingsburg High School Registrar for the Kingsburg Joint Union High School District starting August 4, 2022 as presented in 12.2 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: *Absent*

Mr. Jackson: Aye

ADJOURNMENT (M019-2223)

Mr. Nagle moved to adjourn the meeting at 0:00 p.m.

Mr. Thomsen seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: *Absent*

Mr. Jackson: Aye

Minutes of the regular meeting of July 18, 2022 are approved except for the following omissions, deletions or changes:

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

Minutes of the regular meeting of July 18, 2022 are approved by action of the board.

Mr. Rick Jackson
President of the Board

Mr. Mike Serpa
Clerk of the Board

6. HEARING SESSION

- 6.1 Kingsburg California School Employee Association Chapter 226
Proposal for 2022-23 Negotiations - Public Notice**

- 6.2 KJUHSD Proposal for Contract Negotiations with Kingsburg California
Employee Association Chapter 226 July 1, 2022 – June 30, 2023
Public Notice**

COPY

Kingsburg California School Employees Association Chapter 226

Proposal for 2022-23 Negotiations

Public Notice August 4, 2022

In accordance with the Collective Bargaining Agreement between the Kingsburg Joint Union High School District (District) and the California School Employees Association (CSEA), CSEA hereby notifies District of its intent to enter negotiations the provisions in Articles IV, VI, XVII, XVIII.

CSEA proposes to open and negotiate possible revisions, but not limited to:

- Article IV: Salary
- Article VI: Holidays
- Article XVII Conclusiveness of Agreement
- Article XVIII Term

Kingsburg Joint Union High School District and California School Employees Association agree to reopen these articles during the 2022-23 school year for negotiations to the Collective Bargaining Agreement (CBA). If articles are agreed upon they will be voted and ratified by the California School Employees Association and approved by the school board.

Sincerely,



Robin Lund
Co-President



Kingsburg Joint Union High School District

1900 18th Ave Kingsburg, CA 93631 (559) 897-7721 FAX (559) 419-6404

Don Shoemaker – Superintendent

Board of Trustees: **Rick Jackson ♦ Brent Lunde ♦ Steve Nagle ♦ Mike Serpa ♦ Johnie Thomsen**

KJUHSD Proposal for Contract Negotiations with

Kingsburg California School Employees Association Chapter 226

July 1, 2022 – June 30, 2023

COPY

The Kingsburg Joint Union High School District is committed to maintaining competitive total compensation for all employees while maintaining a solid fiscal standing. The district is further committed to open communications and accountability to the public for effective use of available resources.

The district wishes to open discussion on items listed below in the Collective Bargaining Agreement between the two parties for July 1, 2022 through June 30, 2023.

- Article IV Salaries
- Article VI: Holidays
- Article XVII: Conclusiveness of Agreement
- Article XVIII: Term

The District also acknowledges the entire contract is open for negotiations and is willing to entertain discussions in all areas. Articles agreed upon will be subject to ratification and vote by CSEA and approved by the Board of Trustee.

ISSUE: Presentation of Accounts Payable for the month of July 2022.

ACTION: Presentation of Accounts Payable for the month of July 2022.

RECOMMENDATION: Recommend approval.

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 07/01/2022 thru 07/31/2022
Regular Meeting August 15, 2022

- Resources--(Re)
- 09000: Supplemental & Concentration
- 11000: Lottery
- 14000: EPA
- 30100: Title I
- 31820: Comprehensive Support and Improvement
- 32120: ESSER II
- 33100: Special Education
- 33110: Special Education: IDEA
- 35500: Carl Perkins Grant
- 40350: Title II
- 41270: ESSA: Title IV
- 63000: Lottery
- 63870: Career Technical Education (VROP)
- 63880: Strong Workforce Program
- 65000: Special Education
- 65460: Special Education (Mental Health)
- 70100: Ag Incentive Grant
- 74250: Expanded Learning Opportunities Grant
- 74260: Expanded Learning Opp Grant (PARA)
- 81500: Ongoing Major Maintenance

0100-General Fund

Vendor	Warrant #	Reference	Description	Fu---Re---Y-Gl---Fr---Ob-----Si--Dp	Amount
1253-AMAZON.COM LLC	512467096	LB-220000	SUPPLIES-AIDES	0100-00000-0-1110-1000-430000-001-0000	43.08
		LB-220000	SUPPLIES-AIDES	0100-63000-0-1110-1000-430000-001-0000	44.08
		LB-220000	SUPPLIES-AIDES	0100-63000-0-1110-1000-430000-001-0000	83.75
Warrant Total:					170.91
	512468411	PO-230013	SUPPLIES-DIST	0100-00000-0-0000-7300-430000-000-0000	127.84
		PO-230010	SUPPLIES-TECH DEPT	0100-00000-0-1110-2420-430000-000-0302	781.54
Warrant Total:					909.38
Vendor Total:					1,080.29
583-AT&T	512467098	LB-220005	PHONES/INTERNET-OASIS	0100-00000-0-3200-8100-590004-002-0000	42.00
		LB-220005	PHONES/INTERNET-OASIS	0100-00000-0-3200-8100-590004-002-0000	42.00
		LB-220005	PHONES/INTERNET-OASIS	0100-00000-0-3200-8100-590004-002-0000	42.00
		LB-220005	PHONES/INTERNET-I.S.	0100-00000-0-3300-8100-590004-002-0000	21.00
		LB-220005	PHONES/INTERNET-I.S.	0100-00000-0-3300-8100-590004-002-0000	21.00
		LB-220005	PHONES/INTERNET-I.S.	0100-00000-0-3300-8100-590004-002-0000	21.00
		LB-220005	PHONES/INTERNET-KHS	0100-00000-0-1110-1000-590008-001-0000	22.43
		LB-220005	PHONES/INTERNET-KHS	0100-00000-0-1110-1000-590008-001-0000	22.43
		LB-220005	PHONES/INTERNET-KHS	0100-00000-0-1110-1000-590008-001-0000	279.86
		LB-220005	PHONES/INTERNET-KHS	0100-00000-0-1110-1000-590008-001-0000	108.43
		LB-220005	PHONES/INTERNET-KHS	0100-00000-0-1110-1000-590008-001-0000	1,622.84
LB-220005	PHONES/INTERNET-KHS	0100-00000-0-1110-1000-590008-001-0000	61.21		
Warrant Total:					2,306.20
Vendor Total:					2,306.20

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 07/01/2022 thru 07/31/2022
Regular Meeting August 15, 2022

Vendor	Warrant #	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Dp	Amount		
61-AUTOMATED OFFICE SYSTEMS	512467099	LB-220006	COPIER MAINT-AG	0100-35500-0-3800-1000-560007-001-0000	3.71		
		LB-220006	COPIER MAINT-AG	0100-70100-0-3800-1000-560007-001-0000	3.72		
		LB-220006	COPIER MAINT-I.S.	0100-00000-0-3300-8100-560007-002-0000	59.77		
Warrant Total:					67.20		
Vendor Total:					67.20		
501-BUSINESS CARD	512467100	LB-220007	SUPPLIES-DO	0100-00000-0-0000-7300-430000-000-0000	29.00		
		LB-220019	PROFESSIONAL DEVELOPMENT	0100-40350-0-1110-1000-430000-000-0000	131.53		
		LB-220012	PARENT APPRECIATION/AWARDS	0100-09000-0-1110-1000-430000-002-0301	135.78		
		LB-220012	PARENT APPRECIATION/AWARDS	0100-09000-0-1110-1000-430000-002-0301	41.84		
		LB-220012	PARENT APPRECIATION/AWARDS	0100-09000-0-1110-1000-430000-002-0301	14.98		
		PO-230002	SUPPLY-TECHNOLOGY	0100-63000-0-1110-1000-430000-001-3015	25.00		
		LB-220014	STAFF BREAKFAST MEETING	0100-00000-0-0000-7300-430000-000-0000	1,150.00		
		LB-220014	STAFF BREAKFAST MEETING	0100-00000-0-0000-7300-430000-000-0000	92.63		
		LB-220020	PROFESSIONAL DEVELOPMENT	0100-40350-0-1110-1000-430000-000-0000	217.68		
		LB-220015	PROPANE	0100-00000-0-0000-8200-430010-000-0000	154.75		
		LB-220008	NY TIMES	0100-63000-0-1110-1000-430020-001-1143	4.00		
		CM-230001	REFUND	0100-09000-0-1110-1000-520000-000-0304	(656.00)		
		LB-220011	CATA CONF-LODGING	0100-35500-0-3800-1000-520000-001-0000	896.36		
		LB-220011	CATA CONF-LODGING	0100-35500-0-3800-1000-520000-001-0000	896.36		
		LB-220011	CATA CONF-LODGING	0100-70100-0-3800-1000-520000-001-0000	896.36		
		LB-220011	CATA CONF-LODGING	0100-70100-0-3800-1000-520000-001-0000	896.36		
		LB-220013	CAASFEP CONF-LODGING	0100-40350-0-1110-1000-520000-001-0000	223.34		
		LB-220010	CANVA PRO	0100-09000-0-1110-1000-580000-000-0301	40.91		
		LB-220021	MASTER SCHEDULE	0100-00000-0-0000-7150-580000-000-0000	162.25		
		LB-220016	POSTAGE	0100-00000-0-1110-1000-590010-001-0000	16.10		
		LB-220018	POSTAGE	0100-00000-0-1110-1000-590010-001-0000	5.80		
		Warrant Total:					5,375.03
		Vendor Total:					5,375.03
2453-CALIFORNIA DEPARTMENT OF TAX	512467103	LB-220023	DIESEL FUEL TAX	0100-00000-0-1110-3600-430009-001-0000	94.00		
		LB-220022	USE TAX	0100-00000-0-0000-0000-958000-000-0000	760.13		
Warrant Total:					854.13		
Vendor Total:					854.13		
123-CASBO CENTRAL SECTION	512468413	PO-230021	ORGANIZATIONAL SUBSCRIPTION	0100-00000-0-0000-7300-530000-000-9931	1,750.00		
Warrant Total:					1,750.00		
Vendor Total:					1,750.00		
130-CDW GOVERNMENT INC.	512467106	LB-220026	SUPPLY-SPANISH	0100-63000-0-1110-1000-430000-001-1145	102.74		
Warrant Total:					102.74		
Vendor Total:					102.74		

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
Issue Date: 07/01/2022 thru 07/31/2022
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Vendor	Warrant #	Reference	Description	Fu---Re---Y-Gl---Fn---Ob-----Si--Dp	Amount
2438-CINTAS CORPORATION	512467108	LB-220043	UNIFORM SERVICE	0100-81500-0-0000-8100-430023-000-0000	82.81
		LB-220043	UNIFORM SERVICE	0100-81500-0-0000-8100-430023-000-0000	82.81
		LB-220043	UNIFORM SERVICE	0100-81500-0-0000-8100-430023-000-0000	82.81
		LB-220043	UNIFORM SERVICE	0100-81500-0-0000-8100-430023-000-0000	82.81
		LB-220043	UNIFORM SERVICE	0100-81500-0-0000-8100-430023-000-0000	82.81
		LB-220043	UNIFORM SERVICE	0100-81500-0-0000-8100-430023-000-0000	82.81
		LB-220043	UNIFORM SERVICE	0100-81500-0-0000-8100-430023-000-0000	82.81
		LB-220043	UNIFORM SERVICE	0100-81500-0-0000-8100-430023-000-0000	82.81
		LB-220043	UNIFORM SERVICE	0100-81500-0-0000-8100-430023-000-0000	82.81
		LB-220044	JANITORIAL SERVICE	0100-00000-0-0000-8200-550004-000-0000	271.32
		LB-220044	JANITORIAL SERVICE	0100-00000-0-0000-8200-550004-000-0000	271.32
		LB-220044	JANITORIAL SERVICE	0100-00000-0-0000-8200-550004-000-0000	271.32
		LB-220044	JANITORIAL SERVICE	0100-00000-0-0000-8200-550004-000-0000	271.32
		LB-220044	JANITORIAL SERVICE	0100-00000-0-0000-8200-550004-000-0000	277.26
		LB-220044	JANITORIAL SERVICE	0100-00000-0-0000-8200-550004-000-0000	277.26
		LB-220044	JANITORIAL SERVICE	0100-00000-0-0000-8200-550004-000-0000	259.76
		LB-220044	JANITORIAL SERVICE	0100-00000-0-0000-8200-550004-000-0000	271.32
				Vendor Total:	3,187.49
149-CITY OF KINGSBURG	512467109	LB-220031	POLICE SERVICES	0100-00000-0-1135-4200-580029-000-0202	481.28
		LB-220031	POLICE SERVICES	0100-00000-0-1135-4200-580029-000-0202	579.36
		LB-220031	POLICE SERVICES	0100-00000-0-1135-4200-580029-000-0202	812.32
				Warrant Total:	1,872.96
				Vendor Total:	1,872.96
166-COMPREHENSIVE YOUTH SERVICES	512467111	LB-220033	STUDENT SERVICES	0100-09000-0-1110-1000-580000-001-0203	9,051.84
		LB-220033	STUDENT SERVICES	0100-09000-0-1110-1000-580000-001-0203	8,620.80
		LB-220033	STUDENT SERVICES	0100-09000-0-1110-1000-580000-001-0203	9,913.92
		LB-220033	STUDENT SERVICES	0100-09000-0-1110-1000-580000-001-0203	9,051.84
		LB-220033	STUDENT SERVICES	0100-09000-0-1110-1000-580000-001-0203	9,482.88
		LB-220033	STUDENT SERVICES	0100-09000-0-1110-1000-580000-001-0203	8,995.27
				Warrant Total:	55,116.55
				Vendor Total:	55,116.55
1231-CUMMINS INC.	512467112	LB-220034	VEHICLE SUPPLY	0100-00000-0-1110-3600-430024-001-0000	384.69
				Warrant Total:	384.69
				Vendor Total:	384.69

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
ACCOUNTS PAYABLE BOARD REPORT
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Vendor	Warrant #	Reference	Description	Fu---Re---Y-Gl---Fn---Ob-----Si--Dp	Amount
2587-DBA: AGEDNET.COM	512468415	PO-230014	AG ED CURRICULUM	0100-35500-0-3800-1000-430000-001-0000	232.50
		PO-230014	AG ED CURRICULUM	0100-70100-0-3800-1000-430000-001-0000	232.50
					Warrant Total: 465.00
					Vendor Total: 465.00
2459-DBA: AG-SAN	512468414	PO-230053	SUPPLIES-GROUNDS	0100-81500-0-0000-8100-430010-000-0000	9,710.12
					Warrant Total: 9,710.12
					Vendor Total: 9,710.12
2436-DBA: COMMERCIAL LIGHTING	512469154	LB-220056	SUPPLIES-MAINT	0100-81500-0-0000-8100-430018-000-0000	628.10
					Warrant Total: 628.10
					Vendor Total: 628.10
1594-DBA: FLIX PRODUCTIONS	512467113	LB-220037	GRADUATION-SOUND	0100-00000-0-1110-1000-430000-001-3200	2,225.00
					Warrant Total: 2,225.00
					Vendor Total: 2,225.00
2419-DBA: FRONTLINE EDUCATION	512468416	PO-230027	EMPLOYEE ABSENCE	0100-14000-0-1110-1000-580000-001-3100	2,978.41
					Warrant Total: 2,978.41
					Vendor Total: 2,978.41
2683-DBA: KCAPS	512469155	LB-220059	KCAPS-KHS	0100-74250-0-1110-1000-580000-000-0023	481.72
		LB-220059	KCAPS-KHS	0100-74250-0-1110-1000-580000-000-0023	572.53
		LB-220060	KCAPS-TRAVER	0100-74250-0-1110-1000-580000-000-0032	541.19
		LB-220060	KCAPS-TRAVER	0100-74250-0-1110-1000-580000-000-0032	1,867.47
					Warrant Total: 3,462.91
					Vendor Total: 3,462.91
2381-DBA: KINGS RIVER PARTY RENTAL	512467114	LB-220039	CHAIR RENTAL	0100-00000-0-1110-1000-560000-001-3200	460.00
					Warrant Total: 460.00
					Vendor Total: 460.00
1305-DBA: NAPA AUTO PARTS	512467115	LB-220040	SUPPLIES-MAINT	0100-81500-0-0000-8100-430018-000-9960	342.42
					Warrant Total: 342.42
					Vendor Total: 342.42
2742-DBA: NEWTON SYSTEMS INTL. LLC	512466408	LB-220030	GOPHER CONTROL	0100-00000-0-0000-8100-550006-001-0000	5,525.00
					Warrant Total: 5,525.00
					Vendor Total: 5,525.00

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Vendor	Warrant #	Reference	Description	Fu---Re---Y-Gl---Fn---Ob---Si---Dp	Amount
2618-DBA: NICK'S CUSTOM GOLF CARS	512469156	PO-230061	SUPPLIES/REPAIR	0100-00000-0-1110-3600-430024-001-0000	1,052.16
		PO-230061	SUPPLIES/REPAIR	0100-00000-0-1110-3600-430024-001-0000	119.00
		PO-230061	SUPPLIES/REPAIR	0100-00000-0-1110-3600-430024-001-0000	33.65
		PO-230061	SUPPLIES/REPAIR	0100-00000-0-1110-3600-560022-001-0000	3,585.28
Warrant Total:					4,790.09
Vendor Total:					4,790.09
2551-DBA: SCHOOL DATEBOOKS	512468417	PO-230039	SUPPLIES-AVID	0100-30100-0-1110-1000-430000-001-1700	317.77
		Warrant Total:			
Vendor Total:					317.77
1715-DBA: U.S. BANK EQUIPMENT	512467117	LB-220051	COPIER LEASE	0100-00000-0-1110-1000-560008-001-0000	4,426.77
		LB-220051	COPIER LEASE	0100-00000-0-3200-8100-560008-002-0000	264.18
		LB-220051	COPIER LEASE	0100-00000-0-1110-1000-560008-001-0000	200.90
Warrant Total:					4,891.85
Vendor Total:					4,891.85
2503-DOCUMENT TRACKING SERVICES LLC	512468418	PO-230023	DOCUMENT TRACKING	0100-09000-0-1110-1000-580000-000-0301	1,245.00
		Warrant Total:			
Vendor Total:					1,245.00
1454-DONOVAN, BRIAN	512467118	LB-220002	CATA SUMMER CONF	0100-70100-0-3800-1000-520000-001-0000	158.12
		LB-220002	CATA SUMMER CONF	0100-35500-0-3800-1000-520000-001-0000	2.86
Warrant Total:					160.98
Vendor Total:					160.98
1077-E. G. BABCOCK CO.	512467119	LB-220035	SUPPLIES-MAINT	0100-81500-0-0000-8100-430018-000-0000	39.17
		LB-220035	SUPPLIES-MAINT	0100-81500-0-0000-8100-430018-000-0000	199.84
Warrant Total:					239.01
Vendor Total:					239.01
2041-ENFINITY CENTRALVAL7 KJUUSD	512469157	LB-220057	SOLAR	0100-11000-0-0000-8200-550001-000-0005	21,340.91
		Warrant Total:			
Vendor Total:					21,340.91
1261-ENNS, MIKE	512467120	LB-220036	COMPUTER SERVICE	0100-09000-0-1110-2420-580000-000-0302	2,790.00
		Warrant Total:			
Vendor Total:					2,790.00
2689-KINGS COUNTY AIR INC.	512469158	LB-220058	REPAIRS/HVAC	0100-81500-0-0000-8100-560019-000-0000	370.00
		Warrant Total:			
Vendor Total:					370.00

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1850-LAWRENCE TRACTOR COMPANY INC.	512469159	LB-220061	SUPPLIES-MAINT	0100-81500-0-0000-8100-430018-000-0000	183.69
		LB-220061	SUPPLIES-MAINT	0100-81500-0-0000-8100-430018-000-0000	377.02
Warrant Total:					560.71
Vendor Total:					560.71
2255-MID VALLEY DISPOSAL LLC	512469160	LB-220062	WASTE	0100-81500-0-0000-8100-550008-000-0000	297.50
		LB-220062	WASTE	0100-81500-0-0000-8100-550008-000-0000	844.50
Warrant Total:					1,142.00
Vendor Total:					1,142.00
547-NELSON'S ACE HARDWARE	512467122	LB-220042	SUPPLIES-SCIENCE	0100-63000-0-1110-1000-430000-001-1167	160.42
		LB-220041	SUPPLIES-MAINT	0100-81500-0-0000-8100-430018-000-0030	279.44
Warrant Total:					439.86
Vendor Total:					439.86
2138-QUADIENT LEASING USA INC.	512468420	PO-230035	POSTAGE METER RENTAL	0100-00000-0-0000-7300-590002-000-0000	125.39
Warrant Total:					125.39
Vendor Total:					125.39
1728-RAY MORGAN COMPANY INC.	512467124	LB-220046	COPIER MAINT	0100-00000-0-1110-1000-560008-001-0000	226.31
Warrant Total:					226.31
Vendor Total:					226.31
1476-SCHOOL SAVERS CORPORATION	512467125	LB-220047	SUPPLIES-MATH	0100-63000-0-1110-1000-430000-001-1152	609.61
Warrant Total:					609.61
Vendor Total:					609.61
724-SISC III	512467126	PV-230001	BC-RETIREE*	0100-00000-0-0000-7110-340200-000-0000	1,853.30
		PV-230001	BOARD	0100-00000-0-0000-7110-340200-000-0000	7,305.50
		PV-230001	LC-RETIREE	0100-00000-0-0000-3130-370200-000-0000	1,675.80
		PV-230001	JH-RETIREE	0100-00000-0-0000-8200-370200-000-0000	1,818.80
		PV-230001	RS-RETIREE*	0100-00000-0-0000-8200-370200-000-0000	2,229.80
		PV-230001	BS-RETIREE*	0100-00000-0-0000-7110-370200-000-0000	2,201.80
		PV-230001	STAFF	0100-00010-0-0000-0000-951400-000-0000	153,997.65
Warrant Total:					171,082.65
Vendor Total:					171,082.65
774-THE GAS COMPANY	512467128	LB-220049	NATURAL GAS	0100-00000-0-0000-8200-550003-000-0000	356.98
Warrant Total:					356.98
Vendor Total:					356.98

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Vendor	Warrant #	Reference	Description	Fu---Re----Y-Gl---Fn---Ob----Si--Dp	Amount
2297-VALERO MARKETING & SUPPLY COMP	512467129	LB-220052	FUEL	0100-00000-0-1110-3600-430009-001-9956	2,070.98
				Warrant Total:	2,070.98
				Vendor Total:	2,070.98
2151-VERIZON WIRELESS	512469162	LB-220065	CELL PHONES-ADMIN	0100-00000-0-0000-7300-590006-000-0000	492.16
		LB-220065	HOT SPOTS-OHS	0100-09000-0-1110-1000-590008-002-0302	4,029.06
		LB-220065	HOT SPOTS-KHS	0100-09000-0-1110-1000-590008-001-0302	3,977.20
				Warrant Total:	8,498.42
				Vendor Total:	8,498.42
2580-ZOOM VIDEO COMMUNICATIONS INC.	512469163	LB-220054	CLOUD RECORDING	0100-32120-0-1110-1000-580000-000-0000	40.00
				Warrant Total:	40.00
				Vendor Total:	40.00
Fund Total:					319,192.76

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
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Vendor	Warrant #	Reference	Description	Fu---Re----Y-Gl---Fn---Ob----Si--Dp	Amount
1300-Cafeteria Fund					
501-BUSINESS CARD	512467101	LB-220017	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	47.76
					Warrant Total: 47.76
					Vendor Total: 47.76
2669-EMS LINQ INC.	512468419	PO-230047	FOOD SERVICE-TITAN SOFTWARE	1300-53100-0-0000-3700-580000-000-0000	1,380.20
					Warrant Total: 1,380.20
					Vendor Total: 1,380.20
2163-PRODUCERS DAIRY FOODS INC.	512467123	LB-220045	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	79.34
		LB-220045	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	267.68
		LB-220045	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	190.34
		LB-220045	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	268.69
		LB-220045	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	152.67
		LB-220045	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	360.85
					Warrant Total: 1,319.57
					Vendor Total: 1,319.57
755-SYSCO CENTRAL CALIFORNIA INC.	512467127	LB-220048	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	369.90
		LB-220048	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	40.90
		LB-220048	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	1,401.99
		LB-220048	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	1,065.00
					Warrant Total: 2,877.79
	512469161	LB-220055	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	776.30
					Warrant Total: 776.30
					Vendor Total: 3,654.09
Fund Total:					6,401.62

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
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Vendor	Warrant #	Reference	Description	Fu---Re---Y-Gl---Fn---Ob-----Si--Dp	Amount
2500-Capital Facilities Fund					
1253-AMAZON.COM LLC	512467097	LB-220001	NON CAP FURNITURE	2500-90510-0-0000-8500-440001-001-0000	249.55
				Warrant Total:	249.55
	512468412	PO-230009	SUPPLIES-TECH/RM 90	2500-90510-0-0000-8500-430000-001-0000	13.58
				Warrant Total:	13.58
				Vendor Total:	263.13
2299-AMPARAN FLOORING INC.	512469153	PO-230001	CAFETERIA STORAGE	2500-90510-0-0000-8500-620000-001-0000	6,894.55
				Warrant Total:	6,894.55
				Vendor Total:	6,894.55
501-BUSINESS CARD	512467102	LB-220009	LEGAL AD	2500-90510-0-0000-8500-580000-000-0000	1,085.28
				Warrant Total:	1,085.28
				Vendor Total:	1,085.28
2244-CARENDER, ROGER RAY	512467104	LB-220024	CONSULTING-MAY	2500-90510-0-0000-8500-580000-000-0000	1,000.00
		LB-220024	CONSULTING-JUNE	2500-90510-0-0000-8500-580000-000-0000	1,000.00
				Warrant Total:	2,000.00
				Vendor Total:	2,000.00
121-CAROLINA BIOLOGICAL SUPPLY CO.	512467105	LB-220025	NON CAP FURNITURE	2500-90510-0-0000-8500-440001-001-0000	1,678.76
				Warrant Total:	1,678.76
				Vendor Total:	1,678.76
139-CERTIFIED SPECIALIST INC.	512467107	LB-220027	SIX MONTH INSPECTION	2500-90510-0-0000-8500-580028-000-0000	579.00
		LB-220028	ASBESTOS SAMPLING	2500-90510-0-0000-8500-580028-001-0000	334.50
				Warrant Total:	913.50
				Vendor Total:	913.50
156-CLAY ELEMENTARY SCHOOL	512467110	LB-220032	DEV FEE-12150 S. MacDonough	2500-90510-0-0000-0000-868100-000-0000	16,673.60
				Warrant Total:	16,673.60
				Vendor Total:	16,673.60
2443-DBA: SEQUOIA CONSTRUCTION COMP	512466409	PO-230006	BLDG. IMPROVEMENT	2500-90510-0-0000-8500-620000-001-0000	13,842.00
				Warrant Total:	13,842.00
				Vendor Total:	13,842.00
2454-DBA: THE TAYLOR GROUP ARCH.	512467116	LB-220050	OHS-PORTABLE/MODULAR	2500-90510-0-0000-8500-620002-002-3101	810.00
				Warrant Total:	810.00
				Vendor Total:	810.00
338-GRAYBAR ELECTRIC COMPANY INC.	512467121	LB-220038	NON CAP EQUIP.	2500-90510-0-0000-8500-440000-000-0000	1,769.03
		LB-220038	NON CAP EQUIP.	2500-90510-0-0000-8500-440000-000-0000	2,265.10
				Warrant Total:	4,034.13
				Vendor Total:	4,034.13
Fund Total:					48,194.95

ISSUE: Presentation of Interdistrict Attendance Permits for the 2022-2023 school year.

FROM **GRADE**

Dinuba

Martinez, Celeste 10

Fresno

Lopez, Daniel Aiden 10

Reedley

Quevedo, Isaiah 11

Selma

Chavez, Janelle 12

Jimenez, Ulysses 10

Overacker, Alford 9

Shepherd, Mackenzie 10

Rodriguez, Rodrigo 10

Venegas, Salmay 11

Villasenor, Mariano 11

OUT **GRADE**

Selma

Madrigal, Ray 9

Martinez Lizarraga, Adamaris 11

ACTION: Accept or reject Interdistrict permits as presented.

RECOMMENDATION: Accept or reject Interdistrict Permits as recommended by the Superintendent.

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

ISSUE:

Presented to the Board is the following proposal for the temporary compensation increase for substitute teachers during the pandemic. The district continues to encounter shortages in attracting needed substitute teachers. The following adjustment to the substitute rates is recommended as a temporary increase effective July 1, 2022 through June 30, 2023:

Substitute Teachers:

Daily Rate of Pay: \$175.00 (Full Day) \$88.00 (Half Day)
Long Term 20 + Days: \$185.00 (Full Day) \$93.00 (Half Day)

ACTION:

Approve or deny the temporary compensation increase for substitute teachers for the 2022-2023 school year.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

ISSUE:

Presented to the Board is the resignation of Special Education Teacher Nicole Comstock as of July 12, 2022 from the Kingsburg Joint Union High School District.

ACTION:

Approve or deny the resignation of Nicole Comstock as a Special Education Teacher for Kingsburg Joint Union High School District.

RECOMMENDATION:

Recommend approval with best wishes

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

Nicole Comstock
2642 Sandell Ave
Kingsburg, Ca. 93631

July 12, 2022

Kingsburg Joint Union High School District
Attn: Dr. Ryan Phelan
1900 18th Ave
Kingsburg, Ca. 93631

Re: LETTER OF RESIGNATION

Dr. Ryan Phelan:

Please accept this as formal notice of my resignation from the position of RSP Teacher at Kingsburg Joint Union High School, effective immediately. After careful consideration, I have decided to resign to pursue a new career opportunity with the Fresno County Office of Education. Working for Kingsburg High School has been a wonderful experience that has afforded me many valuable opportunities to learn and grow. I am very grateful to have been part of this organization.

Sincerely,

Nicole Comstock

ISSUE: Presented to the Board is the resignation of RSP Aide, Anisa Estrada, as of July 30, 2022 from the Kingsburg Joint Union High School District.

ACTION: Approve or deny the resignation of RSP Aide, Anisa Estrada from the Kingsburg Joint Union High School District.

RECOMMENDATION: Recommend approval with best wishes

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

July 30, 2022

To whom it may concern,

I am writing this letter to formally resign from my position of RSP Aide at Kingsburg High School effective immediately.

It has been a pleasure working at Kingsburg High School for the last three years. I have enjoyed working with all the staff and students and have gained some lasting friendships. Thank you for giving me the opportunity to work at just an amazing school district, but I have been given the opportunity to be a site director for an after school program at Cottonwood Creek Elementary.

Thank you again for the opportunity and the learning experience I have gained from working at Kingsburg High School.

Sincerely,

A handwritten signature in black ink, appearing to read 'Anisa Estrada', with a long horizontal flourish extending to the right.

Anisa Estrada

ISSUE: Presented to the Board is the Agreement to Provide Food Service Between Kingsburg Elementary Charter School District and Kingsburg Joint Union High School District for the 2022-2023 school year.

ACTION: Approve or deny the Food Service Agreement for the 2022-2023 school year.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

COPY

**AGREEMENT TO PROVIDE FOOD SERVICE
BETWEEN KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT (KECSD)
AND KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT (KJUHSD)**

2022-2023

This agreement is for the purpose of providing breakfasts which meet the School Breakfast Program (SBP) meal requirements for Kingsburg Joint Union High School District (KJUHSD) from Kingsburg Elementary Charter School District (KECSD).

1. KECSD will vend breakfasts which meet the School Breakfast Program (SBP) meal pattern requirements. These meals will follow the same pattern as the meals prepared for KECSD. The menu pattern provided will be Enhanced Food Based Menus Planning (EFBMP) with the Offer versus Serve requirements for breakfasts as established by the United States Department of Agriculture (USDA).
2. KECSD will maintain all necessary records on the nutritional components and quantities of the breakfasts provided to KJUHSD and make said records available for inspection by State and Federal authorities upon request.
3. KECSD will provide the necessary eating utensils, straws, and napkins in sufficient quantity for the number of meals ordered.
4. KECSD will prepare breakfasts at Lincoln Elementary. This preparation site will maintain the appropriate state and local health certifications for the facility.
5. The number of breakfasts prepared by KECSD will be a minimum of fifty (50) each day unless an increase is agreed upon by both parties. The number of breakfasts shall not be lower than fifty (50) breakfasts per serving day.
6. KJUHSD will notify KECSD via email at kleboeuf@kesd.org of the requested quantity change of breakfasts needed no later than 9:00 a.m. two weeks prior to the end of the month. KECSD will confirm receipt of the order. KJUHSD will be required to accept and pay for the number of breakfasts ordered but not served. Special scheduling of breakfast serving times and/or an unusual increase or decrease in the number of meals required would require two (2) week advance notice. Sack breakfasts for field trips and other special event foods may be arranged with an agreed pricing/timeline schedule.
7. KECSD can provide services to KJUHSD for a per meal charge of \$2.84. The breakfast will include up to 1 entrée and fruit (fresh or dry). Offer versus Serve will be maintained and tracked for all meal components by KJUHSD.
8. KECSD will vend assorted fruit five (5) days per week to meet the required fruit and vegetable requirement. KJUHSD will be responsible for managing the Offer versus Serve distribution and meeting all of the USDA meal requirements or reimbursement for the week.

9. KJUHSD will provide all of the equipment and personnel necessary to transport the breakfasts to KJUHSD including vehicle driver and temperature-controlled food boxes. KJUHSD will provide all personnel necessary to pick up, store, serve, clean up and supervise the consumption of the breakfasts. KJUHSD is responsible for all point of service meal counts and completion of all documents required by the School Breakfast Program (SBP), including making claim for reimbursements.
10. KECSD will be responsible for the condition or care of said meals until KJUHSD picks up the food. KJUHSD will be responsible for maintaining the proper temperature of the breakfast components until they are consumed.
11. KJUHSD shall clean and return the following weekday any and all property owned by KECSD.
12. No later than one (1) week prior to the end of each month KECSD will provide KJUHSD a monthly menu covering the breakfasts to be served for the following month.
13. KECSD will submit to KJUHSD itemized invoices for the breakfasts provided. The invoices will be for the full cost of the breakfast plus any additional items ordered, including but not limited to: snack items, additional utensils, supplies, catering, etc.
14. All applications and eligibility requirements will be handled at the site by KJUHSD, and are subject to audit.
15. KECSD will provide KJUHSD with sack breakfasts which meet the School Breakfast Program (SBP) meal requirements for field trips when requested at least two (2) weeks in advance. The cost per breakfast will remain the same as for the regular breakfasts.
16. Gifts or exchanges of commodities are not permitted. Until it is consumed by the student, the food prepared remains the property of the state and federal governments.
17. KECSD will comply with all applicable Federal, State, and Local statutes and regulations with regard to the preparation and consumption of breakfasts which meet the School Breakfast Program (SBP) meal requirements, including, but not limited to all applicable regulations relating to the overt identification of needy pupils, the nutritional content of breakfasts and agreement will be open to inspection by proper Federal, State, and Local authorities in accordance with applicable statutes and regulations.

TERM

This agreement shall become effective on the 15th day of August, 2022 and shall terminate on the 30th day of June, 2023. The Agreement shall automatically renew for subsequent one-year periods unless either party gives the other written notice by the 1st of March, 2023.

Kingsburg Elementary Charter School District

Wesley Sever, Ed.D. Superintendent

Date

Kingsburg Joint Union High School District

Don Shomaker, Superintendent

Date

ISSUE:

Presented to the Board is the California College Guidance Initiative Data Sharing and Service Agreement between The Foundation for California Community Colleges and Kingsburg Joint Union High School District.

ACTION:

Approve or deny the California Guidance Initiative Data Sharing and Service Agreement.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____



DATA SHARING AND SERVICES AGREEMENT

Between

THE FOUNDATION FOR CALIFORNIA COMMUNITY COLLEGES

On behalf of:

The California College Guidance Initiative

And

KINGSBURG JOINT UNION HIGH DISTRICT

Agreement No. 00006060

This Data Sharing and Services Agreement (“Agreement”) is entered into by and between the Foundation for California Community Colleges, a nonprofit 501(c)(3) organization (“Foundation”), on behalf of the California College Guidance Initiative (“CCGI”), and the **KINGSBURG JOINT UNION HIGH DISTRICT** (“District”), to set forth the roles and responsibilities of the Parties related to District’s uploading of its students Education Records to www.CaliforniaColleges.edu or hereinafter (“CaliforniaColleges Website”) and Foundation’s provision of account support services on the CaliforniaColleges Website.

I. RECITALS

WHEREAS, Foundation is the official nonprofit organization supporting the California Community College Chancellor's Office and the California Community Colleges Board of Governors and its mission to benefit, support and enhance the California Community College system;

WHEREAS, CCGI is operated by the Foundation on behalf of the State of California, in order to ensure the awareness and utilization of online planning tools in K-12 districts and systematic baseline guidance and support for 6th-12th grade students as they plan, prepare and finance college;

WHEREAS, CCGI’s tools and services constitute the K-12 student, family and educator facing tools for college planning and transition under California’s Cradle to Career Data System;

WHEREAS, CCGI is the State of California’s official provider of technical assistance regarding a-g course alignment to the Course Management Portal and to provide a one stop platform for college planning;

WHEREAS, CCGI is authorized and funded by the state to provide these services to all K-12 districts serving 6th-12th grade students, free of charge;

WHEREAS, CCGI transmits student transcript data across institutions to help inform admissions, enrollment, placement, guidance and financial aid at institutions of higher education;

WHEREAS, the Family Educational Rights and Privacy Act (“FERPA”), 34 CFR §99.31(a)(1)(i)(B) and the California Education Code, §49076 (a)(2)(G), allow District to disclose student data to Foundation, without parental consent, in order to provide services to District that District otherwise could have provided with its own employees; and

WHEREAS, the purpose of this Agreement is to set forth the roles and responsibilities of the Parties related to District’s uploading of Education Records to the CaliforniaColleges Website and Foundation’s provision of technical assistance and account support services on the CaliforniaColleges Website.

THEREFORE, the Parties desire and agree to enter into this Agreement in furtherance of the purpose stated below.

II. DEFINITIONS

The following capitalized terms when used in this Agreement shall have the meanings ascribed to them respectively, in this Definitions section, unless such term is otherwise expressly defined in this Agreement.

“Agreement” shall have the meaning set forth in the preamble above and includes all exhibits (see below), schedules and other attachments hereto, as each may be amended in a writing signed by both Parties from time to time.

- Exhibit A: List of Authorized Third Parties**
- Exhibit B: Data Privacy and Security Addendum**
- Exhibit C: Data File Technical Specifications**

“Authorized Third Party” shall mean an entity, identified by District on the **Notice of Authorized Third Parties**, attached to this Agreement as **Exhibit A**, and hereby incorporated by reference, authorized by District to utilize the Services (as defined below) in accordance with this Agreement.

“Business Day” shall mean a Monday, Tuesday, Wednesday, Thursday, or Friday, but excluding (i) any day on which national banks having banking offices in either Sacramento or Los Angeles, California are authorized by law to remain closed and (ii) those days, not to exceed eleven (11) in any calendar year, which Foundation and/or District treats as a holidays but would otherwise be Business Days.

“Confidential Information” shall mean any and all information, data, Software (as defined below), know-how and intellectual property of a confidential or proprietary nature, including but not limited to, information, data, Software, know-how and intellectual property relating to (a) technical, scientific, developmental, marketing, manufacturing, sales, operating, performance and cost matters, (b) processes, (c) designs and (d) techniques, in any and all forms in which the foregoing may appear including, but not limited to, all record-bearing media containing or disclosing any of the foregoing. Confidential Information shall include, but not be limited to, all information, data, Software, know-how, and intellectual property that is (a) marked as “confidential” or “proprietary” at the time it is provided by or on behalf of the Party providing it, (b) expressly stated by or on behalf of the Party providing it to the Party receiving it at the time of disclosure to be considered confidential or proprietary, or (c) would under the circumstances be recognized by someone generally experienced in business affairs to be confidential or proprietary.

“CaliforniaColleges Website” shall mean the Internet website located at www.CaliforniaColleges.edu. The Foundation is responsible for directly contracting and compensating a third-party technology vendor

("Vendor") for the continued operation and maintenance of www.CaliforniaColleges.edu under a separate agreement. Information describing the current Vendor can be found in the **Data Privacy and Security Addendum**, attached to this Agreement as **Exhibit B**, and herein incorporated by reference. This definition shall also include any successor website thereto including any such site established on some other form of interactive digital or electronic communications offered over or via any alternative or successor broad band or narrow band network or method of broadcast including wireless, intranets, extranets, and interactive television or cable.

"Data Breach" shall mean actual evidence of the loss or unauthorized access to, or unauthorized use of Student Data (as defined below) uploaded to the CaliforniaColleges Website.

"Education Record" shall have the meaning as set forth in 34 CFR §99.3 or under applicable state law. Education Records are those records that directly relate to a student and are maintained by an education agency or institution or by a party acting for the agency or institution. The term Education Record shall not include records that are otherwise excluded under 34 CFR §99.3 or applicable state laws.

"Effective Date" shall have the meaning set forth in Section III.A of this Agreement.

"Eligible Student" shall mean a student who has reached 18 years of age or is attending an institution of postsecondary education.

"Misuse" shall have the meaning as set forth in Section IX.A of this Agreement.

"Party" or "Parties" shall mean either Foundation, on behalf of CCGI, or District, or both.

"Student Data" shall mean any information (a) contained in a student's Education Record maintained by or for the District and provided to the CaliforniaColleges Website by an employee or agent of the District; or (b) acquired directly from a student or parent or legal guardian of the student through the use of the CaliforniaColleges Website, as assigned to the student or parent or legal guardian by District. Student Data includes Personally Identifiable Information (defined below). Student Data does not include information created by a student, including, but not limited to, essays, research reports, portfolios, creative writing, music or other audio files, photographs, and account information that enables ongoing ownership of that information.

"Services" means the services and levels of support offered by Foundation and accepted by District, as described in Section V.D of this Agreement.

"Software" shall mean, at a minimum, the computer programs, in machine-readable object code and source code, created by Vendor, pursuant to its separate agreement with the Foundation, in order to develop, operate and maintain the CaliforniaColleges Website.

"Personally Identifiable Information" or "PII" shall have the meaning specified in FERPA regulations, 34 CFR §99.3.

"System User" shall mean any student or parent whose Student Data are disclosed to the CaliforniaColleges Website by the District or by a student (or parent) who is assigned to use the CaliforniaColleges Website by the District.

Any other capitalized terms used in this Agreement that are not defined in this Section or in any exhibit, schedule or other attachment that is expressly incorporated into this Agreement, shall have the meaning given to them in this Agreement.

III. TERM AND TERMINATION

A. Term. This Agreement will be deemed to be effective as of the date the Agreement is fully executed by all signatories to the Agreement (“Effective Date”) and will continue until terminated by either party pursuant to Section III(B),(C), or (E). No fees will be assessed under this Agreement while CCGI continues to be the provider of operational tools for the State of California.

B. Termination for Convenience. The Parties shall have the right to terminate this Agreement for any reason or no reason, without penalty, at any time by providing the other with written notice of termination in accordance with Section X of this Agreement at least thirty (30) calendar days in advance of the Termination Date.

C. Termination for Cause. Either party shall have the right to terminate the Agreement immediately upon written notice to the other Party upon the occurrence of a material breach of this Agreement, including a material breach with respect to the any representations and warranties which remain uncured for more than sixty (60) days after the non-breaching Party provides notice of such material breach to the other Party.

D. Handling of Data Following Termination of Agreement

1. **Deletion of Data.** Education Records provided under the Agreement shall be destroyed by Foundation and Vendor upon termination of this agreement or within thirty (30) days from the date on which District requests destruction of the data or determines that such student data are no longer needed for the purposes of this Agreement. In order to commence the procedure for requesting destruction of Education Records, District shall provide written notice to the Foundation as specified in Section X, requesting destruction of the data. Upon receipt of District’s written notice, the Foundation and Vendor agree to use reasonable commercial efforts to certify within thirty days (30) after the Termination Date that Education Records are no longer retained or accessible to the Foundation and Vendor.

2. **Requests for Return of Data to District.** In lieu of destruction of Education Records, as provided in Sec. III.D.1, the District may request return of the data. In the event of such a request, the District shall provide thirty days (30) advance written notice to the address listed in Section X of this Agreement to the Foundation. Upon request and notice by District in accordance with this Section III.D.2, Foundation shall provide assistance with the migration and conversion of historical data in a flat file or other format reasonably requested by District and reasonably acceptable to Foundation. District shall be responsible for all costs and expenses associated with such requests including but not limited to costs for migration and data conversion and shall otherwise cooperate with Foundation to transfer such data to the District.

3. **Retention of Student Data by the System User after Termination.** The Parties acknowledge and agree that the requirements provided in Section III.D.1 shall not apply to Student Data if the student or the student's parent supplied such Student Data to CaliforniaColleges Website and elects

upon termination of the Agreement to continue to maintain a personal account with Foundation: (1) for the purpose of storing their individual data; (2) in the event the student or parent elects to retain their data in the CCGI Program for purposes of continuing to obtain the benefits of participation in the CCGI Program; or (3) if the student or parent elects to continue to obtain the service offerings from any other Authorized Third Party with which the supplying System User has elected to share their Student Data through the CCGI Program for the educational purposes set forth under the Agreement.

- E. Termination for Funding Contingency:** It is mutually understood and agreed that if the Foundation does not receive sufficient funding from the State of California to provide the Services described in this Agreement, Foundation may without penalty, terminate this Agreement by providing District with written notice of termination in accordance with Section X of this Agreement at least fifteen (15) calendar days in advance of the Termination Date.

IV. DISTRICT RESPONSIBILITIES

A. Data Sharing

1. District shall comply with all applicable federal and state laws regarding privacy and security of Education Records and Student Data, including but not limited to those identified and discussed in **Exhibit B**.
2. District shall upload course catalog files at least once a year to enable the use of academic planning tools by a student planning coursework at a District high school.
3. District agrees to verify accuracy of courses entered by District into the University of California (“UC”) Course Management Portal at the UC Office of the President.
4. District agrees to upload Education Records, in accordance with the **Data File Technical Specifications**, attached as **Exhibit C** to this Agreement, and hereby incorporated by reference.

B. Implementation

1. District shall provide Foundation with a list of all approved Authorized Third Parties on **Exhibit A**, who should be included in this agreement; including but not limited to any non-profit organizations or higher education partners that provide student support services, youth development and college planning or preparation services under a separate service and data-sharing agreement with the District.
2. District shall make staff, appropriate technology resources, and space available for ongoing professional development and user support.
3. District agrees to collaborate with Foundation staff to provide both individual user experience and technical feedback in order to improve implementation for all System Users.
4. District agrees to identify a Point of Contact (POC) to (1) assist the Foundation during implementation phase including providing any necessary support to Vendor; and (2) navigate or immediately report any issues regarding availability of the CaliforniaColleges Website.

V. FOUNDATION RESPONSIBILITIES

A. Data Ownership. Foundation acknowledges and agrees that Education Records provided by the District continue to be the property of and under the control of the District.

B. Compliance with Laws. Foundation shall comply with all applicable federal and state laws regarding privacy and security of Education Records and Student Data, including but not limited to those identified and discussed in **Exhibit B**.

C. Technical and Service Level Support. The CaliforniaColleges Website is operated and maintained by Vendor. All service level support for the CaliforniaColleges Website is provided directly by Vendor. Districts should reach out to Contact Us in order to facilitate communication with Vendor regarding technical issues with CaliforniaColleges Website.

D. Scope of Services. “Services” means the enhanced services and levels of support offered by Foundation under this Agreement or on the CaliforniaColleges Website that are only possible when students’ transcript data is uploaded to their accounts.

1. Foundation shall provide the necessary support for the integration of Education Records and Student Data into individual student accounts on the CaliforniaColleges Website. Foundation agrees to cooperate with representatives from the District to ensure the data is properly uploaded in CCGI's file format and in accordance with the requirements and instructions as more fully set forth and incorporated herein as **Exhibit C** to this Agreement.

2. Education Records and Student Data will be maintained and processed by CCGI on behalf of the District in a manner that meets the standards of the California Community Colleges, California State University (“CSU”), California Student Aid Commission, and University of California systems for verified transcript data.

3. Foundation will provide an audit report of District’s a-g course listings in the UC Course Management Portal database to identify discrepancies. Foundation agrees to provide technical assistance, guidance and support to District staff for purposes of reconciliation of any identified discrepancies.

4. CSU and UC eligibility analyses, both individual student reports and aggregate tracking and reporting capability for counselors.

5. Ability for students to auto-populate applications for admission to all CSU campuses with course data from their individual account on the CaliforniaColleges Website, when such data matches to the Course Management Portal at the University of California Office of the President (CMP), and which enables students, their families and educators in their school and District to track application submission.

6. Ability for students to launch their Application to the California Community Colleges using the CCCApply platform in a manner that tracks submission on the CaliforniaColleges Website.

7. Ability for students to launch their Application for admission to the University of California using the UC Application in a manner that tracks submission on the CaliforniaColleges Website.
8. Ability for students to initiate their Free Application for Federal Student Aid (“FAFSA”) from within the CaliforniaColleges.edu, in a manner that allows students, their families and educators at their school site or District to track the launch of this application and which enables CCGI to provide the California Student Aid Commission with information that supports the Cal-grant eligibility determination process.
9. Ability for students to launch additional college and financial aid applications as additional institutions develop articulation agreements with the Foundation, on behalf of CCGI.
10. The following services and supports for participating LEAs:
 - a) Monthly office hours to support district-wide implementation planning and strategic goal setting.
 - b) Multiple forms of technical assistance to support alignment between the LEA’s a-g course list and the Course Management Portal (CMP) managed by UCOP.
 - c) Virtual Training offerings throughout the year.
 - d) User support for all adults (counselors, career techs, teachers, parents etc.) who will be working with students to complete activities on CaliforniaColleges.edu.

VI. FEES AND PAYMENT FOR SERVICES

1. Foundation will provide the Services under this Agreement District free of charge as long as Foundation continues to receive funding from the State of California as part of the Cradle to Career Data System.
2. In the event that funding from the State of California is not sustained in future years, the Parties understand that the Foundation will assess and charge a fee for services provided to the District. In the event a fee is assessed, this Agreement will be amended, in writing, to affect that arrangement. Foundation shall provide District with a 90-day notice if funding from the State of California’s is reduced or discontinued.

VII. INTELLECTUAL PROPERTY

A. Data Ownership. Foundation acknowledges and agrees that Education Records provided by the District continue to be the property of and under the control of the District.

B. Proprietary Rights and Licenses

1. Reservation of Rights. Subject to the limited rights expressly granted hereunder, Foundation reserves all of its rights, title and interest in and to the Services, including all of Foundation’s related intellectual property rights in the Software. No rights are granted to District hereunder other than as expressly set forth herein.

2. License by District to Use Feedback. District grants to Foundation a worldwide, perpetual, irrevocable, royalty-free license to use and incorporate into the Services any suggestion, enhancement request, recommendation, correction or other feedback provided by District or Users relating to the operation of the Services.

VIII. INDEMNIFICATION AND INSURANCE

A. Indemnification Obligations of the Parties in the Event of A Data Breach

1. Foundation

- a) Foundation's indemnification obligations under this Section VIII.A.1 of this Agreement shall continue in full force and effect during the Term of this Agreement.
- b) Foundation shall, at its own expense, indemnify, defend, and hold harmless District from any expense, cost, claim, loss, or liability (collectively, "Loss") resulting from any Data Breach provided that the Loss arises solely from Foundation's loss or unauthorized access or use of Student Data and does not arise as the result of: (1) any Misuse by District as defined in Section IX.A of this Agreement; (2) any action or inaction by District or any officer, director, employee, affiliate, contractor, or subcontractor of District; or (3) any action or inaction by an Authorized Third Party or System User.
- c) District shall promptly (and in no event more than ten (10) calendar days after District receives notice of a potential or actual Loss) notify Foundation of such Loss that may give rise to an obligation of Foundation under this Section VIII.A.1.
- d) Foundation promptly takes reasonable actions, if any, to mitigate the harm caused as a result of the data loss or disclosure.

2. District

- a) District's indemnification obligations under this Section VIII.A.2 of this Agreement shall continue in full force and effect during the Term of this Agreement.
- b) District shall, at its own expense, indemnify, defend, and hold harmless Foundation from any expense, cost, claim, loss, or liability (collectively, "Loss") resulting from any Data Breach provided that: the Loss arises solely from District's Misuse of the CaliforniaColleges Website or System or any action or inaction by District or any officer, director, employee, affiliate, contractor, or subcontractor of District including any Authorized Third Party.

B. Mutual Indemnification. Each Party to this Agreement ("Indemnitor") agrees to indemnify, defend and hold harmless the other, and its directors, trustees, officers, employees, agents (collectively "Indemnitees") against any and all liability, claims, demands, suits, losses, costs, legal fees including reasonable attorneys' fees, personal injury or illness and/or death, resulting from, arising out of, or connected with (a) Indemnitor's performance or omissions related to same under this Agreement, except as otherwise provided in Section VIII.A above; (b) any breach by Indemnitor of this Agreement. The Indemnitee must approve the extension of all settlement offers proposed by

the Indemnitor and Indemnitee's approval shall not be unreasonably withheld. The Indemnitor shall furnish Indemnitees with all related evidence in its control. Nothing in this Agreement shall constitute a waiver of limitation of any rights which Indemnitees may have under applicable law.

C. Insurance

1. District. At District's sole cost and expense, District will obtain, keep in force, and maintain insurance as listed below. Coverages required will not limit any liability of District and will include: commercial general liability insurance with a combined single limit of no less than one million dollars (\$1,000,000.00) per occurrence and automobile liability insurance for all owned, scheduled, or hired automobiles with a combined single limit of no less than one million dollars (\$1,000,000.00) per accident; and workers' compensation as required under the Workers' Compensation and Safety Act of the State of California, as amended from time to time. The Commercial General Liability Policy shall name Foundation for California Community Colleges, its directors, officers, and employees as Additional Insureds. District, upon the execution of this Agreement, shall cause their insurance carrier(s) to furnish Foundation with a properly executed Certificate(s) of Insurance and endorsements effecting coverage as required herein. All insurance required to be carried by District and/or Indemnitor shall be primary, and not contributory, to any insurance carried by Foundation.

2. Foundation. At Foundation's sole cost and expense, Foundation will obtain, keep in force, and maintain insurance as listed below. Coverage required will not limit any liability of Foundation and will include: commercial general liability insurance with a combined single limit of no less than one million dollars (\$1,000,000.00) per occurrence and automobile liability insurance for all owned, scheduled, or hired automobiles with a combined single limit of no less than one million dollars (\$1,000,000.00) per accident; and workers' compensation as required under the Workers' Compensation and Safety Act of the State of California, as amended from time to time. Foundation, upon the execution of this Agreement, shall cause their insurance carrier(s) to furnish District with a properly executed Certificate(s) of Insurance and endorsements effecting coverage as required herein. All insurance required to be carried by Foundation and/or Indemnitor shall be primary, and not contributory, to any insurance carried by District.

IX. GENERAL TERMS AND CONDITIONS

A. Misuse of CaliforniaColleges Website. District acknowledges and agrees that this Section IX.A shall set forth the certain acts which shall either singularly or collectively constitute ("Misuse") under this Agreement. The Parties agree that the below Sections IX.A.1 through IX.A.8 shall not be construed to limit Foundation with respect to a determination of any other acts which may constitute Misuse under this Agreement, and which may not otherwise be included in this Section IX.A in Foundation's sole discretion. District agrees that it shall not, nor allow any System Users under the direct control of District to engage in any of the acts as set forth below:

1. Access or use CaliforniaColleges Website in breach of the terms of this Agreement;

2. Access or use CaliforniaColleges Website in violation of applicable federal, foreign, international, provincial, state and local laws, rules and regulations or any applicable privacy or data protection laws, rules, regulations or directives;
3. Access or use CaliforniaColleges Website for any unauthorized, fraudulent or malicious purpose;
4. Access or use CaliforniaColleges Website in a manner that could damage, disable, overburden or impair the CaliforniaColleges Website so as to diminish or destroy Foundation or Vendor's ability to provide CaliforniaColleges Website to System Users;
5. Share, obtain or use, or attempt to share, obtain or use, CaliforniaColleges Website related access codes or passwords;
6. Engage in any act that would cause Foundation or Vendor's failure in maintaining the integrity of CaliforniaColleges Website;
7. Engage in any use of CaliforniaColleges Website or engage in any acts which could substantially interfere with or substantially degrade the website and impact System Users;
8. Violate the CaliforniaColleges Website Terms of Use, or violate the terms of use for any Foundation or Authorized Third Party applications hosted by or accessible within CaliforniaColleges Website for utilization by System Users.

B. Confidential Information

1. District and Foundation each agrees that (i) it shall receive and use the Confidential Information it receives (in such capacity a "Recipient") in connection with this Agreement from the other Party (in such capacity a "Discloser") solely for the purposes contemplated by this Agreement, (ii) it shall not use any such Confidential Information for any other purpose, and (iii) it shall receive and hold such Confidential Information in trust and confidence for the benefit of the Discloser. All Confidential Information provided in connection with this Agreement:
 - a) Shall not be distributed, disclosed, or disseminated in any way or form by the Recipient to anyone except those of its own employees and professional advisors who have a reasonable need to know said Confidential Information for the purpose or purposes described above, who are informed of the confidential and proprietary nature of the Confidential Information, and who have agreed in a writing in favor of the Recipient to protect the confidentiality of the Confidential Information with terms at least as restrictive as those in this Section IX.B;
 - b) Shall be treated by the Recipient with at least the same degree of care utilized by Recipient to protect its own confidential and proprietary information of a similar nature, but in no event with less than reasonable care;
 - c) Shall not be used by the Recipient for its own purposes, except as otherwise expressly provided in this Agreement; and

d) Shall remain the property of and be returned to the Discloser or, at the Discloser's election, destroyed (along with all copies or other embodiments thereof) immediately upon the termination or expiration of this Agreement for any reason and by either Party.

2. The obligations of a Recipient pursuant to this Section IX.B hereof shall not apply, however, to any Confidential Information which (i) at the time it is delivered to the Recipient hereunder is already in the public domain or subsequent to such delivery comes into the public domain in a manner that does not involve a breach of this Agreement by the Recipient or its employees or advisors; (ii) at the time it is delivered to the Recipient hereunder is already in the Recipient's possession free of any obligation of confidentiality; (iii) is received independently by the Recipient from a third Party who is entitled to disclose such information to the Recipient; (iv) is subsequently independently developed by the Recipient without use of or benefit from or reference to the Confidential Information of Discloser.

3. Notwithstanding anything to the contrary herein, the Recipient may disclose Confidential Information if required to be disclosed by a court or regulatory or other governmental agency of competent jurisdiction, provided that in connection with any such requirement the Recipient shall (A) if legally permitted, promptly notify the Discloser of such requirement in writing, (B) cooperate with the Discloser, at the Discloser's request and expense, to obtain a protective order or other confidential treatment or to contest such required disclosure, (C) shall afford the Discloser all available opportunities to obtain a protective order or other confidential treatment or challenge such required disclosure, including the opportunity to challenge it in the name and with the standing of the Recipient, (D) shall comply with any protective order or other confidential treatment obtained by the Discloser, and (E) shall disclose only the minimum amount of information that the Recipient is required to disclose.

C. Representation, Warranties and Covenants of the Parties

1. Exchange of Information. The Parties represent and warrant that all information that each Party presently knows or reasonably should recognize to be materially relevant to the other Party's understanding of their obligations under the Agreement has been provided to that Party.

2. Compliance with Laws. The Parties agree to comply with all applicable national, state, and local laws and regulations in the performance of their obligations under the Agreement, including but not limited to the observance of all applicable laws and regulations related to the privacy and security of the Student Data provided by any System User.

3. Relationship of the Parties. Foundation is acting as an independent non-profit organization to facilitate the Services under this Agreement for the purposes as set forth in the Recitals. Foundation is neither an employee, subcontractor, nor an agent of District. Foundation shall have no right or authority to enter into agreements on behalf of or otherwise bind, District, and District shall have no right to enter into agreements or otherwise bind Foundation.

4. Due Authorization. Each of the Parties represents and warrants that (i) it has all requisite power, authority, and capacity to enter this Agreement and to perform its obligations herein; (ii) the execution and delivery of this Agreement by such Party and the consummation of the

transactions contemplated herein by such Party have been duly and validly authorized by all necessary action, including all approvals and consents required from any other person or governmental authority; and (iii) this Agreement constitutes a valid, legally binding Agreement of such Party, enforceable against such Party in accordance with its terms.

5. Other Instruments. Each of the Parties hereto represents and warrants that the execution, delivery, and performance of this Agreement by such Party, its compliance with the terms hereof, and the consummation by it of the transactions contemplated herein will not violate, conflict with, result in a breach of, or constitute a default under its certificate of incorporation or other charter instrument, by-laws, or any instrument or agreement to which it is a Party or by which it is bound, any state or federal law, rule or regulation, or any judicial or administrative decree, order, ruling or regulation applicable to it.

6. Covenant of Further Assistance. In the event that at any time after the date hereof any further action is necessary or desirable to carry out the purposes of this Partnership Agreement, each Party will cooperate with the other Party and take such further action for such purposes (including the execution and delivery of such further instruments and documents) as the other party reasonably may request and to which the recipient of the request has no reasonable objection

D. Disclaimer of Warranties. FOUNDATION MAKES NO WARRANTIES RELATED TO THE SERVICES PROVIDED BY FOUNDATION OR VENDOR HEREUNDER, AND HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NONINFRINGEMENT. DISTRICT ASSUMES TOTAL RESPONSIBILITY FOR ITS USE OF THE RESULTS OBTAINED FROM THE SERVICES. FOUNDATION DOES NOT WARRANT THAT THE SERVICES MEET DISTRICT'S REQUIREMENTS OR WILL BE UNINTERRUPTED OR ERROR FREE.

E. Limitations of Liability. IN NO EVENT WILL FOUNDATION (INCLUDING ITS SUBSIDIARIES, ITS PARENT AND SUBSIDIARIES OF ITS PARENT, ITS SERVICE PROVIDERS AND LICENSORS, AND THE EMPLOYEES, OFFICERS, DIRECTORS AND AGENTS THEREOF) BE LIABLE FOR ANY CONSEQUENTIAL, INDIRECT, SPECIAL, INCIDENTAL, EXEMPLARY OR PUNITIVE DAMAGES UNDER THIS AGREEMENT OR IN CONNECTION WITH ANY SERVICES PROVIDED BY FOUNDATION HEREUNDER, INCLUDING WITHOUT LIMITATION, DAMAGES FOR DISTRICT'S MISUSE OF THE CALIFORNIA COLLEGES WEBSITE, LOSS OF BUSINESS PROFITS, BUSINESS INTERRUPTION, LOSS OF BUSINESS INFORMATION, OR OTHER PECUNIARY LOSS ARISING OUT OF THE USE OR INABILITY TO USE THE SERVICES, DATA OR ANY OUTPUT, EVEN IF FOUNDATION HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND EVEN IF AVAILABLE REMEDIES ARE FOUND TO HAVE FAILED OF THEIR ESSENTIAL PURPOSE. THE TOTAL LIABILITY, IF ANY, OF FOUNDATION (INCLUDING ITS SUBSIDIARIES, ITS PARENT AND SUBSIDIARIES OF ITS PARENT, ITS SERVICE PROVIDERS AND LICENSORS, AND THE EMPLOYEES, OFFICERS, DIRECTORS AND AGENTS THEREOF) IN THE AGGREGATE OVER THE TERM OF THIS AGREEMENT

FOR ALL CLAIMS, CAUSES OF ACTION OR LIABILITY WHETHER SOUNDING IN CONTRACT, TORT OR OTHERWISE ARISING UNDER OR IN ANY WAY RELATED TO THIS AGREEMENT AND/OR THE SERVICES PROVIDED HEREUNDER (COLLECTIVELY, "CLAIMS"), SHALL BE LIMITED TO THE DISTRICT'S DIRECT DAMAGES, ACTUALLY INCURRED. NOTWITHSTANDING THE FOREGOING, FOUNDATION'S SOLE OBLIGATION IN THE EVENT OF AN ERROR BY FOUNDATION IN THE PERFORMANCE OF ANY SERVICES UNDER THIS AGREEMENT SHALL BE LIMITED TO REPROCESSING APPLICABLE DATA OR REPERFORMING THE SERVICES. FOUNDATION (INCLUDING ITS SUBSIDIARIES, ITS PARENT AND SUBSIDIARIES OF ITS PARENT, ITS SERVICE PROVIDERS AND LICENSORS, AND THE EMPLOYEES, OFFICERS, DIRECTORS AND AGENTS THEREOF) SHALL HAVE NO LIABILITY, EXPRESS OR IMPLIED, WHETHER ARISING UNDER CONTRACT, TORT OR OTHERWISE, FOR ANY CLAIM OR DEMAND: (A) RESULTING DIRECTLY OR INDIRECTLY FROM FOUNDATION'S INTERNAL OPERATIONS, EQUIPMENT, SYSTEMS OR SOFTWARE OWNED OR LICENSED BY FOUNDATION; OR (B) BY THIRD PARTIES, EVEN IF FOUNDATION WAS ADVISED OF THE POSSIBILITY OF SUCH CLAIMS OR DEMANDS, EXCEPT AS EXPRESSLY PROVIDED OTHERWISE HEREIN. DISTRICT ACKNOWLEDGES THAT FOUNDATION HAS SET ITS FEES, IF ANY, AND ENTERED INTO THIS AGREEMENT IN RELIANCE UPON THE LIMITATIONS OF LIABILITY AND THE DISCLAIMERS OF WARRANTIES AND DAMAGES SET FORTH IN THIS AGREEMENT, AND THAT THE SAME FORM AN ESSENTIAL BASIS OF THE BARGAIN BETWEEN THE PARTIES.

F. Mutual Audit Rights of the Parties. The Parties shall be entitled to upon reasonable notice to the other party an opportunity to conduct compliance audits under 20 U.S.C. Section 1232g. The Parties shall negotiate the scope, length and terms of such audits in good faith between each Party's representatives.

G. Independent Status. Foundation is an independent non-profit entity, in business for itself, which shall perform the specific tasks relative to providing technical support and related Services to fulfill the terms of this Agreement. Foundation does not have the authority to incur any obligation, contractual or otherwise, in the name or on behalf of District.

H. Waiver. No verbal or implied waiver of any breach of any provisions of this Partnership Agreement will constitute a waiver of any prior, concurrent or subsequent breach of the same or any other provisions in this Agreement. Any waiver by either party must be in writing and delivered to the other party.

I. Governing Law. This Agreement shall be construed in accordance with the laws of the State of California without giving effect to any choice or conflict of law provision or rule (whether of the State of California or any other jurisdiction) that would cause the application of the laws of any jurisdiction other than the State of California.

J. Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but both of which together shall constitute one and the same instrument. If this Agreement is executed in counterparts, no signatory hereto shall be bound until both the parties have fully executed a counterpart of this Agreement.

K. Entire Agreement. This Agreement constitutes the entire, complete, final and exclusive agreement between the parties with respect to the subject matter hereof and supersedes and replaces any and all prior and contemporaneous communications between Foundation and District regarding such subject matter.

L. Construction of Partnership Agreement. Both parties have participated in the negotiation and drafting of this Agreement. Therefore, the terms and conditions of this Agreement shall not be construed against either party as the drafting party.

M. Authority to Bind. The parties each represent and warrant that the signatories below are authorized to sign this Agreement on behalf of themselves or the party on whose behalf they execute this Agreement.

N. Survival. Sections II, III.D, IV.A-B, V.A-D, VI, VII.A-B, VIII.A-C, and IX.A-O of this Agreement shall survive Termination of the Partnership Agreement.

O. Severability. If any part of this Agreement is found invalid or unenforceable, that part will be amended to achieve as nearly as possible, the same economic effect as the original provision and the remainder of this Agreement will remain in full force and effect.

X. NOTICE

Any request, notice or other communication by either Party shall be given in writing and shall be deemed given when actually delivered, one (1) Business Day after it is entrusted to a courier service of national reputation promising overnight delivery service, or three (3) Business Days after deposited in the United States Mail for delivery by registered or certified mail, return receipt requested, with postage prepaid, addressed as follows:

CCGI:

Name: Contracts Manager

Email: ccgicontracts@californiacolleges.edu

Mailing Address:

Foundation for California Community Colleges

Attn: Contracts Department

1102 Q Street, Suite 4800

Sacramento, CA 95811

DISTRICT:

Name: Karen Osborne

Email: kosborner@kingsburghigh.com

Mailing Address: 1900 18th Avenue, Kingsburg, CA 93631-1629

THE PARTIES HEREBY EXECUTE THIS AGREEMENT.

KINGSBURG JOINT UNION HIGH DISTRICT	FOUNDATION
By: _____	By: _____
Print Name: _____	Print Name: _____
Title: _____	Title: _____
Date: _____	Date: _____
DISTRICT <i>(if second signature required)</i>	FOUNDATION
By: _____	By: _____
Print Name: _____	Print Name: _____
Title: _____	Title: _____
Date: _____	Date: _____
	CCGI
	By: _____
	Print Name: _____
	Title: _____
	Date: _____

EXHIBIT A

NOTICE OF AUTHORIZED THIRD-PARTIES

- I. **Purpose:** Irrespective of the authorized disclosure described in Section III of Exhibit B, “Data Privacy and Security Addendum,” the above-named District (“District”) hereby authorizes and requests the Foundation for California Community Colleges (“Foundation”) on behalf of CCGI to provide access to District’s Student Data and Education Records to Participating Third Parties. District shall inform Foundation of the Participating Third Parties who are authorized to access District’s student data by completing the Form located at <https://californiacolleges.tfaforms.net/4711477> and incorporated by reference. Access is provided via the CaliforniaColleges.edu platform. Educators from Participating Third Parties will be provided “affiliate level” educator accounts that enable them to view student’s academic and college/career plans in real time when a student links themselves to the Participating Third Party as a secondary connection on their account.
- II. **Term:** This Authorization becomes effective on the date this Agreement signed by District. It will remain in effect until termination of this Data Sharing Agreement between the Foundation and District (“the Agreement”).
- III. **Termination:** If at any time District intends to terminate a Participating Third Party’s access to the Student Data and Education Records, District shall immediately notify appropriate Foundation personnel (described in Section X of the Agreement). Foundation shall to the best of its ability terminate the Third Party’s access to the Student Data and Education Records immediately, but in all cases, access shall be terminated within 2 business days.
- IV. **Modification:** If at any time District intends to modify the Participating Third Party’s access to Student Data and Education Records, District shall make a request to the Foundation for approval in writing, as described in the Notice Section of the Agreement. The Foundation will then make the necessary modifications.
- V. **Authorization & Accepted Use:**
 - a. Under this Authorization, District authorizes the approved Participating Third Parties to access all Student Data and Education Records shared by District with CCGI under the Agreement and any User Generated Data entered by users. This authorization is limited to read-only access to Student Data and Education Records. This authorization is further limited only to the individuals and/or departments at each Participating Third Party who have been approved by District.
 - b. Through this Authorization, the District expressly acknowledges and confirms that the Participating Third Parties have a legitimate educational interest in the Student Data and Education Records being shared.

- c. Through this Authorization, the District and Foundation expressly acknowledges and confirms that providing access to Student Data and Education Records to Participating Third Parties is in full compliance with the Federal Education Rights and Privacy Act (“FERPA”) and other applicable Federal, State, and Local Laws.
- d. District understands that the Foundation will require any Participating Third Party that is approved for access to District data to accept the terms of use and privacy policy posted on CaliforniaColleges.edu and agree to comply with all the terms and conditions of this Agreement between Foundation and District.
- e. Accessed Student Data shall be used only for the purpose of assisting the student in planning or preparing for college or a career and seeking admission to college and financial aid for college. Foundation’s Data Sharing Agreement with Participating Third Parties shall ensure:
 - i. Student data may only be shared with the Third Party’s employees and contractors if they have a legitimate need for the data in order to perform services within this purpose for the students.
 - ii. The Third Party may not disclose the accessed data to subsequent third parties, and must maintain reasonable security procedures to protect the data
 - iii. The Third Party may not sell the accessed data or use them for targeted advertising or to amass a profile about any student except in furtherance of the specific purposes described above.
 - iv. The Third Party must destroy accessed data if requested by the student or by the Foundation or, if the data are provided by a school district, by the school district.

EXHIBIT B

DATA PRIVACY AND SECURITY ADDENDUM

The purpose of this addendum is to provide a more detailed review of federal and state data privacy and security compliance measures that apply to this Agreement, specifically addressing the requirements of the Family Educational Rights and Privacy Act (“FERPA”), the Children’s Online Privacy Protection Act of 1998 (“COPPA”), California Education Code Section 49073.1, commonly referred to as California Assembly Bill 1584 (or “AB 1584”), and California Business and Professions Code Section 22584, commonly referred to as the “Student Online Personal Information Protection Act” (or “SOPIPA”) or “SB 1177”.

The Foundation for California Community Colleges (“Foundation”), on behalf of its fiscally sponsored project, the California College Guidance Initiative (“CCGI”), receives public funding via the state of California, for the purpose of developing, operating, and maintaining the CaliforniaColleges Website (as defined in the Agreement). Foundation, on behalf of CCGI, sub-contracts with a third party vendor (“Vendor”) to perform the development, operation, and maintenance work. Foundation staff perform data analysis, district support, and serve as the direct point of contact for CaliforniaColleges Website users, as well as managing data sharing relationships and technological articulations with institutions of higher education and financial aid providers.

Foundation Contact for Data Privacy and Security Inquiries

Leigh Ranck
Vice President of CaliforniaColleges.edu
California College Guidance Initiative
Foundation for California Community Colleges
1102 Q Street, Suite 4800
Sacramento, CA 95811
(424) 272-6714
lrnck@californiacolleges.org

Vendor Contacts for Data Privacy and Security Inquiries

Satish Mirle
Chief Executive Officer
MaiaLearning, Inc.
871 Sycamore Drive
Palo Alto, CA 94303
(408) 332-1534
satish@maialearning.com

Barry Coleman
Chief Technology Officer
MaiaLearning, Inc.
871 Sycamore Drive
Palo Alto, CA 94303
(408)718-9636
Barry@maialearning.com

I. DATA COLLECTION

- A. Foundation, on behalf of CCGI, collects the following information from Districts and/or directly from System Users:
 - 1. Via district-wide electronic transcript file:
 - a) School demographic data
 - b) Student demographic data
 - c) Student course data
 - d) Student test data
 - e) Student ethnicity data
 - 2. Via district-wide electronic course catalog file:
 - a) Course data
 - 3. Via CaliforniaColleges.edu:
 - a) Student-generated data resulting from college and career planning activities like college lists, career lists, major lists, and career assessment results.
- B. As indicated in the Agreement, Education Records, including Student Data, collected from the District continue to be the property of and under the control of the District.
- C. A parent, legal guardian, or Eligible Student must contact District to correct any erroneous information that was uploaded by District into a CaliforniaColleges Website account, as the District is responsible for verifying the accuracy of its Student's Data. Upon receipt of a request to amend erroneous information uploaded by District, District shall notify Foundation and provide to the Foundation an amended transcript file with the correct information. Upon receipt of the amended transcript file, Foundation through Vendor shall upload the amended transcript file within a commercially reasonable time.
- D. Upon termination of this Agreement, System Users will be provided notification and instructions on steps to take in order to retain possession and control of their own student-generated data, if applicable.
- E. Unless a System User elects to maintain their CaliforniaColleges Website account beyond the Term of this Agreement, any Student Data uploaded by District will not be retained or available to Foundation or any third party upon termination of this Agreement.

II. DATA USE

- A. The information listed above is used to create student portfolios on the CaliforniaColleges Website for use in college and career planning and guidance activities.
- B. Education Records, including Student Data, may only be used as specifically required or permitted by this Agreement.
- C. Foundation shall not sell, use or permit any third party to use Student Data, including PII, for commercial purposes or for targeted advertising.

III. WHO HAS ACCESS TO DATA (AUTHORIZED DISCLOSURE)

- A. The information from student's portfolios is only disclosed to the officials or employees of the following groups who have a legitimate interest in the information for purposes consistent with this Agreement:
1. Foundation (collects and maintains Student Data)
 2. Vendor (maintains Student Data)
 3. CaliforniaColleges Website and FTP infrastructure (will not access or use content for any purpose other than as legally required and for maintaining services, and will not directly process or access content)
 4. Any Authorized Third Party listed in Exhibit A to this Agreement (can view Student Data once a student has linked their account to that entity)
 5. Any College or College System to which a System User has applied for admission (can be provided Student Data for the purposes of admission, enrollment, matriculation, placement and supportive services)
 6. System-wide Offices of Educational Segments in California and their employees, contractors, and vendors with a legitimate educational interest in the data for the purpose of performing longitudinal analysis
 7. Any Financial Aid Organization to which a System User has applied for aid, or with whom the District has legally shared Student Data under California law, including, but not limited to, the California Student Aid Commission ("CSAC").
 - a) Under California Education Code §69432.9 Districts are generally required to provide and verify their student's grade point average to the CSAC for the Cal Grant Program application. The Foundation, on behalf of CCGI, and the CSAC may provide PII to CSAC to support CSAC's data matching process by providing CSAC data elements that help to associate the correct SSID with the student's FAFSA if it is launched via the CaliforniaColleges.edu platform. This data matching assistance helps to facilitate the determination of Cal Grant Program eligibility for students who attend and graduate from a District.
 8. The District's County Office of Education for the purpose of assisting in planning or preparing for college or a career, seeking admission to college or financial aid for college, and/or research and analysis to help improve instruction and student success.
 9. Foundation may provide Student Data in an aggregated, non-personally identifiable form, to other contracted entities for the purpose of evaluating the impact and effectiveness of the CCGI program.
- B. The Parties shall maintain policies and procedures for the designation and training of responsible staff members to ensure the confidentiality and security of Student Data. The Foundation provides data security and privacy training on an annual basis to CCGI staff handling student data. The training covers Federal, State, and Local regulations for maintenance of student data, as well as best practices. All new staff undergo data security and privacy training prior to gaining access to CaliforniaColleges.edu. All data is encrypted both at rest and during transmission using commercially reasonable practices.

IV. UNAUTHORIZED DISCLOSURE

- A. The Foundation agrees to maintain an incident response program for purposes of memorializing Foundation's obligations under applicable law in the event Foundation detects any loss due to a Data Breach, or unauthorized access or use of Education Records or Student Data. Upon confirmation of a Data Breach, Foundation will notify District in accordance with its obligations under applicable law.
- B. District is responsible for any notices to parents as may be required under applicable law and for providing the parent(s), guardian(s) or student(s) with an opportunity to inspect and challenge the contents of the Student Data in question. The Foundation shall cooperate with the District in providing such notices and opportunities to review and challenge the content of the Student Data.
- C. The District agrees to cooperate fully with Foundation to ensure Foundation can comply with any notification obligations Foundation may have to student or any other parties for which notification by Foundation may be required under FERPA and any other applicable law.

EXHIBIT C

DATA FILE TECHNICAL SPECIFICATIONS

Exhibit C is included for purposes of more fully describing the Data file and the Data file elements utilized by Foundation for the creation of accounts at www.californiacolleges.edu and to provide transparency with respect to the population of the System Users' plans of study with enrolled and completed courses. In collaboration with district needs, the data File Technical Specifications may be iterated over time.

Refer to the following file specs:

Student Template

Course Grade Template

Test Grade Template

Course Catalog Template

District agrees to provide a centralized upload (not school site by school site) of Education Records from the local SIS system into the CaliforniaColleges Website or an FTP server, both hosted by Amazon Web Services, using a standard data format with naming conventions and using a pre-defined protocol. Files shall be uploaded on a monthly basis. District may conduct these uploads more frequently if desired, however at least one upload per month is required. In order to ensure that student accounts are populated with current and accurate data, the district must provide uploads:

- 1) Phase I data file (at minimum, school demographic information and student demographic information)
 - a. Several weeks prior to the first week of school to ensure that student accounts can be auto-generated and used by educators for training purposes
- 2) Phase II data file (complete electronic transcript file)
 - a. At the start of the school year
 - b. Immediately preceding the CSU and UC Application period (currently October 1-November 30)
 - c. At the end of each term, once grades have posted
 - d. Immediately preceding the district course scheduling period
 - e. At the end of the school year, once final grades have posted and seniors have graduated

The upload protocol is as follows:

- a) Review all data specifications with Foundation/CCGI team for Phase 1 data files (at minimum, school demographic information and student demographic information)
- b) Prepare and upload Phase 1 data files
- c) Make any necessary corrections to Phase 1 data files to meet upload requirements
- d) Conduct final review of testing on test site to ensure accuracy of Phase 1 upload
- e) Review all data specifications with CCGI team for Phase 2 data files (complete electronic transcript file)
- f) Prepare and upload Phase 2 data files
- g) Make any necessary corrections to Phase 2 data files to meet upload requirements
- h) Conduct final review of data on test site to ensure accuracy of Phase 2 upload

ISSUE:

Presented to the Board is the adoption of the Kingsburg Joint Union High School District and Kingsburg California School Employees Association Chapter 226 initial proposals for opening negotiations for the 2022-2023 school year.

ACTION:

Approve or deny the adoption of the Kingsburg Joint Union High School District and Kingsburg California School Employees Association Chapter 226 initial proposals for opening negotiations for the 2022-2023 school year.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____	Second _____	Vote _____
Thomsen: _____	Nagle: _____	Lunde: _____
	Serpa: _____	Jackson: _____

COPY

Kingsburg California School Employees Association Chapter 226

Proposal for 2022-23 Negotiations

Public Notice August 4, 2022

In accordance with the Collective Bargaining Agreement between the Kingsburg Joint Union High School District (District) and the California School Employees Association (CSEA), CSEA hereby notifies District of its intent to enter negotiations the provisions in Articles IV, VI, XVII, XVIII.

CSEA proposes to open and negotiate possible revisions, but not limited to:

- Article IV: Salary
- Article VI: Holidays
- Article XVII Conclusiveness of Agreement
- Article XVIII Term

Kingsburg Joint Union High School District and California School Employees Association agree to reopen these articles during the 2022-23 school year for negotiations to the Collective Bargaining Agreement (CBA). If articles are agreed upon they will be voted and ratified by the California School Employees Association and approved by the school board.

Sincerely,



Robin Lund
Co-President



Kingsburg Joint Union High School District

1900 18th Ave Kingsburg, CA 93631 (559) 897-7721 FAX (559) 419-6404

Don Shoemaker – Superintendent

Board of Trustees: **Rick Jackson ♦ Brent Lunde ♦ Steve Nagle ♦ Mike Serpa ♦ Johnie Thomsen**

KJUHSD Proposal for Contract Negotiations with

Kingsburg California School Employees Association Chapter 226

July 1, 2022 – June 30, 2023

COPY

The Kingsburg Joint Union High School District is committed to maintaining competitive total compensation for all employees while maintaining a solid fiscal standing. The district is further committed to open communications and accountability to the public for effective use of available resources.

The district wishes to open discussion on items listed below in the Collective Bargaining Agreement between the two parties for July 1, 2022 through June 30, 2023.

- Article IV Salaries
- Article VI: Holidays
- Article XVII: Conclusiveness of Agreement
- Article XVIII: Term

The District also acknowledges the entire contract is open for negotiations and is willing to entertain discussions in all areas. Articles agreed upon will be subject to ratification and vote by CSEA and approved by the Board of Trustee.

ISSUE:

Presented to the Board is the KJUHSD Kingsburg Independent Study Master Agreement for the 2022-2023 school year.

ACTION:

Approve or deny the KJUHSD Kingsburg Independent Study Master Agreement for the 2022-2023 school year.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

Grade Choose Grade.

Student's First Name Enter First Name Student's Last Name Enter Last Name

Address Enter Address City Enter City Zip Enter Zip

DOB Enter DOB Age Enter Age M/F Choose Gender

Phone # Enter Phone #1 Enter Phone #2

Father's Name Enter Father Mother's Name Enter Mother

Legal Guardian Enter Guardian

Duration of Agreement: Fall Semester – Spring Semester

Click here to enter text. to Click here to enter text.

Objective: Students will complete the courses listed below during the semester as they are outlined in the KJUHSD course descriptions. Course objectives are consistent with the established district guidelines. The methods of study are activities selected by the teacher to reach educational objectives. Each course has a course outline that will be given to students and parent/guardian that clearly outlines the objectives and student expectations in order to earn credit for each course enrolled in.

***Scheduled Student/Teacher Meeting ***

The student & teacher agree to meet:

Time Enter Time Day Choose Day

Frequency Enter Frequency

Location Enter Location

* The purpose of these meetings is to monitor student learning through evaluation of completed assignments and assessments, to provide instruction and support and to monitor student progress. These meetings also determine whether Independent Study is the appropriate strategy for student learning. Independent Study is a continuously voluntary educational alternative.

Subjects and credits attempted and earned this semester: (one or more classes may be added during the semester)

Subject	Credits Attempted	Credits Earned	Grade
Enter Subject	Credits	Credits	Gr
Enter Subject	Credits	Credits	Gr
Enter Subject	Credits	Credits	Gr
Enter Subject	Credits	Credits	Gr
Enter Subject	Credits	Credits	Gr
Enter Subject	Credits	Credits	Gr
Enter Subject	Credits	Credits	Gr
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Enter Subject	Credits	Credits	Gr

Fall/Credits Attempted Attempted Credits Earned Earned Teacher's Initials Initials Date Date

Spring/Credits Attempted Attempted Credits Earned Earned Teacher's Initials Initials Date Date

Independent Study Master Agreement

Agreement: We have read all pages of this agreement and hereby agree to all the conditions set forth within.

Time, Manner, and Frequency

- Students will have contact with staff at least 1 time per school week, as prescribed below:
 - Student will participate in a minimum of 60 minutes of synchronous instruction per week in the Independent Study Computer Lab with a credentialed teacher

Attendance

- Students are expected to complete all independent work, as determined by the independent study teacher
- Attendance credit is awarded for hours completed on a weekly basis, as determined by the independent study teacher
- Students are expected to average 4 hours per day each school day of productive work in their classes

Monitoring Student Progress – Tiered Re-Engagement Strategies

- If a pupil has not generated attendance for more than 10 percent of required minimum instructional time over four continuous weeks of KJUHS instructional calendar
- Pupils found non-participatory in synchronous instructional offerings for more than 50 percent of the scheduled times of synchronous instruction in a school month

The independent study administrator and/or supervising teacher shall promptly and directly address any failure by the student to meet the terms of the student's written agreement by doing any of the following.

Tier 1:

- Notification to the student and parent/guardian and verification of current contact information
- Confirmation that student has access to a device, internet connection, and curriculum

Tier 2:

- A meeting between the student, teacher and Intervention Specialist to determine barriers to success
- Warning Letter #1 to be sent home to parent/guardian

Tier 3:

- A meeting between the student and the independent study administrator, including the parent/guardian if appropriate
- An increase in the amount of time the student works under direct supervision of credentialed teacher
- Warning Letter #2 to be sent home to parent/guardian

Tier 4:

- Referral to the Student Attendance Review Board (SARB)
- Determination made if the student will continue in Independent Study
- Possible dismissal letter from Independent Study to be sent home to parent/guardian

When the student has failed to make satisfactory educational progress or uphold the terms of this agreement, the independent study administrator shall conduct an evaluation to determine whether or not independent study is appropriate for the student. This evaluation may result in termination of the independent study agreement and the student's return to the regular classroom program or other alternative program.

Student:

I understand that:

- Independent Study is an optional educational alternative, for all students including any student that has had their expulsion suspended or have been expelled, which I have voluntarily selected. All students who choose independent study have the continuing option of returning to a district-assigned classroom.
- I must follow all the discipline and behavioral guidelines of the Kingsburg Joint Union High School District and the Educational Code. All apply to me during the school days whether I am in school or under parental supervision at home. Any violation of these guidelines or failure to meet school/district requirements may result in dismissal from this educational option.

- I may not be on any other school campus in our district without permission during the school day.
- There are no excused absences in Independent Study. Any 9th through 12th grade student, that fails to average 4 hours per day of productive work on Edgenuity, or misses two appointments with his/her supervising teacher, unless an exception is made in accordance with district policy, an evaluation shall be conducted to determine whether it is the student's best interest to remain in independent study.

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- I understand that "book work" is at the discretion of the Director and will only be approved if the student will be receiving an adult education diploma, is on an IEP that may require book work, or that is in need of book work due to a medical condition confirmed by a Medical Doctor.
- I will be assigned (6) courses of 5 credits each semester, or as needed.
- I will be provided with any required textbooks, workbooks, school supplies, and access to on-line learning platforms.
- Resources to provide support for academic proficiency and social/emotional well-being may include, but is not limited to, additional 1:1 time with teacher or other staff, access to on-site school programs, and support from KJUHSD mental health professionals.
- I must have access to a working laptop or desktop computer and internet. The district will provide resources when requested.
- I will need to attend the Kingsburg Independent Study Lab to take tests.
- In order to earn credit, I will need to receive a 60% or better.
- I will need to bring headphones or earbuds to the Kingsburg Independent Study lab each time I come and they must be plugged into the computer while working.
- I will be required to turn in my phone with the teacher on duty when visiting the Kingsburg Independent Study lab.
- I will take all state mandated tests at the school site.
- Students exiting Independent Study will be placed at the appropriate school within 5 days of exiting the program.

I agree to:

1. Complete my assigned work when it is due. _____
2. Be at home, at work or under direct parent/guardian supervision during regular district school days when not at the school taking tests or meeting with my instructor. _____
3. Obtain transportation to school and meetings. I understand that lack of transportation to the school site is not an acceptable reason for failing to meet with my instructor as scheduled. _____
4. Come into the lab for my weekly appointment and work at least one hour. _____
5. Have working Internet access and access to a Computer/Laptop to complete assignments _____

Student Signature _____ Date _____

Parent/Guardian:

I agree to the conditions listed under "Student" section, and I also understand that:

1. Independent Study is a voluntary educational alternative and my child must demonstrate the ability to comply with the requirements in order to remain in the Independent Study Program. _____
2. The independent study option is to be equivalent in quality and quantity to classroom instruction. Students who choose to engage in independent study are to have equality of rights and privileges with students in the regular school program. _____
3. My child will remain at home or under my/our direct supervision or at work during regular district school days when not at school taking tests or meeting with their instructor. _____
4. I will monitor /support my child's learning activities and make sure they come into the lab weekly. _____
5. Do you need a District issued Laptop: Y / N _____ Do you need an Internet Hotspot: Y / N _____

We have read and understand the terms of this agreement, and agree to all the provisions set forth.

Parent/Guardian Signature _____ Date _____

Kingsburg Joint Union High School District:

Supervising Teacher _____ Date _____

Supervising Teacher _____ Date _____

Supervising Teacher _____ Date _____

ISSUE:

Presented to the Board is the first reading and waive the second reading to adopt BP AR 6158 Independent Study, which is being updated to reflect new language, omitting legacy procedures from the 2021-22 school year.

ACTION:

Approve or deny the the first reading, waiving the second, for BP AR 6158 Independent Study.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

Policy 6158: Independent Study

Last Revised Date: 09/02/2021 | Last Reviewed Date: 09/02/2021

Instruction

INDEPENDENT STUDY

The Governing Board authorizes independent study as an optional alternative instructional strategy for students whose needs may be best met through study outside of the regular classroom setting. Independent study shall offer a means of individualizing the educational plan to serve students who desire a more challenging educational experience, whose health or other personal circumstances make classroom attendance difficult, who are unable to access course(s) due to scheduling problems, and/or who need to make up credits or fill gaps in their learning. As necessary to meet student needs, independent study may be offered on a full-time basis or on a part-time basis in conjunction with part- or full-time classroom study.

The Superintendent or designee may provide a variety of independent study opportunities, including, but not limited to, through a program or class within a comprehensive school, an alternative school or program of choice, a charter school, and an online course.

(cf. 0420.4 - Charter School Authorization)
(cf. 6181 - Alternative Schools/Programs of Choice)

A student's participation in independent study shall be voluntary. (Education Code 51747, 51749.5)

Independent study for each student shall be under the general supervision of a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300. Students' independent study shall be coordinated, evaluated, and documented, as prescribed by law and reflected in the accompanying administrative regulation. (Education Code 51747.5)

The minimum period of time for any independent study option shall be three consecutive school days.

General Independent Study Requirements

~~For the 2021-22 school year, the district shall offer independent study, as specified in Education Code 51745, to meet the educational needs of students unless the district has obtained a waiver. (Education Code 51745)~~

For the 2022-23 school year and thereafter, the Superintendent or designee may continue to offer and approve independent study for an individual student upon determining that the student is prepared to meet the district's requirements for independent study and is likely to succeed in independent study as well as or better than the student would in the regular classroom setting.

(cf. 5147 - Dropout Prevention)
(cf. 6011 - Academic Standards)
(cf. 6143 - Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)
(cf. 6146.11 - Alternative Credits Toward Graduation)
(cf. 6172 - Gifted and Talented Student Program)
(cf. 6200 - Adult Education)

Because excessive leniency in the duration of independent study assignments may result in a student falling behind peers and increase the risk of dropping out of school, independent study assignments shall be completed no more than one week after assigned for all grade levels and types of program. However, when necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due, up to the termination date of the agreement.

An evaluation shall be conducted to determine whether it is in a student's best interest to remain in independent

study whenever the student fails to make satisfactory educational progress and/or misses three assignments. Satisfactory educational progress shall be determined based on all of the following indicators: (Education Code 51747)

1. The student's achievement and engagement in the independent study program, as indicated by the student's performance on applicable student-level measures of student achievement and engagement specified in Education Code 52060
2. The completion of assignments, assessments, or other indicators that evidence that the student is working on assignments
3. Learning required concepts, as determined by the supervising teacher
4. Progress towards successful completion of the course of study or individual course, as determined by the supervising teacher

The Superintendent or designee shall ensure that students participating in independent study are provided with content aligned to grade level standards at a level of quality and intellectual challenge substantially equivalent to in-person instruction. For high schools, this shall include access to all courses offered by the district for graduation and approved by the University of California or the California State University as creditable under the A-G admissions criteria. (Education Code 51747)

The Superintendent or designee shall ensure that students participating in independent study for 15 school days or more receive the following throughout the school year: (Education Code 51747)

- For students in grades 9-12, opportunities for at least weekly synchronous instruction

~~The Superintendent or designee shall ensure that procedures for tiered reengagement strategies are used for all students who are not generating attendance for more than three school days or 60 percent of the instructional days in a school week, or who are in violation of their written agreement. This requirement only applies to students participating in an independent study program for 15 school days or more.~~ **ADDED:** The Superintendent or designee shall ensure that procedures for tiered reengagement strategies are used for all students who are not generating attendance for more than 10 percent or required minimum instructional time over four continuous weeks of KJUHSD instructional calendar. Pupils found non-participatory in synchronous instructional offerings for more than 50 percent of the scheduled times of synchronous instruction in a school month. The procedures shall include, but are not necessarily limited to, all of the following, also outlined in more detail on the *Independent Study Master Agreement*: (Education Code 51747)

1. Verification of current contact information for each enrolled student
2. Notification to parents/guardians of lack of participation within one school day of the absence or lack of participation
3. A plan for outreach from the school to determine student needs, including connection with health and social services as necessary
4. A clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being

The Superintendent or designee shall develop a plan to transition students whose families wish to return to in-person instruction from independent study expeditiously, and, in no case later, than five instructional days. This requirement only applies to students participating in an independent study program for 15 school days or more. (Education Code 51747)

The Superintendent or designee shall ensure that a written master agreement exists for each participating student as prescribed by law. (Education Code 51747, 51749.5)

~~The district shall provide written notice to the parents/guardians of all enrolled students of the option to enroll their child in in-person instruction or independent study during the 2021-22 school year. This notice shall be posted on the district's web site, and shall include, at a minimum, information about the right to request a student-parent-educator conference before enrollment, student rights regarding procedures for enrolling, disenrolling, and~~

student will have access to as part of independent study. (Education Code 51747)

Upon the request of the parent/guardian of a student, before making a decision about enrolling or disenrolling in independent study and entering into a written agreement to do so, the district shall conduct a telephone, videoconference, or in-person student-parent-educator conference or other meeting during which the student, parent/guardian, or their advocate may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51747)

Master Agreement

For the 2021-22 school year only, the district shall obtain a signed written agreement for independent study no later than 30 days after the first day of instruction.

A written agreement shall be developed and implemented for each student participating in independent study for three or more consecutive school days. (Education Code 46300, 51747; 5 CCR 11703)

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student also shall include, but are not limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)

1. The frequency, time, place and manner for submitting the student's assignments, reporting the student's academic progress, and communicating with a student's parent/guardian regarding the student's academic progress
2. The objectives and methods of study for the student's work and the methods used to evaluate that work
3. The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work
4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion, the level of satisfactory educational progress, and the number of missed assignments which will trigger an evaluation of whether the student should be allowed to continue in independent study
5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one school year
6. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion
7. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports.
8. A statement that independent study is an optional educational alternative in which no student may be required to participate
9. In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction

(cf. 5144.1 - Suspension and Expulsion/Due Process)

10. Before the commencement of independent study, the agreement shall be signed and dated by the student, the student's parent/guardian or caregiver if the student is under age 18 years, the certificated employee responsible for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the student.

However, for the 2021-22 school year, the district shall obtain a signed written agreement for independent study from the student, or the student's parent/guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the pupil, no later than 30 days after the first day of instruction.

Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education (CDE). (Education Code 51747)

The parent/guardian's signature on the agreement shall constitute permission for the student to receive instruction through independent study.

Course-Based Independent Study

The district's course-based independent study program for students in grades 9-12 shall be subject to the following requirements: (Education Code 51749.5)

1. A signed learning agreement shall be completed and on file for each participating student pursuant to Education Code 51749.6
2. Courses shall be taught under the general supervision of certificated employees who hold the appropriate subject matter credential and are employed by the district or by another district, charter school, or county office of education with which the district has a memorandum of understanding to provide the instruction.

(cf. 4112.2 - Certification)

3. Courses shall be annually certified by Board resolution to be of the same rigor and educational quality and to provide intellectual challenge that is substantially equivalent to in-person, classroom-based instruction, and shall be aligned to all relevant local and state content standards. For high schools, this shall include access to all courses offered by the district for graduation and approved by the University of California or the California State University as creditable under the A-G admissions criteria. The certification shall, at a minimum, include the duration, number of equivalent daily instructional minutes for each school day that student is enrolled, number of equivalent total instructional minutes, and number of course credits for each course, consistent with that of equivalent classroom-based courses. The certification shall also include plans to provide opportunities for students in grades 9-12 to receive at least weekly synchronous instruction.

4. Students enrolled in independent study courses shall meet the applicable age requirements established pursuant to Education Code 46300.1, 46300.4, 47612, and 47612.1, and the applicable residency and enrollment requirements established pursuant to Education Code 46300.2, 47612, 48204, and 51747.3.

5. For each student participating in an independent study course, satisfactory educational progress shall be determined based on the student's achievement and engagement in the independent study program, as indicated by their performance on applicable student-level measures of student achievement and student engagement set forth in Education Code 52060, completion of assignments, assessments, or other

indicators that evidence that the student is working on assignments, learning of required concepts, as determined by the supervising teacher, and progress toward successful completion of the course of study or individual course, as determined by the supervising teacher.

If satisfactory educational progress in an independent study class is not being made, the teacher shall notify the student and, if the student is under age 18 years, the student's parent/guardian. The teacher shall conduct an evaluation to determine whether it is in the student's best interest to remain in the course or whether the student should be referred to an alternative program, which may include, but is not limited to, a regular school program. A written record of the evaluation findings shall be a mandatory interim student record maintained for three years from the date of the evaluation. If the student transfers to another California public school, the record shall be forwarded to that school.

Procedures for tiered reengagement strategies shall be used for all students who are not making satisfactory educational progress in one or more courses or who are in violation of the written learning agreement, as described in the section "Learning Agreement for Course-Based Independent Study" below. These procedures shall include, but

parents/guardians of lack of participation within one school day of the absence or lack of participation, a plan for outreach from the school to determine student needs, including connection with health and social services as necessary, and a clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being.

(cf. 5125 - Student Records)

6. Examinations shall be administered by a proctor.

7. Statewide testing results shall be reported and assigned to the school at which the student is enrolled and shall be included in the aggregate results of the district. Test results also shall be disaggregated for purposes of comparisons with the test results of students enrolled in classroom-based courses.

(cf. 6162.51 - State Academic Achievement Tests)

8. A student shall not be required to enroll in courses included in the course-based independent study program.

9. The student-teacher ratio in the courses in this program shall meet the requirements of Education Code 51745.6.

10. For each student, the combined equivalent daily instructional minutes for courses in this program and all other courses shall meet applicable minimum instructional day requirements, and the student shall be offered the minimum annual total equivalent instructional minutes pursuant to Education Code 46200-46208.

(cf. 6111 - School Calendar)

(cf. 6112 - School Day)

11. Courses required for high school graduation or for admission to the University of California or California State University shall not be offered exclusively through independent study.

12. A student participating in this program shall not be assessed a fee that is prohibited by Education Code 49011.

(cf. 3260 - Fees and Charges)

13. A student shall not be prohibited from participating in independent study solely on the basis that the student does not have the materials, equipment, or access to Internet connectivity necessary to participate in the course.

14. A student with disabilities, as defined in Education Code 56026, shall not participate in course-based independent study, unless the student's individualized education program specifically provides for that participation.

15. A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 through course-based independent study.

16. The district shall maintain a plan to transition any student whose family wishes to return to in-person instruction from course-based independent study expeditiously, and, in no case, later than five instructional days.

Learning Agreement for Course-Based Independent Study

Before enrolling a student in a course within this program, the Superintendent or designee shall provide the student and, if the student is under age 18 years, the student's parent/guardian with a written learning agreement that includes all of the following: (Education Code 51749.6)

1. A summary of the district's policies and procedures related to course-based independent study pursuant to Education Code 51749.5

2. The duration of the enrolled course(s) and the number of course credits for each enrolled course, consistent with the Board certifications made pursuant to item #2 above

3. The duration of the learning agreement, which shall not exceed a school year or span multiple school years

4. The learning objectives and expectations for each course, including, but not limited to, a description of how satisfactory educational progress is measured and when a student evaluation is required to determine whether the student should remain in the course or be referred to an alternative program, which may include, but is not limited to

a regular school program

5. The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work
6. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports.
7. A statement that enrollment is an optional educational alternative in which no student may be required to participate. In the case of a student who is suspended or expelled, or who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, the agreement also shall include the statement that instruction may be provided to the student through course-based independent study only if the student is offered the alternative of classroom instruction.
8. The manner, time, frequency, and place for submitting a student's assignments, for reporting the student's academic progress, and for communicating with a student's parent/guardian regarding a student's academic progress.
9. The objectives and methods of study for the student's work, and the methods used to evaluate that work.
10. A statement of the adopted policies regarding the maximum length of time allowed between the assignment and the completion of a student's assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed before an evaluation of whether the student should be allowed to continue in course-based independent study.
11. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the learning agreement, to be earned by the student upon completion.
12. Before the commencement of an independent study course, the learning agreement shall be signed and dated by the student, the student's parent/guardian or caregiver, if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of the independent study course, and all persons who have direct responsibility for providing assistance to the student. For purposes of this paragraph "caregiver" means a person who has met the requirements of Family Code 6550-6552. However, for the 2021-22 school year only, the district shall obtain a signed written agreement for independent study from the student, or the student's parent/guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of the independent study course, and all persons who have direct responsibility for providing assistance to the pupil no later than 30 days after the first day of instruction.

Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the CDE. (Education Code 51749.6)

The student's or parent/guardian's signature shall constitute permission for the student to receive instruction through independent study. (Education Code 51749.6)

The Superintendent or designee shall retain a physical or electronic copy of the signed learning agreement for at least three years and as appropriate for auditing purposes. (Education Code 51749.6)

Student-Parent-Educator Conferences

A student-parent-educator conference shall be held as appropriate including, but not limited to, as a reengagement strategy and/or if requested by a parent/guardian prior to enrollment or disenrollment from independent study. (Education Code 51745.5, 51747, 51749.5)

Records for Audit Purposes

The Superintendent or designee shall ensure that records are maintained for audit purposes. These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

2. A listing of the students, by grade level, program, and school, who have participated in independent study, along with the units of the curriculum attempted and completed by students in grades K-8 and the course credits attempted by and awarded to students in grades 9-12 and adult education
3. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's notations indicating that the teacher has personally evaluated the work or personally reviewed the evaluations made by another certificated teacher
4. As appropriate to the program in which the students are participating, a daily or hourly attendance register that is separate from classroom attendance records, maintained on a current basis as time values of student work products judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons
5. Appropriate documentation of compliance with the teacher-student ratios required by Education Code 51745.6 and 51749.5 (Education Code 51745.6 and 51749.5)
6. Appropriate documentation of compliance with the requirements pursuant to Education Code 51747.5 to ensure the coordination, evaluation, and supervision of the independent study of each student by a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300 (Education Code 51747.5)

The district shall document each student's participation in live interaction and synchronous instruction pursuant to Education Code 51747 on each school day, as applicable, in whole or in part, for which independent study is provided. A student who does not participate in independent study on a school day shall be documented as nonparticipatory for that school day. (Education Code 51747.5)

The Superintendent or designee also shall maintain a written or computer-based record such as a grade book or summary document of student engagement, for each class, of all grades, assignments, and assessments for each student for independent study assignments. (Education Code 51747.5)

(cf. 3580 - District Records)

The signed, dated agreement, any supplemental agreement, assignment records, work samples, and attendance records may be maintained on file electronically. (Education Code 51747)

Program Evaluation

The Superintendent or designee shall annually report to the Board the number of district students participating in independent study, the average daily attendance generated for apportionment purposes, student performance as measured by standard indicators and in comparison to students in classroom-based instruction, and the number and proportion of independent study students who graduate or successfully complete independent study. Based on the program evaluation, the Board and Superintendent shall determine areas for program improvement as needed.

(cf. 0500 - Accountability)

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 6162.5 - Student Assessment)

Legal Reference:

EDUCATION CODE

17289 Exemption for facilities

41020 Audit guidelines

41976.2 Independent study programs; adult education funding

42238 Revenue limits

42238.05 Local control funding formula; average daily attendance

44865 Qualifications for home teachers and teachers in special classes and schools

46200-46208 Instructional day and year

46300-46307.1 Methods of computing average daily attendance

46390-46393 Emergency average daily attendance

46600 Interdistrict attendance computation

47612-47612.1 Charter school operation

47612.5 Independent study in charter schools
48204 Residency
48206.3 Home or hospital instruction; students with temporary disabilities
48220 Classes of children exempted
48340 Improvement of pupil attendance
48915 Expulsion; particular circumstances
48916.1 Educational program requirements for expelled students
48917 Suspension of expulsion order
49011 Student fees
51225.3 Requirements for high school graduation
51745-51749.6 Independent study programs
52060 Local control and accountability plan
52522 Adult education alternative instructional delivery
52523 Adult education as supplement to high school curriculum; criteria
56026 Individuals with exceptional needs
58500-58512 Alternative schools and programs of choice

FAMILY CODE

6550-6552 Authorization affidavits

CODE OF REGULATIONS, TITLE 5

11700-11703 Independent study

UNITED STATES CODE, TITLE 20

6301 Highly qualified teachers

6311 State plans

COURT DECISIONS

Modesto City Schools v. Education Audits Appeal Panel, (2004) 123 Cal.App.4th 1365

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Elements of Exemplary Independent Study

California Digital Learning Integration and Standards Guidance, April 2021

EDUCATION AUDIT APPEALS PANEL PUBLICATIONS

Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting

WEB SITES

California Consortium for Independent Study: <http://www.ccis.org>

California Department of Education, Independent Study: <http://www.cde.ca.gov/sp/eo/is>

Education Audit Appeals Panel: <http://www.eaap.ca.gov>

Regulation 6158: Independent Study

Status: ADOPTED

Original Adopted Date: 09/02/2021 | Last Reviewed Date: 09/20/2021

INDEPENDENT STUDY

Definitions

Live interaction means interaction between the student and classified or certificated staff, and may include peers, provided for the purpose of maintaining school connectedness, including, but not limited to, wellness checks, progress monitoring, provision of services, and instruction. This interaction may take place in person, or in the form of Internet or telephonic communication. (Education Code 51745.5)

Student-parent-educator conference means a meeting involving, at a minimum, all parties who signed the student's written independent study agreement pursuant to Education Code 51747 or the written learning agreement pursuant to Education Code 51749.6. (Education Code 51745.5)

Synchronous instruction means classroom-style instruction or designated small group or one-on-one instruction delivered in person, or in the form of Internet or telephonic communications, and involving live two-way communication between the teacher and student. Synchronous instruction shall be provided by the teacher of record for that student pursuant to Education Code 51747.5. (Education Code 51745.5)

Educational Opportunities

~~For the 2021-22 school year, the district shall offer independent study to meet the educational needs of students as specified in Education Code 51745 unless the district has obtained a waiver. (Education Code 51745)~~

Educational opportunities offered through independent study may include, but are not limited to: (Education Code 51745)

1. Special assignments extending the content of regular courses of instruction

(cf. 6143 - Courses of Study)

2. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum
3. Individualized alternative education designed to teach the knowledge and skills of the core curriculum, but not provided as an alternative curriculum
4. Continuing and special study during travel
(cf. 5112.3 - Student Leave of Absence)
5. Volunteer community service activities and leadership opportunities that support and strengthen student achievement
6. Individualized study for a student whose health, as determined by the student's parent/guardian, would be put at risk by in-person instruction

(cf. 0420.4 - Charter School Authorization)

(cf. 6142.4 - Service Learning/Community Service Classes)

(cf. 6181 - Alternative Schools/Programs of Choice)

In addition, when requested by a parent/guardian due to an emergency or illness, independent study may be used on a short-term basis to ensure that the student is able to maintain academic progress in the student's regular classes.

(cf. 5113 - Absences and Excuses)

No course required for high school graduation shall be offered exclusively through independent study. (Education Code 51745)(*cf. 6146.1 - High School Graduation Requirements*)

Equivalency

The district's independent study option shall be substantially equivalent in quality and quantity to classroom instruction to enable participating students to complete the district's adopted course of study within the customary timeframe. Students in independent study shall have access to the same services and resources that are available to other students in the school and shall have equal rights and privileges. (5 CCR 11700, 11701.5)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Students participating in independent study shall have access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work. (Education Code 51747)

The district shall not provide independent study students and their parents/guardians with funds or items of value that are not provided for other students and their parents/guardians. Providing access to Internet connectivity and local educational agency-owned devices adequate to participate in an independent study program and complete assigned work consistent with Education Code 51747, or to participate in an independent study course, as authorized by Education Code 51749.5, shall not be considered funds or other things of value. (Education Code 46300.6, 51747.3)

Eligibility for Independent Study

Students are eligible for independent study as authorized in law, and as specified in board policy and administrative regulation.

For the 2022-23 school year and thereafter, the Superintendent or designee may approve the participation of a student who demonstrates the motivation, commitment, organizational skills, and academic skills necessary to work independently provided that experienced certificated staff are available to effectively supervise students in independent study. The Superintendent or designee may also approve the participation of a student whose health would be put at risk by in-person instruction. A student whose academic performance is not at grade level may participate in independent study only if the program is able to provide appropriate support, such as supplemental instruction, tutoring, counseling, ongoing diagnostic assessments, and/or differentiated materials, to enable the student to be successful.

A student participating in independent study must be a resident of the county or an adjacent county. Full-time independent study shall not be available to students whose district residency status is based on their parent/guardian's employment within district boundaries pursuant to Education Code 48204. (Education Code 46300.2, 51747.3)

(cf. 5111.1 - District Residency)

A student with disabilities, as defined in Education Code 56026, shall not participate in independent study unless the student's individualized education program specifically provides for such participation. (Education Code 51745)

(cf. 6159 - Individualized Education Program)

A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 by means of independent study. (Education Code 51745)

(cf. 6183 - Home and Hospital Instruction)

Students age 21 or older, and students age 19 or older who have not been continuously enrolled in school since their 18th birthday, may participate in independent study only through the adult education program for the purpose of enrolling in courses required for a high school diploma by Education Code 51225.3 or the Governing Board. (Education Code 46300.1, 46300.4)

(cf. 6200 - Adult Education)

not including pregnant students and parenting students who are primary caregivers for one or more of their children, shall be enrolled in independent study. (Education Code 51745)

(cf. 5146 - Married/Pregnant/Parenting Students)
(cf. 6184 - Continuation Education)

Monitoring Student Progress

The independent study administrator and/or supervising teacher shall promptly and directly address any failure by the student to meet the terms of the student's written agreement. The following supportive strategies may be used:

1. A letter to the student and/or parent/guardian
2. A meeting between the student and the teacher and/or counselor
3. A meeting between the student and the independent study administrator, including the parent/guardian if appropriate
4. An increase in the amount of time the student works under direct supervision

When the student has failed to make satisfactory educational progress or missed the number of assignments specified in the written agreement as requiring an evaluation, the Superintendent or designee shall conduct an evaluation to determine whether or not independent study is appropriate for the student. This evaluation may result in termination of the independent study agreement and the student's return to the regular classroom program or other alternative program.

A written record of the findings of any such evaluation shall be treated as a mandatory interim student record which shall be maintained for three years from the date of the evaluation. (Education Code 51747)

Responsibilities of Independent Study Administrator

The responsibilities of the independent study administrator include, but are not limited to:

1. Recommending certificated staff to be assigned as independent study teachers at the required teacher-student ratios pursuant to Education Code 51745.6 and supervising staff assigned to independent study functions who are not regularly supervised by another administrator
2. Approving or denying the participation of students requesting independent study
3. Facilitating the completion of written independent study agreements
4. Ensuring a smooth transition for students into and out of the independent study mode of instruction
5. Approving all credits earned through independent study
6. Completing or coordinating the preparation of all records and reports required by law, Board policy, or administrative regulation

Assignment and Responsibilities of Independent Study Teachers

Each student's independent study shall be coordinated, evaluated, and carried out under the general supervision of a district employee who possesses a valid certification document pursuant to Education Code 44865 or emergency credential pursuant to Education Code 44300, registered as required by law, and who consents to the assignment. (Education Code 44865, 51747.5; 5 CCR 11700)

The ratio of student average daily attendance for independent study students age 18 years or younger to full-time equivalent certificated employees responsible for independent study shall not exceed the equivalent ratio for all other education programs in the district, unless a new higher or lower ratio for all other educational programs offered is negotiated in a collective bargaining agreement or the district enters into a memorandum of understanding that indicates an existing collective bargaining agreement contains an alternative ratio. (Education Code 51745.6)

The responsibilities of the supervising teacher shall include, but are not limited to:

1. Completing designated portions of the written independent study agreement and signing the agreement
2. Supervising and approving coursework and assignments
3. Maintaining records of student assignments showing the date the assignment is given and the date the assignment is due
4. Maintaining a daily or hourly attendance register in accordance with item #4 in the section on "Records for Audit Purpose" in the accompanying Board policy
5. Providing direct instruction and counsel as necessary for individual student success
6. Regularly meeting with the student to discuss the student's progress
7. Determining the time value of assigned work or work products completed and submitted by the student
8. Assessing student work and assigning grades or other approved measures of achievement
9. Documenting each student's participation in live interaction and/or synchronous instruction pursuant to Education Code 51747 on each school day for which independent study is provided

The Superintendent or designee shall ensure that independent study teachers have access to professional development and support comparable to classroom-based teachers.

(cf. 4131 - Staff Development)

ISSUE:

Presented to the Board is the Overnight Trip Request for the KHS Varsity Baseball Team to the Central Coast Nipomo and Pioneer Valley High Schools from February 16 – February 18, 2023.

ACTION:

Approve or deny the Overnight Trip for the KHS Varsity Baseball Team.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

**KINGSBURG HIGH SCHOOL
ATHLETIC OVERNIGHT TRIP**

Date:

Team requesting/organizing trip: KHS Varsity BASEBALL
COACH Crawford

Date of trip: February 16 - 18 - (These dates may change)
depending on scheduling.

Destination: CENTRAL Coast Nipomo and Pioneer Valley
High School

Departure Date and Time: February 16 at 8:00 A.M.

Return Date and Time: February 18 at 5:00 P.M.

Purpose of Trip/Tournament Names: Baseball games

Student Group and Number of Students Attending: 20

Chaperones/Coaches Attending: Coach Crawford, Coach Bryd,
Coach Woods and Coach Costi

Hotels Reserving/Cost: TBD

Transportation Needed: School Vans

Funding Source: KHS BASEBALL

Please return to the Athletic Director, Scott Hodges, at shodges@kingsburghigh.com

The Overnight Trip Request will be placed before the KJUHS School Board for approval.

ISSUE:

Presented to the Board is the Overnight Trip Request for the KHS Varsity Softball Team to Templeton/Atascadero High Schools on March 10 – 11, 2023.

ACTION:

Approve or deny the Overnight Trip Request for the KHS Varsity Softball Team.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

KINGSBURG HIGH SCHOOL
ATHLETIC OVERNIGHT TRIP

Date: 8-9-2022

Team requesting/organizing trip: Varsity Softball

Date of trip: March 10th & 11th 2023

Destination: Templeton / Atascadero High Schools

Departure Date and Time: 3-10-2023 @ 8:00 AM

Return Date and Time: 3-11-2023 @ 7:00 PM

Purpose of Trip/Tournament Names: Play two softball games at Coast & West 2 College
Cuesta or SLO Cal Poly

Student Group and Number of Students Attending: Varsity Softball (18) students

Chaperones/Coaches Attending: Coach Jose Salinas, Coach Brittany Acuna,
Coach Ventura Espinoza

Hotels Reserving/Cost: Spring Hill Suites - Atascadero \$180/night

Transportation Needed: 2 SUV's

Funding Source: Team Fund's Team Account

Please return to the Athletic Director, Scott Hodges, at shodges@kingsburghigh.com

The Overnight Trip Request will be placed before the KJUHS School Board for approval.

ISSUE:

Presented to the Board is the CIF Athletic Program 2-Week Off Period (Dead Period) for the Summer of 2023 as July 3 – July 16.

(Dead weeks are established to prohibit any contact between coaches and student athletes. CIF is now letting school districts decide on their own which two dead weeks they will take in summer.)

ACTION:

Approve or deny the CIF Athletic Program 2-Week Off Period (Dead Period) for Summer 2023 as July 3 – July 16, 2023.

RECOMMENDATION:

Recommend approval

FOR BOARD ACTION:

Motion _____	Second _____	Vote _____
Thomsen: _____	Nagle: _____	Lunde: _____
		Serpa: _____
		Jackson: _____

BANK RECONCILIATION REPORT

As of Statement Ending Date: 7/29/2022

Bank Code: A - Cash-Checking-WestAmerica Bank GL Account: 100-00-00 Cash-Checking-WestAmerica Bank

Opening Bank Statement Balance:	309,791.32
Cleared Deposits:	0.00
Cleared Checks and Charges:	98,782.51
Cleared Adjustments:	4.56
Calculated Bank Balance:	<u>211,013.37</u>
Less: Outstanding Checks:	2,097.90
Plus: Deposits In Transit:	0.00
Plus: Uncleared Adjustments:	0.00
Calculated Book Balance:	<u>208,915.47</u>
Actual Book Balance:	<u>208,915.47</u>
VARIANCE:	<u>0.00</u>

Ending Bank Statement Balance:	211,013.37
Calculated Bank Balance:	<u>211,013.37</u>
Out of Balance Amount:	<u>0.00</u>

Prepared by: Karen Osborne Date: 8.4.2022

Reviewed by: [Signature] Date: 8/4/2022

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 7/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
100-00-00 Cash-Checking-WestAmerica Bank	208,910.91	4.56			208,915.47
105-00-00 CD-WestAmerica Bank	10,011.75				10,011.75
110-00-00 CD-WestAmerica Bank	18,302.41				18,302.41
115-00-00 CD-WestAmerica Bank	10,000.00				10,000.00
120-00-00 Petty Cash	100.00				100.00
910-00-00 Web Store Clearing Bank	29.00				29.00
Total Cash Accounts	247,354.07	4.56	0.00	0.00	247,358.63
Other Accounts					
004-40-00 SKILLS USA	596.08				596.08
005-40-00 INTRO TO TEACHING	4,157.63				4,157.63
006-40-00 BARISTA PROJECT	438.70				438.70
007-40-00 CNA CLASS	679.33				679.33
008-40-00 ACADEMIC DECATHLON	294.69				294.69
009-40-00 CLASS 2009	0.00				0.00
010-00-00 CLASS 2010	0.00				0.00
011-40-00 ART OPPORTUNITIES	110.17				110.17
012-40-00 CLASS 2012	0.00				0.00
013-40-00 CLASS 2013	0.00				0.00
014-00-00 CLASS 2014	0.00				0.00
015-00-00 Class 2015	0.00				0.00
015-40-00 CLASS 2015	0.00				0.00
016-00-00 CLASS 2016	0.00				0.00
017-00-00 CLASS 2017	0.00				0.00
018-00-00 CLASS 2018	0.00				0.00
019-00-00 CLASS 2019	0.00				0.00
020-40-00 Class 2020	0.00				0.00
021-00-00 Class 2021	4,036.08				4,036.08
021-40-00 Class 2021	0.00				0.00
101-00-00 DUE TO STUDENT BODY	0.00				0.00
102-30-00 FELLOWSHIP OF CHRISTIAN ATHLET	101.68				101.68
103-40-00 CHESS CLUB	30.64				30.64
104-40-00 LIFE SKILLS	830.19				830.19
105-30-00 Catholics in Action	969.95				969.95
106-10-10 GOLF~BOYS	278.90				278.90
106-10-20 GOLF~GIRLS	222.63				222.63
107-00-00 BAND	0.00				0.00
107-01-00 CHOIR	0.00				0.00
107-02-00 COLOR GUARD	0.00				0.00
108-00-00 PRE-MED SCHOLARSHIP	0.00				0.00
108-30-00 PRE-MED CLUB	300.00				300.00
109-30-00 A RANDOM KINDNESS	0.00				0.00
109-30-01 FBLA-PRINTING ACCOUNT	0.00				0.00
111-00-00 STUDENT BODY GENERAL	10,560.28	4.56			10,564.84
111-01-00 SCHOLARSHIP ACCOUNT	21,575.70				21,575.70
111-02-00 SPECIAL PROJECTS	1,206.51				1,206.51
112-30-00 VIRTUAL ENTERPRISE	0.00				0.00
113-40-00 LIBRARY OPPORTUNITIES	219.30				219.30
114-30-00 BEYOND BELIEF	0.00				0.00
116-00-00 RIBBONS OF HOPE	451.93				451.93
117-00-00 PEPSI FUND	0.00				0.00
118-00-00 ENGLISH OPPORTUNITIES	0.00				0.00
119-00-00 PRE-LAW CLUB	0.00				0.00
121-10-00 CONCESSIONS	5,329.08				5,329.08

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 7/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
122-10-10 TENNIS~BOYS	0.00				0.00
122-10-20 TENNIS~GIRLS	0.00				0.00
123-10-10 SOCCER~BOYS	750.00				750.00
123-10-20 SOCCER~GIRLS	4,320.12				4,320.12
124-10-00 WEIGHTLIFTING	0.00				0.00
125-10-10 FOOTBALL	755.70				755.70
126-10-00 BASKETBALL	0.00				0.00
127-10-10 BASEBALL	2,192.77				2,192.77
128-10-20 SOFTBALL	6,840.63				6,840.63
129-10-00 CROSS COUNTRY	1,650.32				1,650.32
130-40-00 AVID	4,408.49				4,408.49
130-40-09 AVID 9	0.00				0.00
130-40-10 AVID 10	0.00				0.00
130-40-11 AVID 11	0.00				0.00
130-40-12 AVID 12	0.00				0.00
131-40-00 YEARBOOK	18,447.69				18,447.69
132-40-00 VIKING VOICE	0.00				0.00
133-30-00 IOTA LAMBDA CHI	1,468.07				1,468.07
134-30-00 MU ALPHA THETA	902.77				902.77
135-00-02 SCI OPPORT-GRANT #2	0.00				0.00
135-40-00 SCIENCE OPPORTUNITIES	972.91				972.91
135-40-01 SCI OPPORT-GRANT #1	0.00				0.00
136-30-00 KEY CLUB	781.94				781.94
136-30-01 KEY CLUB-LT GOV FUND	0.00				0.00
137-30-00 CSF	520.27				520.27
138-10-20 VOLLEYBALL	200.00				200.00
139-00-00 AP OPPORTUNITIES	332.59				332.59
140-30-00 ART CLUB	504.44				504.44
141-00-00 HISTORY OPPORTUNITIES	0.00				0.00
142-00-00 GREEN CLUB	1,163.31				1,163.31
145-00-00 FFA	22,220.62				22,220.62
145-01-00 FFA-ORNAMENTAL HORTICULTURE	2,227.35				2,227.35
145-02-00 FFA DONATION ACCOUNT	23,923.63				23,923.63
145-03-00 FFA-LIVESTOCK ACCOUNT	10,224.03				10,224.03
145-04-00 FFA-FLORAL DESIGN	2,912.36				2,912.36
148-10-10 WRESTLING	2,125.44				2,125.44
149-10-00 Jose Valencia Scholarship	0.00				0.00
150-10-00 ATHLETICS	58,792.17				58,792.17
150-10-02 ATHLETICS-TOURNAMENT ACCOUNT	367.16				367.16
151-30-00 MULTI-CULTURAL CLUB	1,790.15				1,790.15
152-40-00 PEP SQUAD	0.54				0.54
153-40-00 GYM CLOTHES	1,495.68				1,495.68
158-30-00 FRIDAY NIGHT LIVE	0.00				0.00
159-10-00 AQUATICS	649.78				649.78
160-40-00 MATH PROJECT	0.00				0.00
165-00-00 KAEC	53.62				53.62
165-01-00 KAEC OPPORTUNITIES	0.00				0.00
168-30-00 DRAMA CLUB	17,864.97				17,864.97
170-40-00 SHAKESPEAREAN STUDY TOUR	0.00				0.00
173-30-00 SCIENCE CLUB	20.67				20.67
175-30-00 TEACHERS OF TOMORROW	0.00				0.00
176-10-00 TRACK	5,526.23				5,526.23
405-00-00 DISTRICT	371.60				371.60
900-00-00 Web Store Clearing for Remitt	(688.57)				(688.57)
920-00-00 Web Store Fees	(1,124.85)				(1,124.85)

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ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 7/1/2022 through 7/31/2022

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Total Other Accounts	247,354.07	4.56	0.00	0.00	247,358.63



KCAPS
Kingsburg Community Assistance
Programs and Services

1139 Draper Street
Kingsburg, CA 93631
(559) 897-7961

11.2

July 15, 2022

Kingsburg High School District
Attn: Rufino Ucelo, Jr.
1900 18th Avenue
Kingsburg, CA 9331

Dear Rufino,

I want to thank you for the opportunity to serve the youth of Kingsburg, London, and Traver through the opening of community tutoring centers, which also include mental health support.

Tutoring in Kingsburg and Traver got off to quick start with the first tutoring sessions beginning in October 2021. Furnishings and technology items were ordered and took several months to be delivered. All have now been received.

We are defining a tutoring session as the number of persons receiving services on any given day. From October 2021 through June 2022 Kingsburg provided 1,911 sessions. Traver provided 2,075 sessions.

We must confess to a great deal of frustration regarding London. We anticipated a high need and desire for tutoring support in that community, and still feel there is a large need. We have looked high and low for personnel to provide tutoring services and despite our great efforts have not been able to find anyone qualified and willing to staff that center. We continue to seek personnel with the hope to begin at least some limited tutoring in the fall. The furnishings and computers purchased for London are currently secured in Kingsburg.

While we recognized and expected there was a need for mental health support, we have been somewhat shocked at how many parents are requesting that type of help for their children. We are therefore requesting an amendment to our original proposed grant budget.

KCAPS owns a property immediately behind our Kingsburg facility. This has been used as a home for our transitional living ministry. Our staff and board have decided the higher need at this time is for counseling services. Our business building is maxed out on space, so our plan is to change the usage of the additional property to a counseling center. The only change needed to convert the building from a home to a counseling center is furnishings of various types.

We propose taking some, but not all, of the computers, printers, and office furnishings intended for London's use and moving them instead to the new counseling center. Some of the student furniture will be moved to the counseling center as we plan on offering group sessions for some of the students, in addition to one-on-one counseling. Adult furniture such as a few comfortable chairs will need to be purchased. The larger portion of London's tutoring payroll will be adjusted in the budget for mental health support in Kingsburg and Traver.

You will see in the proposed amended budget the following new line items:

- Mental Health - non-employee compensation
- Counseling Center Furniture
- Counseling Center Supplies
- Counseling Center Utilities

One-on-one and group counseling will be provided by a combination of clinical social workers, whose work is overseen by a licensed clinical social worker, board certified mental health coaches, and licensed therapists. Assignment to any given counselor will depend on the determined need as well as the availability of the individual counselors.

Attached you will find a copy of the original proposal and an amended budget detailing the items discussed above.

If you require further information or have questions, please do not hesitate to contact me.

Thank you again for this opportunity.

Respectfully,



Aida Rushing
Executive Director

COMMUNITY TUTORING CENTERS

Proposal by Kingsburg Community Assistance Program (KCAPS)
1139 Draper Street - Kingsburg, CA 93631

ORIGINAL PROPOSAL

KINGSBURG		LONDON		TRAVER	
<p align="center">Estimates below based on 2 year expense Tutoring 3 days per week 3-6pm 10 mos per year Allowable student seats = 48 sessions weekly Tutoring capacity will increase as need and budget allow</p>		<p align="center">Estimates below based on 2 year expense Tutoring 3 days per week 3-6pm 10 mos per year Allowable student seats = 48 sessions weekly Tutoring capacity will increase as need and budget allow</p>		<p align="center">Estimates below based on 2 year expense Tutoring 3 days per week 3-6pm 10 mos per year Allowable student seats = 48 sessions weekly Tutoring capacity will increase as need and budget allow</p>	
START UP CAPITAL COSTS		START UP CAPITAL COSTS		START UP CAPITAL COSTS	
Internet	N/A	Internet	Installation \$ 1,000.00 Monthly Charge x 24 \$ 1,920.00	Internet	Upgrade N/A
Computers	Monthly Charge x 24 Laptops x 3 \$ 2,500.00 Desktop x 1 \$ 657.00	Computers	Laptops x 3 \$ 2,500.00 Desktop x 1 \$ 657.00	Computers	Laptops x 3 Desktop x 1 \$ 657.00
Printers	Student x 3 \$ 825.00 Desktop x 1 \$ 245.00 General copier \$ 245.00	Printers	Student x 3 \$ 825.00 Desktop x 1 \$ 245.00 General copier \$ 245.00	Printers	Student x 3 Desktop x 1 \$ 245.00 General copier \$ 245.00
Furniture	Adjustable Student Chairs x16 \$ 3,264.00 Adjustable Student Tablesx16 \$ 3,502.00 Locking Tutor's Desk \$ 475.00 Locking Supply Cabinet for supplies & snacks- large \$ 790.00	Furniture	Adjustable Student Chairs x16 \$ 3,264.00 Adjustable Student Tablesx16 \$ 3,502.00 Locking Tutor's Desk \$ 475.00 Locking Supply Cabinet for supplies & snacks- large \$ 790.00	Furniture	Student Chairs N/A Student Tables N/A Locking Tutor's Desk \$ 475.00 Locking Supply Cabinet for supplies & snacks- large \$ 790.00
Other	Database Software x 24 mos \$ 480.00 Tech Support \$500.00 Microsoft Office x 2 yrs \$ 200.00 Ink and Supplies x 2 yrs \$ 2,500.00	Other	Database Software x 24 mos \$ 480.00 Tech Support \$500.00 Microsoft Office x 2 yrs \$ 200.00 Ink and Supplies x 2 yrs \$ 2,500.00	Other	Database Software x 24 mos \$ 480.00 Tech Support \$750.00 Microsoft Office x 2 yrs \$ 200.00 Ink and Supplies x 2 yrs \$ 2,000.00
ESTIMATED START UP CAPITAL COSTS	\$ 16,183.00	ESTIMATED START UP CAPITAL COSTS	\$ 19,103.00	ESTIMATED START UP CAPITAL COSTS	\$ 5,842.00
PERSONNEL RELATED COSTS		PERSONNEL RELATED COSTS		PERSONNEL RELATED COSTS	
Additional Payroll Processing Cost x 2 yrs	\$ 650.00	Additional Payroll Processing Cost x 2 yrs	\$ 650.00	Additional Payroll Processing Cost x 2 yrs	\$ 650.00
Background Screening	\$ 205.00	Background Screening	\$ 205.00	Background Screening	\$ 205.00
Tutoring	*Site supervisor/ Lead Tutor x 2 yrs \$ 29,027.00 *Tutors - 3 per day x 2 yrs \$ 38,822.00	Tutoring	*Site supervisor/ Lead Tutor x 2 yrs \$ 29,027.00 *Tutors - 3 per day x 2 yrs \$ 38,822.00	Tutoring	*Site supervisor/ Lead Tutor x 2 yrs \$ 29,027.00 *Tutors - 3 per day x 2 yrs \$ 38,822.00
* includes add'l work comp insurance (Additional tutors added as need and budget allow)		* includes add'l work comp insurance (Additional tutors added as need and budget allow)		* includes add'l work comp insurance (Additional tutors added as need and budget allow)	
Mental Health Support	*Special Friend Counselor x 2 yrs \$ 5,806.00	Mental Health Support	*Special Friend Counselor x 2 yrs \$ 5,806.00	Mental Health Support	*Special Friend Counselor x 2 yrs \$ 5,806.00
* includes add'l work comp insurance		* includes add'l work comp insurance		* includes add'l work comp insurance	
ESTIMATED PERSONNEL RELATED COSTS x 2 yrs	\$ 74,510.00	ESTIMATED PERSONNEL RELATED COSTS x 2 yrs	\$ 74,510.00	ESTIMATED PERSONNEL RELATED COSTS x 2 yrs	\$ 74,510.00
ESTIMATED BUDGET FOR 2 years	\$ 90,693.00	ESTIMATED BUDGET FOR 2 years	\$ 93,613.00	ESTIMATED BUDGET FOR 2 years	\$ 80,352.00



fresno county superintendent of schools

BEFORE THE FRESNO COUNTY SUPERINTENDENT OF SCHOOLS
FRESNO COUNTY, CALIFORNIA

In the Matter of a Consolidated School and
Community College District Board Member
Election; Notice and Order of Election
Consolidation (Education Code § 5323)

Resolution No. 2022 - 31

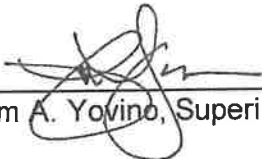
WHEREAS, Section 5340 of the California Education Code states as follows:

School district governing board or community college district governing board member elections for two or more districts of any type to be held in the same district or area on the same day shall be consolidated so that a person entitled to vote in both or all of such elections may do so at the same time and place and using the same ballot.

. . . The county superintendent of schools having jurisdiction shall notify the governing boards of all school and community college districts in writing at least 130 days prior to the date of the election that a consolidated election is required to be held.

NOW, THEREFORE, NOTICE IS HEREBY GIVEN pursuant to Section 5323 of the California Education Code that the governing board member election mandated by Section 5000 et seq., for November 2022, shall be consolidated in each school or community college district (as the case may be) in accordance with Section 5340 of the Code.

This Resolution is adopted by the County Superintendent as of the date immediately stated below as evident by his signature hereunder:



Jim A. Yovino, Superintendent

Date: July 1, 2022

Doc#00140335.DOCX



fresno county superintendent of schools

BEFORE THE FRESNO COUNTY SUPERINTENDENT OF SCHOOLS
FRESNO COUNTY, CALIFORNIA

In the Matter of a Formal Notice of Election
(Education Code § 5300, et seq.)

Resolution No. 2022 - 33

NOTICE IS HEREBY GIVEN to the qualified electors of the school and community college districts listed below, that in accordance with Sections 5324, 5325, 5342, 5343, 5360, and 5361 of the California Education Code, a consolidated governing board member election shall be held in the named school districts/community college districts on Tuesday, November 8, 2022, for the purpose of electing qualified members to fill those positions on the board whose current members' terms expire on the second Friday in December of this year. The election shall be consolidated with other elections, including board member elections of other school districts within the same territory, in accordance with Sections 5340 and 5343 of the California Education Code.

DISTRICT	NUMBER OF SEATS	AT LARGE/TRUSTEE AREA/COUNTY OTHER THAN FRESNO
1. Alvina Elementary	Two Seats	At Large
2. Big Creek Elementary	Three Seats (One Short Term, Two Full Term)	At Large
3. Burrel Union Elementary	Three Seats	At Large
4. Caruthers Unified	Three Seats	Trustee Area #3 Trustee Area #4 Trustee Area #5
5. Central Unified	Four Seats	Trustee Area #1 Trustee Area #2 Trustee Area #4 Trustee Area #7
6. Clay Joint Elementary	Two Seats	Trustee Area #2 (Tulare) Trustee Area #3 (Tulare)
7. Clovis Unified	Three Seats	At Large Election Trustee Area #1 Trustee Area #3 Trustee Area #6

DISTRICT	NUMBER OF SEATS	AT LARGE/TRUSTEE AREA/COUNTY OTHER THAN FRESNO
8. Coalinga-Huron Unified	Two Seats	Trustee Area #H2 Trustee Area #C1 (Monterey, San Benito)
9. Firebaugh-Las Deltas Unified	Three Seats (One Short Term, Two Full Term)	Trustee Area #1 Trustee Area #2 (Short Term, Using 2020 Boundaries) Trustee Area #4
10. Fowler Unified	Three Seats	Trustee Area #1 Trustee Area #2 Trustee Area #3
11. Fresno County Board of Education	Two Seats	Trustee Area #1 (Madera) Trustee Area #4 (Kings, Monterey, San Benito, Tulare)
12. Fresno Unified	Four Seats	Trustee Area #1 Trustee Area #3 Trustee Area #4 Trustee Area #7
13. Golden Plains Unified	Four Seats	At Large Election Trustee Area #1 Trustee Area #2 Trustee Area #3 Trustee Area #4
14. Kerman Unified	Three Seats	Trustee Area #1 Trustee Area #4 Trustee Area #5
15. Kings Canyon Joint Unified	Four Seats	Trustee Area #1 (Tulare) Trustee Area #2 Trustee Area #3 Trustee Area #4

DISTRICT	NUMBER OF SEATS	AT LARGE/TRUSTEE AREA/COUNTY OTHER THAN FRESNO
16. Kingsburg Elementary Charter	Three Seats	Trustee Area #1 (Tulare) Trustee Area #3 Trustee Area #5 (Tulare)
17. Kingsburg Joint Union High	Three Seats	Trustee Area #2 (Kings, Tulare) Trustee Area #3 (Kings, Tulare) Trustee Area #5 (Tulare)
18. Laton Joint Unified	Two Seats	At Large (Kings)
19. Mendota Unified	Three Seats	At Large
20. Monroe Elementary	Two Seats	At Large
21. Orange Center	Three Seats	At Large
22. Pacific Union Elementary	Three Seats	At Large
23. Parlier Unified	Three Seats	Trustee Area #1 Trustee Area #2 Trustee Area #3
24. Pine Ridge Elementary	Five Seats (Two Short Term, Three Full Term)	At Large
25. Raisin City Elementary	Two Seats	At Large
26. Riverdale Joint Unified	Four Seats	Trustee Area #1 (Kings) Trustee Area #2 Trustee Area #3 Trustee Area #5
27. Sanger Unified	Three Seats	Trustee Area #2 Trustee Area #6 Trustee Area #7
28. Selma Unified	Three Seats	Trustee Area #3 Trustee Area #4 Trustee Area #5
29. Sierra Unified	Three Seats	At Large

DISTRICT	NUMBER OF SEATS	AT LARGE/TRUSTEE AREA/COUNTY OTHER THAN FRESNO
30. State Center Community College District	Three Seats	Trustee Area #1 (Madera) Trustee Area #4 (Kings, Tulare) Trustee Area #5
31. Washington Colony Elementary	Three Seats	Trustee Area #1 Trustee Area #3 Trustee Area #5
32. Washington Unified	Three Seats	Trustee Area #5 Trustee Area #6 Trustee Area #7
33. West Hills Community College District	Three Seats	Trustee Area #1 (Monterey, San Benito) Trustee Area #2 (Madera) Trustee Area #7 (Kings <u>Only</u>)
34. West Park Elementary	Three Seats	At Large

Resolutions by the governing boards of each of these districts containing the Orders of Election are to be on file with the Fresno County Superintendent of Schools and the county elections department of each county where qualified electors reside. All terms of office are four years unless otherwise noted as "short term," in which case they are two years.

This Resolution is adopted by the County Superintendent as of the date immediately stated below as evident by his signature hereunder:



 Jim A. Yovino, Superintendent

Date: July 8, 2022

Doc#00140341.DOCX

ISSUE:

Presented to for employment is Carrie Boyd as a Math Teacher for the Kingsburg Joint Union High School District for the 2022-2023 school year.

ACTION:

Approve or deny the employment of Carrie Boyd as a Math Teacher for the Kingsburg Joint Union High School District for the 2022-2023 school year.

RECOMMENDATION:

Recommend approval.

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
 Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

ISSUE: Presented to the Board for employment is Gabriella Lopes as a Special Education Teacher for the Kingsburg Joint Union High School District for the 2022-2023 school year.

ACTION: Approve or deny the employment of Gabriella Lopes as a Special Education Teacher for the Kingsburg Joint Union High School District for the 2022-2023 school year.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

ISSUE: Presented to the Board for employment is Theresa Smith as an Attendance Clerk for the Kingsburg Joint Union High School District for the 2022-2023 school year.

ACTION: Approve or deny the employment of Theresa Smith as an Attendance Clerk for the Kingsburg Joint Union High School District for the 2022-2023 school year.

RECOMMENDATION: Recommend approval

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

ISSUE: Presented to the Board for employment is Amanda Aleman as a RSP Teacher Assistant for Kingsburg Joint Union High School District for the 2022-2023 school year.

ACTION: Approve or deny the employment of Amanda Aleman as a RSP Teacher Assistant for Kingsburg Joint Union High School District for the 2022-2023 school year.

RECOMMENDATION: Recommend approval.

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

ISSUE:

Presented to the Board for employment is Elena Alcantara as a Short-Term Intervention Specialist for the Kingsburg Joint Union High School District for the 2022-2023 school year. Accompanying is Resolution #R06-2223 Establishing Short-Term Employment.

ACTION:

Approve or deny the employment of Elena Alcantara as a Short-Term Intervention Specialist for the Kingsburg Joint Union High School District for the 2022-2023 school year. Accompanying is Resolution #R06-2223 Establishing Short-Term Employment.

RECOMMENDATION:

Recommend approval.

FOR BOARD ACTION:

Motion _____	Second _____	Vote _____
Thomsen: _____	Nagle: _____	Lunde: _____
	Serpa: _____	Jackson: _____



Kingsburg Joint Union High School District

1900 18th Ave Kingsburg, CA 93631 (559) 897-7721 FAX (559) 419-6404

Don Shoemaker – Superintendent

Board of Trustees: Rick Jackson ♦ Brent Lunde ♦ Steve Nagle ♦ Mike Serpa ♦ Johnie Thomsen

COPY

BEFORE THE BOARD OF TRUSTEES OF THE KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

**Establishing Short-Term Employment
(Education Code Sections 45103(b)(1), 45103(d)(2), and 45103.1(b)(7))**

RESOLUTION NO. R6-2223

WHEREAS, Education Code section 45103 authorizes the District to employ persons as “short term employees” to perform a service for the District, upon the completion of which, the service required will not be extended or needed on a continual basis; and

WHEREAS, Section 45103 limits the employment of a short term employee for a term not to exceed seventy-five percent of a school year, or 195 working days, including holidays, sick leave, vacation, and other leaves of absence, irrespective of number of hours worked per day; and

WHEREAS, the District presently has a need to employ person in the position of Intervention Specialist Classified Short Term for a limited period of time during the months of August 1, 2022 through June 30, 2023 to perform services; and

WHEREAS, the District desires to fill the need for these services through a short term personal services contract authorized and/or established pursuant to Education Code section 45103, subdivisions (b)(1) and (d)(2), and section 45103.1, subdivision (b)(7).

NOW, THEREFORE, BE IT RESOLVED AND ORDERED as follows:

1. All of the above recitals are true and correct.
2. The employment of the short-term employees pursuant to this Resolution shall be effective as determined by the Superintendent.
3. The position and services to be performed by the short-term employees are described in Exhibit “A” attached hereto.
4. The work hours/days and compensation of these short-term employees is as follows:
 - a. 8 hours per day, 5 days per week

- b. \$ 5,478.00 per month
- 5. The ending date of the services described on Exhibit "A" is as determined by the Superintendent or designee but no later than June 30, 2023.
- 6. The persons employed in the positions described in Exhibit "A" shall not be a part of the classified service. The short-term employees serving in the position(s) described in Exhibit "A" may be dismissed or released from employment by the Superintendent at any time without cause, notice or hearing. The short-term employee(s) serving in the position(s) is employed "at will."
- 7. Pursuant to Education Code Section 45103, subdivision (d)(2), the ending date of employment of a short-term employee described in Exhibit "A" may be shortened by the Governing Board. The authority to shorten such employment, whether by release, dismissal, or otherwise, is hereby delegated by the Board to the Superintendent or his designee.

BE IT FURTHER RESOLVED that the Board hereby delegates to the Superintendent or his designee the full authority to consummate the intent of this Resolution.

PASSED AND ADOPTED by the following vote of the Board of Trustees of the Kingsburg Joint Union High School District, at a regular meeting held on August 15, 2022:

AYES:
NOES:
ABSTENTION:
ABSENT:

Rick Jackson, Board President
Kingsburg Joint Union High School District
Board of Trustees

ATTEST:

Mike Serpa, Clerk
Kingsburg Joint Union High School District
Board of Trustees

EXHIBIT A

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

POSITION DESCRIPTION

Position:	Intervention Specialist Classified Short Term	Salary Schedule	Attached
Department/Site:	Kingsburg High School		
Reports to /Evaluated b	Site Principal and Director of Counseling		

Length of Job:

Length of job is 195 working days, including holidays, sick leave, vacation, and other leaves of absence, irrespective of number of hours worked per day. The end of services is determined by the Superintendent or designee but no later than June 30, 2023.

SUMMARY

The Intervention Specialist will serve as an advocate for students and will provide guidance, support and resources for students transitioning from junior high to high school and students who are at risk of not graduating. The Intervention Specialist will work with the site administrative team to achieve and maintain standards of excellence so that each student receives the greatest academic and personal benefit from their learning experience.

DISTINGUISHING CAREER FEATURES

Works with minimal supervision to carry out a wide range of freshmen-level duties in support of student academic, career and social needs. Position is essential to the evaluation and monitoring of the student's progress. Incumbent has a wide degree of latitude in carrying out complex and highly difficult decisions. Problems are broadly defined and of a highly technical nature and require sound judgement and analytical skills to resolve. Interactions cover a wide range of internal and external contacts and may include administrators, parents, community members, and outside consultants.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Prepare students for the transition from junior high to high school.
- Involved with creating a plan to assist students in need of credit recovery.
- Assist students to bridge learning gap from loss of knowledge during Covid.
- Maintain confidentiality and make clear distinction between public and confidential information.
- Assist and promote the coordination of school activities and resources and communication between and among the home, school and community. This is done by means of parent communication and reports to school/district.
- Visit homes of students with attendance problems to observe home situations. Advise parents and students regarding attendance, rules and regulations.

- Conduct structured goal-oriented counseling sessions in response to identified needs of focus group and at-risk groups of students and parents. Sessions will include academic skill building, social and emotional skill development, career awareness, conflict resolution, family needs and communication networks.
- Serves as a liaison with administration and school personnel in order to assist them in making just decisions regarding the pupils.
- Prepares and maintain a variety of narrative and statistical reports to be submitting to admin.
- Monitor student progress and inform parents, teacher and admin of progress.
- Assists in the development, coordination, and supervision of student activities including Link Crew.
- Assists the 9-12 administrative team with extracurricular supervision, testing and proctoring.
- Performs other related duties as assigned.

QUALIFICATIONS

Abilities: Requires the ability to carry out the duties of the position and accomplish its objectives. Requires the ability to integrate a variety of support functions. Requires the ability to organize, train, direct, and motivate staff to achieve high levels of productivity. Requires the ability to communicate effectively in written and oral formats.

Physical Abilities: Requires ambulatory ability to move to different offices and locations. Requires speech and auditory abilities to carry on conversations in large audience, personal and telephone conversations.

Education and Experience: Requires a Bachelor's Degree preferably in Psychology, Social Work, or related major.

Bilingual: Preferred

ABILITIES:

- Establish and maintain effective interpersonal relationships with staff, students, parents and public.
- Conduct parent education programs.
- Research student education and social background and identify current behaviors.
- Communicate and work effectively with multi-ethnic communities.
- Make referrals to appropriate persons and agencies as indicated by the case plan.
- Organize, prepare, and make oral presentations.
- Speak and write effectively.

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

Intervention Specialist

2022-2023 Classified Position

Effective: July 1, 2022

Based on 8 hours, 11- months per year.

<u>STEP</u>	<u>ANNUAL</u>	<u>MONTHLY</u>	<u>DUTY YEAR</u>
1	\$ 57,945	\$ 5,267	195 Days
2	\$ 60,263	\$ 5,478	195 Days
3	\$ 62,674	\$ 5,697	195 Days
4	\$ 65,181	\$ 5,925	195 Days
5	\$ 67,788	\$ 6,162	195 Days
6	\$ 70,500	\$ 6,409	195 Days

ISSUE: Presented to the Board for employment is Albert Rosales as a Short-Term Intervention Specialist for the Kingsburg Joint Union High School District for the 2022-2023 school year. Accompanying is Resolution #R07-2223 Establishing Short-Term Employment.

ACTION: Approve or deny for employment Albert Rosales as a Short-Term Intervention Specialist for the Kingsburg Joint Union High School District for the 2022-2023 school year. Accompanying is Resolution #R07-2223 Establishing Short-Term Employment.

RECOMMENDATION: Recommend approval.

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____



Kingsburg Joint Union High School District

1900 18th Ave Kingsburg, CA 93631 (559) 897-7721 FAX (559) 419-6404

Don Shoemaker – Superintendent

Board of Trustees: Rick Jackson ♦ Brent Lunde ♦ Steve Nagle ♦ Mike Serpa ♦ Johnie Thomsen

COPY

BEFORE THE BOARD OF TRUSTEES OF THE KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

Establishing Short-Term Employment
(Education Code Sections 45103(b)(1), 45103(d)(2), and 45103.1(b)(7))

RESOLUTION NO. R07-2223

WHEREAS, Education Code section 45103 authorizes the District to employ persons as “short term employees” to perform a service for the District, upon the completion of which, the service required will not be extended or needed on a continual basis; and

WHEREAS, Section 45103 limits the employment of a short term employee for a term not to exceed seventy-five percent of a school year, or 195 working days, including holidays, sick leave, vacation, and other leaves of absence, irrespective of number of hours worked per day; and

WHEREAS, the District presently has a need to employ person in the position of Intervention Specialist Classified Short Term for a limited period of time during the months of August 1, 2022 through June 30, 2023 to perform services; and

WHEREAS, the District desires to fill the need for these services through a short term personal services contract authorized and/or established pursuant to Education Code section 45103, subdivisions (b)(1) and (d)(2), and section 45103.1, subdivision (b)(7).

NOW, THEREFORE, BE IT RESOLVED AND ORDERED as follows:

1. All of the above recitals are true and correct.
2. The employment of the short-term employees pursuant to this Resolution shall be effective as determined by the Superintendent.
3. The position and services to be performed by the short-term employees are described in Exhibit “A” attached hereto.
4. The work hours/days and compensation of these short-term employees is as follows:
 - a. 8 hours per day, 5 days per week

b. \$ 5,478.00 per month

5. The ending date of the services described on Exhibit "A" is as determined by the Superintendent or designee but no later than June 30, 2023.
6. The persons employed in the positions described in Exhibit "A" shall not be a part of the classified service. The short-term employees serving in the position(s) described in Exhibit "A" may be dismissed or released from employment by the Superintendent at any time without cause, notice or hearing. The short-term employee(s) serving in the position(s) is employed "at will."
7. Pursuant to Education Code Section 45103, subdivision (d)(2), the ending date of employment of a short-term employee described in Exhibit "A" may be shortened by the Governing Board. The authority to shorten such employment, whether by release, dismissal, or otherwise, is hereby delegated by the Board to the Superintendent or his designee.

BE IT FURTHER RESOLVED that the Board hereby delegates to the Superintendent or his designee the full authority to consummate the intent of this Resolution.

PASSED AND ADOPTED by the following vote of the Board of Trustees of the Kingsburg Joint Union High School District, at a regular meeting held on August 15, 2022:

AYES:

NOES:

ABSTENTION:

ABSENT:

Rick Jackson, Board President
Kingsburg Joint Union High School District
Board of Trustees

ATTEST:

Mike Serpa, Clerk
Kingsburg Joint Union High School District
Board of Trustees

EXHIBIT A

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT		POSITION DESCRIPTION	
Position:	Intervention Specialist Classified Short Term	Salary Schedule	Attached
Department/Site:	Kingsburg High School		
Reports to /Evaluated b	Site Principal and Director of Counseling		

Length of Job:

Length of job is 195 working days, including holidays, sick leave, vacation, and other leaves of absence, irrespective of number of hours worked per day. The end of services is determined by the Superintendent or designee but no later than June 30, 2023.

SUMMARY

The Intervention Specialist will serve as an advocate for students and will provide guidance, support and resources for students transitioning from junior high to high school and students who are at risk of not graduating. The Intervention Specialist will work with the site administrative team to achieve and maintain standards of excellence so that each student receives the greatest academic and personal benefit from their learning experience.

DISTINGUISHING CAREER FEATURES

Works with minimal supervision to carry out a wide range of freshmen-level duties in support of student academic, career and social needs. Position is essential to the evaluation and monitoring of the student's progress. Incumbent has a wide degree of latitude in carrying out complex and highly difficult decisions. Problems are broadly defined and of a highly technical nature and require sound judgement and analytical skills to resolve. Interactions cover a wide range of internal and external contacts and may include administrators, parents, community members, and outside consultants.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Prepare students for the transition from junior high to high school.
- Involved with creating a plan to assist students in need of credit recovery.
- Assist students to bridge learning gap from loss of knowledge during Covid.
- Maintain confidentiality and make clear distinction between public and confidential information.
- Assist and promote the coordination of school activities and resources and communication between and among the home, school and community. This is done by means of parent communication and reports to school/district.
- Visit homes of students with attendance problems to observe home situations. Advise parents and students regarding attendance, rules and regulations.

- Conduct structured goal-oriented counseling sessions in response to identified needs of focus group and at-risk groups of students and parents. Sessions will include academic skill building, social and emotional skill development, career awareness, conflict resolution, family needs and communication networks.
- Serves as a liaison with administration and school personnel in order to assist them in making just decisions regarding the pupils.
- Prepares and maintain a variety of narrative and statistical reports to be submitting to admin.
- Monitor student progress and inform parents, teacher and admin of progress.
- Assists in the development, coordination, and supervision of student activities including Link Crew.
- Assists the 9-12 administrative team with extracurricular supervision, testing and proctoring.
- Performs other related duties as assigned.

QUALIFICATIONS

Abilities: Requires the ability to carry out the duties of the position and accomplish its objectives. Requires the ability to integrate a variety of support functions. Requires the ability to organize, train, direct, and motivate staff to achieve high levels of productivity. Requires the ability to communicate effectively in written and oral formats.

Physical Abilities: Requires ambulatory ability to move to different offices and locations. Requires speech and auditory abilities to carry on conversations in large audience, personal and telephone conversations.

Education and Experience: Requires a Bachelor's Degree preferably in Psychology, Social Work, or related major.

Bilingual: Preferred

ABILITIES:

- Establish and maintain effective interpersonal relationships with staff, students, parents and public.
- Conduct parent education programs.
- Research student education and social background and identify current behaviors.
- Communicate and work effectively with multi-ethnic communities.
- Make referrals to appropriate persons and agencies as indicated by the case plan.
- Organize, prepare, and make oral presentations.
- Speak and write effectively.

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

Intervention Specialist

2022-2023 Classified Position

Effective: July 1, 2022

Based on 8 hours, 11- months per year.

<u>STEP</u>	<u>ANNUAL</u>	<u>MONTHLY</u>	<u>DUTY YEAR</u>
1	\$ 57,945	\$ 5,267	195 Days
2	\$ 60,263	\$ 5,478	195 Days
3	\$ 62,674	\$ 5,697	195 Days
4	\$ 65,181	\$ 5,925	195 Days
5	\$ 67,788	\$ 6,162	195 Days
6	\$ 70,500	\$ 6,409	195 Days

ISSUE:

Presented to the Board for employment is Evelyn Salazar as a Short-Term RSP Teacher Assistant for the Kingsburg Joint Union High School District for the 2022-2023 school year. Accompanying is Resolution #R08-2223 Establishing Short-Term Employment.

ACTION:

Approve or deny the employment of Evelyn Salazar as a Short-Term RSP Teacher Assistant for the Kingsburg Joint Union High School District for the 2022-2023 school year. Accompanying is Resolution #R08-2223 Establishing Short-Term Employment.

RECOMMENDATION:

Recommend approval.

FOR BOARD ACTION:

Motion _____	Second _____	Vote _____
Thomsen: _____	Nagle: _____	Lunde: _____
	Serpa: _____	Jackson: _____



Kingsburg Joint Union High School District

1900 18th Ave Kingsburg, CA 93631 (559) 897-7721 FAX (559) 419-6404

Don Shoemaker – Superintendent

Board of Trustees: Rick Jackson ♦ Brent Lunde ♦ Steve Nagle ♦ Mike Serpa ♦ Johnie Thomsen

COPY

BEFORE THE BOARD OF TRUSTEES OF THE KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

Establishing Short-Term Employment (Education Code Sections 45103(b)(1), 45103(d)(2), and 45103.1(b)(7))

RESOLUTION NO. R08-2223

WHEREAS, Education Code section 45103 authorizes the District to employ persons as “short term employees” to perform a service for the District, upon the completion of which, the service required will not be extended or needed on a continual basis; and

WHEREAS, Section 45103 limits the employment of a short term employee for a term not to exceed seventy-five percent of a school year, or 195 working days, including holidays, sick leave, vacation, and other leaves of absence, irrespective of number of hours worked per day; and

WHEREAS, the District presently has a need to employ person in the position of Teacher Assistant – Paraprofessional for a limited period of time during the months of August 1, 2022 through June 30, 2023 to perform services; and

WHEREAS, the District desires to fill the need for these services through a short term personal services contract authorized and/or established pursuant to Education Code section 45103, subdivisions (b)(1) and (d)(2), and section 45103.1, subdivision (b)(7).

NOW, THEREFORE, BE IT RESOLVED AND ORDERED as follows:

1. All of the above recitals are true and correct.
2. The employment of the short-term employees pursuant to this Resolution shall be effective as determined by the Superintendent.
3. The position and services to be performed by the short-term employees are described in Exhibit “A” attached hereto.
4. The work hours/days and compensation of these short-term employees is as follows:
 - a. 3.92 hours per day, 5 days per week
 - b. \$ 1,723.31 per month
5. The ending date of the services described on Exhibit “A” is as determined by the Superintendent or designee but no later than June 30, 2023.

6. The persons employed in the positions described in Exhibit “A” shall not be a part of the classified service. The short-term employees serving in the position(s) described in Exhibit “A” may be dismissed or released from employment by the Superintendent at any time without cause, notice or hearing. The short-term employee(s) serving in the position(s) is employed “at will.”
7. Pursuant to Education Code Section 45103, subdivision (d)(2), the ending date of employment of a short-term employee described in Exhibit “A” may be shortened by the Governing Board. The authority to shorten such employment, whether by release, dismissal, or otherwise, is hereby delegated by the Board to the Superintendent or his designee.

BE IT FURTHER RESOLVED that the Board hereby delegates to the Superintendent or his designee the full authority to consummate the intent of this Resolution.

PASSED AND ADOPTED by the following vote of the Board of Trustees of the Kingsburg Joint Union High School District, at a regular meeting held on August 15, 2022:

AYES:
NOES:
ABSTENTION:
ABSENT:

Rick Jackson, Board President
Kingsburg Joint Union High School District
Board of Trustees

ATTEST:

Mike Serpa, Clerk
Kingsburg Joint Union High School District
Board of Trustees

EXHIBIT A

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

POSITION DESCRIPTION

Position: Teacher Assistant – Paraprofessional Classified Short Term **Salary Schedule:** Attached

Department/Site: Kingsburg High School

Reports to /Evaluated Site Principals and Assistant Principals

Length of Job:

Length of job is 195 working days, including holidays, sick leave, vacation, and other leaves of absence, irrespective of number of hours worked per day. The end of services is determined by the Superintendent or designee but no later than June 30, 2023.

BASIC FUNCTION:

Under the direction of the Superintendent/Principal, assist a certificated teacher in reinforcing instruction to individual or small groups of students in a classroom environment; assist in the implementation of lesson plans; perform clerical duties in support of classroom activities and instructional operations as assigned.

REPRESENTATIVE DUTIES:

ESSENTIAL DUTIES:

Assist a certificated teacher in reinforcing instruction to individual or small groups of students in a classroom environment; monitor and oversee student drills, practices and assignments in various subjects; confer with the teacher concerning lesson plans and materials to meet student needs.

Assist students in completing classroom assignments, homework and projects in various subject areas; assure student understanding of classroom rules and procedures; assist students by answering questions, providing proper examples, emotional support, friendly attitude and general guidance.

Perform a variety of clerical duties in support of classroom activities and instructional operations such as preparing, typing, duplicating and filing materials as assigned; grade student tests and assignments; record grades as required; prepare routine correspondence as directed.

Explain and assure student understanding of classroom assignment and homework instructions; assist assigned teacher with the implementation of lesson plans; administer and monitor students during classroom and assessment tests as directed.

Observe and control behavior of students in the classroom according to established policies and procedures; monitor students during outdoor activities, special events and field trips as required; monitor and report progress regarding student performance and behavior.

Operate a variety of classroom and office equipment such as computer and assigned software.

Prepare and maintain a variety of records, reports and files related to students, tests and assigned activities.

Communicate with District personnel to exchange information and resolve issues or concerns.

Assure the health and safety of students by following health and safety practices and procedures; maintain classroom and other assigned areas in a safe, orderly and clean manner.

Communicate with students in English and a designated second language to facilitate the learning process as assigned by the position; provide oral and written translation between students, teachers, staff, administrators, parents and others; translate correspondence, meetings and telephone conversations as needed.

OTHER DUTIES:

Perform related duties as assigned.

Must be a "team player" and be willing to take on any task at any time as needed.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Child guidance principles and practices.

Safe practices in classroom activities.

Basic subjects taught in District schools, including arithmetic, grammar, spelling, language and reading.

Basic instructional methods and techniques.

Correct English usage, grammar, spelling, punctuation and vocabulary.

Classroom procedures and appropriate student conduct.

Operation of standard office and classroom equipment including a computer and assigned software. Oral and written communication skills.

Interpersonal skills using tact, patience and courtesy.

Record-keeping and report preparation techniques.

ABILITY TO:

Assist with instruction and related activities in a classroom environment.

Reinforce instruction to individual or small groups of students as directed by the teacher.

Assist in the implementation of lesson plans.

Perform a variety of clerical duties including typing, filing and duplicating materials.

Establish and maintain cooperative and effective working relationships with others.

Communicate effectively both orally and in writing.

Monitor, observe and report student behavior and progress according to approved policies and procedures.

Observe health and safety regulations.

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

2022-2023 Classified Salary Schedule

Effective: July 1, 2022

Steps	1	2	3	4	5	6	7	8	9	10
	11	12	13	14	15	16	17	18	19	20
OFFICE										
Clerk	2492	2631	2710	2789	2874	2961	3048	3078	3107	3139
	14.32	15.12	15.57	16.03	16.52	17.02	17.52	17.69	17.86	18.04
	3198	3206	3231	3268	3301	3330	3365	3400	3434	3471
	18.38	18.43	18.57	18.78	18.97	19.14	19.34	19.54	19.74	19.95
Superintendent/Secretary Payroll /Finance Technician	3601	3711	3819	3936	4056	4181	4299	4347	4387	4429
	20.70	21.33	21.95	22.62	23.31	24.03	24.71	24.98	25.21	25.45
	4475	4521	4572	4612	4662	4707	4751	4801	4844	4898
	25.72	25.98	26.28	26.51	26.79	27.05	27.30	27.59	27.84	28.15
ASB Clerk	2971	3058	3158	3250	3339	3443	3549	3584	3625	3660
Attendance Clerk	17.07	17.57	18.15	18.68	19.19	19.79	20.40	20.60	20.83	21.03
Registrar	3695	3727	3768	3806	3842	3881	3921	3957	3996	4041
School Secretary	21.24	21.42	21.66	21.87	22.08	22.30	22.53	22.74	22.97	23.22
OPERATIONS										
AM SHIFT/Utility Person/ School Bus Driver	<i>\$3,046.00 Monthly /\$17.50 Hourly, Non Licensed School Bus Driver</i>									
	3495	3627	3723	3819	3919	4027	4127	4171	4203	4247
	20.09	20.84	21.40	21.95	22.52	23.14	23.72	23.97	24.16	24.41
	4284	4322	4363	4400	4436	4482	4520	4559	4600	4639
	24.62	24.84	25.07	25.29	25.49	25.76	25.98	26.20	26.44	26.66
PM SHIFT/Utility Person/ School Bus Driver	<i>\$3,196.00 Monthly/ \$18.36 Hourly, Non Licensed School Bus Driver</i>									
	3667	3804	3906	4007	4110	4225	4328	4376	4409	4455
	21.07	21.86	22.45	23.03	23.62	24.28	24.87	25.15	25.34	25.60
	4494	4536	4576	4617	4652	4701	4741	4784	4826	4865
	25.83	26.07	26.30	26.53	26.74	27.02	27.25	27.49	27.74	27.96
Maintenance/School Bus Driver	<i>\$3,426.00 Monthly \$19.69 Hourly, Non Licensed School Bus Driver</i>									
	3874	3938	4045	4150	4259	4375	4492	4530	4568	4612
	22.26	22.63	23.25	23.85	24.48	25.14	25.82	26.03	26.25	26.51
	4661	4698	4741	4783	4827	4872	4913	4959	5007	5049
	26.79	27.00	27.25	27.49	27.74	28.00	28.24	28.50	28.78	29.02
Bus/Motor/Maintenance	4049	4161	4268	4385	4503	4624	4749	4796	4837	4878
	23.27	23.91	24.53	25.20	25.88	26.57	27.29	27.56	27.80	28.03
	4925	4969	5017	5061	5110	5155	5198	5251	5293	5346
	28.30	28.56	28.83	29.09	29.37	29.63	29.87	30.18	30.42	30.72
CAFETERIA										
Snack Bar Manager	15.58	15.99	16.50	16.96	17.51	18.05	18.55	18.72	18.91	19.14
	19.28	19.50	19.70	19.88	20.09	20.31	20.50	20.74	20.90	21.09
Cafeteria Assistant	15.06	15.57	15.97	16.52	16.96	17.50	18.04	18.16	18.34	18.54
	18.72	18.91	19.13	19.27	19.47	19.67	19.88	20.06	20.27	20.50

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

2022-2023 Classified Salary Schedule

Effective: July 1, 2022

Steps	1	2	3	4	5	6	7	8	9	10
	11	12	13	14	15	16	17	18	19	20
INSTRUCTIONAL SUPPORT										
Classroom/Library Aide	13.96	14.27	14.59	14.89	15.20	15.50	15.82	16.13	16.43	16.75
	17.05	17.37	17.67	17.97	18.29	18.59	18.91	19.22	19.53	19.90
Teacher Assistant	20.29	21.29	21.55	22.19	22.82	23.47	24.21	24.45	24.64	24.95
	25.17	25.43	25.68	25.92	26.23	26.45	26.76	27.01	27.26	27.55

NOTE: The monthly rate is based on an 8 hour day, 261 days per year, 12- months per year.

***MISCELLANEOUS**

- Substitute Caller \$524
- Certified Translator \$150
- Designated Medical Assistant \$150
- *Monthly Stipend

Classroom Aide/Library Aide: Minimum requirement- passed the Paraprofessional Exam, or 48 college units, or AA Degree Teaching Assistant - Required to have a BA.

ISSUE:

Presented to the Board for employment is Vincent Galvez as a Short-Term Utility Person/Non Licensed School Bus Driver for the Kingsburg Joint Union High School District for the 2022-2023 school year. Accompanying is Resolution #R09-2223 Establishing Short-Term Employment.

ACTION:

Approve or deny the employment of Vincent Galvez as a Short-Term Utility Person/Non Licensed School Bus Driver for the Kingsburg Joint Union High School District for the 2022-2023 school year. Accompanying is Resolution #R09-2223 Establishing Short-Term Employment.

RECOMMENDATION:

Recommend approval.

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____



Kingsburg Joint Union High School District

1900 18th Ave Kingsburg, CA 93631 (559) 897-7721 FAX (559) 419-6404

Don Shoemaker – Superintendent

Board of Trustees: Rick Jackson ♦ Brent Lunde ♦ Steve Nagle ♦ Mike Serpa ♦ Johnie Thomsen

BEFORE THE BOARD OF TRUSTEES OF THE KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

COPY

Establishing Short-Term Employment (Education Code Sections 45103(b)(1), 45103(d)(2), and 45103.1(b)(7))

RESOLUTION NO R09-2223

WHEREAS, Education Code section 45103 authorizes the District to employ persons as “short term employees” to perform a service for the District, upon the completion of which, the service required will not be extended or needed on a continual basis; and

WHEREAS, Section 45103 limits the employment of a short term employee for a term not to exceed seventy-five percent of a school year, or 195 working days, including holidays, sick leave, vacation, and other leaves of absence, irrespective of number of hours worked per day; and

WHEREAS, the District presently has a need to employ person in the position of Utility Person/Non Licensed School Bus Driver for a limited period of time during the months of August 1, 2022 through June 30, 2023 to perform services; and

WHEREAS, the District desires to fill the need for these services through a short term personal services contract authorized and/or established pursuant to Education Code section 45103, subdivisions (b)(1) and (d)(2), and section 45103.1, subdivision (b)(7).

NOW, THEREFORE, BE IT RESOLVED AND ORDERED as follows:

1. All of the above recitals are true and correct.
2. The employment of the short-term employees pursuant to this Resolution shall be effective as determined by the Superintendent.
3. The position and services to be performed by the short-term employees are described in Exhibit “A” attached hereto.
4. The work hours/days and compensation of these short-term employees is as follows:
 - a. 8 hours per day, 5 days per week
 - b. \$ 3,196.00 per month

5. The ending date of the services described on Exhibit "A" is as determined by the Superintendent or designee but no later than June 30, 2023.
6. The persons employed in the positions described in Exhibit "A" shall not be a part of the classified service. The short-term employees serving in the position(s) described in Exhibit "A" may be dismissed or released from employment by the Superintendent at any time without cause, notice or hearing. The short-term employee(s) serving in the position(s) is employed "at will."
7. Pursuant to Education Code Section 45103, subdivision (d)(2), the ending date of employment of a short-term employee described in Exhibit "A" may be shortened by the Governing Board. The authority to shorten such employment, whether by release, dismissal, or otherwise, is hereby delegated by the Board to the Superintendent or his designee.

BE IT FURTHER RESOLVED that the Board hereby delegates to the Superintendent or his designee the full authority to consummate the intent of this Resolution.

PASSED AND ADOPTED by the following vote of the Board of Trustees of the Kingsburg Joint Union High School District, at a regular meeting held on August 15, 2022:

AYES:
NOES:
ABSTENTION:
ABSENT:

Rick Jackson, Board President
Kingsburg Joint Union High School District
Board of Trustees

ATTEST:

Mike Serpa, Clerk
Kingsburg Joint Union High School District
Board of Trustees

EXHIBIT A

CLASS TITLE: Utility Person/Non-Licensed School Bus Driver

This position is Short-Term Employment and funded by Federal and State Programs

BASIC FUNCTION:

Under the direction of the Supervisor of Maintenance, Operations, Transportation (MOT), perform a variety of grounds maintenance and custodial activities involved in maintaining District grounds, facilities and equipment in a safe, clean and orderly condition.

ESSENTIAL DUTIES:

Perform a variety of grounds maintenance and custodial activities involved in maintaining District grounds, facilities and equipment in a safe, clean and orderly condition; assist in assuring a safe environment for students and staff.

Perform grounds maintenance activities in the beautification of grounds and landscaped areas as assigned; mow, edge, trim and water lawns, fields and other turf grounds; hoe and pull weeds; rake leaves; plant, cultivate, prune and fertilize flowers, trees, grass and shrubs.

Clean classrooms, offices and other facilities as required; sweep, scrub, mop, strip, wax and polish floors; vacuum rugs and carpets; spot clean and shampoo carpets; spot mop spills; clean mirrors, blinds, tile, walls, doors and windows.

Provide assistance in various areas related to COVID-19.

Pick up paper and other debris from floors, grounds, walkways and areas adjacent to site facilities; sweep walkways, driveways, parking lots and concrete surfaces adjacent to campus buildings; empty waste receptacles and replace liners.

Clean and disinfect drinking fountains and restroom facilities including sinks, toilets and urinals as assigned; fill dispensers with towels, soap, toilet paper and other items.

Operate a variety of equipment such as mowers, edgers, weed eaters, blowers, fork lifts, line strippers, chalkers, mops, vacuums, trenchers, tractors, backhoes, carpet cleaners and various hand and power tools.

Perform a variety of routine general maintenance and repairs as assigned; replace light bulbs and ballasts; assist with repairing, adjusting and replacing electrical, plumbing, HV AC and various other parts, components and fixtures as needed; apply paint and remove graffiti.

Prepare line and mark athletic fields for sporting events as required; apply pest control methods to eradicate weeds and other pests according to established procedures as assigned; maintain and repair sprinklers and irrigation systems.

Move, set-up, assemble and arrange chairs, desks, tables and other furniture as needed; clean chalkboards and whiteboards as required; empty pencil sharpeners.

Communicate with students and District personnel to exchange information and resolve issues or concerns.

Identify and report safety, sanitary and security incidents and hazards to appropriate personnel; report major maintenance and repair needs to appropriate personnel.

Maintain routine records related to mileage and assigned activities.

OTHER DUTIES:

Perform related duties as assigned.

Must be a "team player" and be willing to take on any task at any time as needed.

KNOWLEDGE AND ABILITIES:

Proper methods, techniques, materials, tools and equipment used in modern custodial, grounds maintenance and minor building maintenance work.

Basic grounds maintenance procedures including mowing, edging, raking and weeding.

Modern cleaning methods including basic methods of cleaning floors, carpets, furniture, walls and fixtures.

Cultivating, fertilizing, pruning, watering and spraying of flowers, trees and shrubs.

Proper methods of storing equipment, materials and supplies.

Operation of a wide variety of hand and power tools and equipment.

Requirements of maintaining buildings, facilities and grounds in a safe, clean and orderly condition. Applicable traffic and student transportation laws, codes and regulations.

Safe and defensive driving practices.

Appropriate safety precautions and procedures. Basic record-keeping techniques.

Proper lifting techniques.

ABILITY TO:

Perform a variety of grounds maintenance and custodial activities involved in maintaining District grounds, facilities and equipment in a safe, clean and orderly condition.

Mow, edge, water, weed, fertilize, rake and cultivate lawns, flowerbeds, athletic fields and other landscaped areas.

Operate and maintain a wide variety of hand and power tools and equipment.

Use various cleaning materials and methods.

Facilities Worker - Continued

Assist with a variety of general maintenance and repairs. Maintain routine records related to work performed.

Understand and follow oral and written directions. Observe health and safety regulations.

Meet schedules and time lines.

Observe and report safety hazards and need for maintenance and repair.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and one year grounds maintenance, custodial or related experience.

WORKING CONDITIONS:**ENVIRONMENT:**

Indoor and outdoor work environment.

Seasonal heat and cold or adverse weather conditions. Exposure to fumes, dust, odors, oil, grease and gases. Driving a vehicle to conduct work.

PHYSICAL DEMANDS:

Dexterity of hands and fingers to operate a variety of equipment. Walking, standing and sitting for extended periods of time.

Seeing to perform custodial and gardening activities.

Lifting, carrying, pushing or pulling heavy objects as assigned by position. Bending at the waist, kneeling or crouching.

Reaching overhead, above the shoulders and horizontally. Heavy physical labor.

Climbing ladders.

HAZARDS:

Exposure to cleaning agents and chemicals.

Working around and with machinery having moving parts. Working at heights.

Traffic hazards.

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

2022-2023 Classified Salary Schedule

Effective: July 1, 2022

Steps	1	2	3	4	5	6	7	8	9	10
	11	12	13	14	15	16	17	18	19	20
OFFICE										
Clerk	2492	2631	2710	2789	2874	2961	3048	3078	3107	3139
	14.32	15.12	15.57	16.03	16.52	17.02	17.52	17.69	17.86	18.04
	3198	3206	3231	3268	3301	3330	3365	3400	3434	3471
	18.38	18.43	18.57	18.78	18.97	19.14	19.34	19.54	19.74	19.95
Superintendent/Secretary Payroll /Finance Technician	3601	3711	3819	3936	4056	4181	4299	4347	4387	4429
	20.70	21.33	21.95	22.62	23.31	24.03	24.71	24.98	25.21	25.45
	4475	4521	4572	4612	4662	4707	4751	4801	4844	4898
	25.72	25.98	26.28	26.51	26.79	27.05	27.30	27.59	27.84	28.15
ASB Clerk Attendance Clerk Registrar School Secretary	2971	3058	3158	3250	3339	3443	3549	3584	3625	3660
	17.07	17.57	18.15	18.68	19.19	19.79	20.40	20.60	20.83	21.03
	3695	3727	3768	3806	3842	3881	3921	3957	3996	4041
	21.24	21.42	21.66	21.87	22.08	22.30	22.53	22.74	22.97	23.22
OPERATIONS										
AM SHIFT/Utility Person/ School Bus Driver	<i>\$3,046.00 Monthly /\$17.50 Hourly, Non Licensed School Bus Driver</i>									
	3495	3627	3723	3819	3919	4027	4127	4171	4203	4247
	20.09	20.84	21.40	21.95	22.52	23.14	23.72	23.97	24.16	24.41
	4284	4322	4363	4400	4436	4482	4520	4559	4600	4639
	24.62	24.84	25.07	25.29	25.49	25.76	25.98	26.20	26.44	26.66
PM SHIFT/Utility Person/ School Bus Driver	<i>\$3,196.00 Monthly/ \$18.36 Hourly, Non Licensed School Bus Driver</i>									
	3667	3804	3906	4007	4110	4225	4328	4376	4409	4455
	21.07	21.86	22.45	23.03	23.62	24.28	24.87	25.15	25.34	25.60
	4494	4536	4576	4617	4652	4701	4741	4784	4826	4865
	25.83	26.07	26.30	26.53	26.74	27.02	27.25	27.49	27.74	27.96
Maintenance/School Bus Driver	<i>\$3,426.00 Monthly \$19.69 Hourly, Non Licensed School Bus Driver</i>									
	3874	3938	4045	4150	4259	4375	4492	4530	4568	4612
	22.26	22.63	23.25	23.85	24.48	25.14	25.82	26.03	26.25	26.51
	4661	4698	4741	4783	4827	4872	4913	4959	5007	5049
	26.79	27.00	27.25	27.49	27.74	28.00	28.24	28.50	28.78	29.02
Bus/Motor/Maintenance	4049	4161	4268	4385	4503	4624	4749	4796	4837	4878
	23.27	23.91	24.53	25.20	25.88	26.57	27.29	27.56	27.80	28.03
	4925	4969	5017	5061	5110	5155	5198	5251	5293	5346
	28.30	28.56	28.83	29.09	29.37	29.63	29.87	30.18	30.42	30.72
CAFETERIA										
Snack Bar Manager	15.58	15.99	16.50	16.96	17.51	18.05	18.55	18.72	18.91	19.14
	19.28	19.50	19.70	19.88	20.09	20.31	20.50	20.74	20.90	21.09
Cafeteria Assistant	15.06	15.57	15.97	16.52	16.96	17.50	18.04	18.16	18.34	18.54
	18.72	18.91	19.13	19.27	19.47	19.67	19.88	20.06	20.27	20.50

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

2022-2023 Classified Salary Schedule

Effective: July 1, 2022

Steps	1	2	3	4	5	6	7	8	9	10
	11	12	13	14	15	16	17	18	19	20
INSTRUCTIONAL SUPPORT										
Classroom/Library Aide	13.96	14.27	14.59	14.89	15.20	15.50	15.82	16.13	16.43	16.75
	17.05	17.37	17.67	17.97	18.29	18.59	18.91	19.22	19.53	19.90
Teacher Assistant	20.29	21.29	21.55	22.19	22.82	23.47	24.21	24.45	24.64	24.95
	25.17	25.43	25.68	25.92	26.23	26.45	26.76	27.01	27.26	27.55

NOTE: The monthly rate is based on an 8 hour day, 261 days per year, 12- months per year.

***MISCELLANEOUS**

- Substitute Caller \$524
- Certified Translator \$150
- Designated Medical Assistant \$150
- *Monthly Stipend

Classroom Aide/Library Aide: Minimum requirement- passed the Paraprofessional Exam, or 48 college units, or AA Degree Teaching Assistant - Required to have a BA.

ISSUE:

Presented to the Board for employment is Tyler Clifton as a Short-Term Utility Person/Non Licensed School Bus Driver for the Kingsburg Joint Union High School District for the 2022-2023 school year. Accompanying is Resolution #R10-2223 Establishing Short-Term Employment.

ACTION:

Approve or deny the employment of Tyler Clifton as a Short-Term Utility Person/Non Licensed School Bus Driver for the Kingsburg Joint Union High School District for the 2022-2023 school year. Accompanying is Resolution #R10-2223 Establishing Short-Term Employment.

RECOMMENDATION:

Recommend approval.

FOR BOARD ACTION:

Motion _____	Second _____	Vote _____
Thomsen: _____	Nagle: _____	Lunde: _____
	Serpa: _____	Jackson: _____



Kingsburg Joint Union High School District

1900 18th Ave Kingsburg, CA 93631 (559) 897-7721 FAX (559) 419-6404

Don Shoemaker – Superintendent

Board of Trustees: Rick Jackson ♦ Brent Lunde ♦ Steve Nagle ♦ Mike Serpa ♦ Johnie Thomsen

BEFORE THE BOARD OF TRUSTEES OF THE KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

COPY

Establishing Short-Term Employment (Education Code Sections 45103(b)(1), 45103(d)(2), and 45103.1(b)(7))

RESOLUTION NO. R10-2223

WHEREAS, Education Code section 45103 authorizes the District to employ persons as “short term employees” to perform a service for the District, upon the completion of which, the service required will not be extended or needed on a continual basis; and

WHEREAS, Section 45103 limits the employment of a short term employee for a term not to exceed seventy-five percent of a school year, or 195 working days, including holidays, sick leave, vacation, and other leaves of absence, irrespective of number of hours worked per day; and

WHEREAS, the District presently has a need to employ person in the position of Utility Person/Non Licensed School Bus Driver for a limited period of time during the months of August 1, 2022 through June 30, 2023 to perform services; and

WHEREAS, the District desires to fill the need for these services through a short term personal services contract authorized and/or established pursuant to Education Code section 45103, subdivisions (b)(1) and (d)(2), and section 45103.1, subdivision (b)(7).

NOW, THEREFORE, BE IT RESOLVED AND ORDERED as follows:

1. All of the above recitals are true and correct.
2. The employment of the short-term employees pursuant to this Resolution shall be effective as determined by the Superintendent.
3. The position and services to be performed by the short-term employees are described in Exhibit “A” attached hereto.
4. The work hours/days and compensation of these short-term employees is as follows:
 - a. 8 hours per day, 5 days per week
 - b. \$ 3,196.00 per month

5. The ending date of the services described on Exhibit "A" is as determined by the Superintendent or designee but no later than June 30, 2023.
6. The persons employed in the positions described in Exhibit "A" shall not be a part of the classified service. The short-term employees serving in the position(s) described in Exhibit "A" may be dismissed or released from employment by the Superintendent at any time without cause, notice or hearing. The short-term employee(s) serving in the position(s) is employed "at will."
7. Pursuant to Education Code Section 45103, subdivision (d)(2), the ending date of employment of a short-term employee described in Exhibit "A" may be shortened by the Governing Board. The authority to shorten such employment, whether by release, dismissal, or otherwise, is hereby delegated by the Board to the Superintendent or his designee.

BE IT FURTHER RESOLVED that the Board hereby delegates to the Superintendent or his designee the full authority to consummate the intent of this Resolution.

PASSED AND ADOPTED by the following vote of the Board of Trustees of the Kingsburg Joint Union High School District, at a regular meeting held on August 15, 2022:

AYES:
NOES:
ABSTENTION:
ABSENT:

Rick Jackson, Board President
Kingsburg Joint Union High School District
Board of Trustees

ATTEST:

Mike Serpa, Clerk
Kingsburg Joint Union High School District
Board of Trustees

EXHIBIT A

CLASS TITLE: Utility Person/Non-Licensed School Bus Driver

This position is Short-Term Employment and funded by Federal and State Programs

BASIC FUNCTION:

Under the direction of the Supervisor of Maintenance, Operations, Transportation (MOT), perform a variety of grounds maintenance and custodial activities involved in maintaining District grounds, facilities and equipment in a safe, clean and orderly condition.

ESSENTIAL DUTIES:

Perform a variety of grounds maintenance and custodial activities involved in maintaining District grounds, facilities and equipment in a safe, clean and orderly condition; assist in assuring a safe environment for students and staff.

Perform grounds maintenance activities in the beautification of grounds and landscaped areas as assigned; mow, edge, trim and water lawns, fields and other turf grounds; hoe and pull weeds; rake leaves; plant, cultivate, prune and fertilize flowers, trees, grass and shrubs.

Clean classrooms, offices and other facilities as required; sweep, scrub, mop, strip, wax and polish floors; vacuum rugs and carpets; spot clean and shampoo carpets; spot mop spills; clean mirrors, blinds, tile, walls, doors and windows.

Provide assistance in various areas related to COVID-19.

Pick up paper and other debris from floors, grounds, walkways and areas adjacent to site facilities; sweep walkways, driveways, parking lots and concrete surfaces adjacent to campus buildings; empty waste receptacles and replace liners.

Clean and disinfect drinking fountains and restroom facilities including sinks, toilets and urinals as assigned; fill dispensers with towels, soap, toilet paper and other items.

Operate a variety of equipment such as mowers, edgers, weed eaters, blowers, fork lifts, line strippers, chalkers, mops, vacuums, trenchers, tractors, backhoes, carpet cleaners and various hand and power tools.

Perform a variety of routine general maintenance and repairs as assigned; replace light bulbs and ballasts; assist with repairing, adjusting and replacing electrical, plumbing, HV AC and various other parts, components and fixtures as needed; apply paint and remove graffiti.

Prepare line and mark athletic fields for sporting events as required; apply pest control methods to eradicate weeds and other pests according to established procedures as assigned; maintain and repair sprinklers and irrigation systems.

Move, set-up, assemble and arrange chairs, desks, tables and other furniture as needed; clean chalkboards and whiteboards as required; empty pencil sharpeners.

Communicate with students and District personnel to exchange information and resolve issues or concerns.

Identify and report safety, sanitary and security incidents and hazards to appropriate personnel; report major maintenance and repair needs to appropriate personnel.

Maintain routine records related to mileage and assigned activities.

OTHER DUTIES:

Perform related duties as assigned.

Must be a "team player" and be willing to take on any task at any time as needed.

KNOWLEDGE OF:

Proper methods, techniques, materials, tools and equipment used in modern custodial, grounds maintenance and minor building maintenance work.

Basic grounds maintenance procedures including mowing, edging, raking and weeding.

Modern cleaning methods including basic methods of cleaning floors, carpets, furniture, walls and fixtures.

Cultivating, fertilizing, pruning, watering and spraying of flowers, trees and shrubs.

Proper methods of storing equipment, materials and supplies.

Operation of a wide variety of hand and power tools and equipment.

Requirements of maintaining buildings, facilities and grounds in a safe, clean and orderly condition. Applicable traffic and student transportation laws, codes and regulations.

Safe and defensive driving practices.

Appropriate safety precautions and procedures. Basic record-keeping techniques.

Proper lifting techniques.

ABILITY TO:

Perform a variety of grounds maintenance and custodial activities involved in maintaining District grounds, facilities and equipment in a safe, clean and orderly condition.

Mow, edge, water, weed, fertilize, rake and cultivate lawns, flowerbeds, athletic fields and other landscaped areas.

Operate and maintain a wide variety of hand and power tools and equipment.

Use various cleaning materials and methods.

Facilities Worker - Continued

Assist with a variety of general maintenance and repairs. Maintain routine records related to work performed.

Understand and follow oral and written directions. Observe health and safety regulations.

Meet schedules and time lines.

Observe and report safety hazards and need for maintenance and repair.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and one year grounds maintenance, custodial or related experience.

WORKING CONDITIONS:

ENVIRONMENT:

Indoor and outdoor work environment.

Seasonal heat and cold or adverse weather conditions. Exposure to fumes, dust, odors, oil, grease and gases. Driving a vehicle to conduct work.

PHYSICAL DEMANDS:

Dexterity of hands and fingers to operate a variety of equipment. Walking, standing and sitting for extended periods of time.

Seeing to perform custodial and gardening activities.

Lifting, carrying, pushing or pulling heavy objects as assigned by position. Bending at the waist, kneeling or crouching.

Reaching overhead, above the shoulders and horizontally. Heavy physical labor.

Climbing ladders.

HAZARDS:

Exposure to cleaning agents and chemicals.

Working around and with machinery having moving parts. Working at heights.

Traffic hazards.

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

2022-2023 Classified Salary Schedule

Effective: July 1, 2022

Steps	1	2	3	4	5	6	7	8	9	10
	11	12	13	14	15	16	17	18	19	20
OFFICE										
Clerk	2492	2631	2710	2789	2874	2961	3048	3078	3107	3139
	14.32	15.12	15.57	16.03	16.52	17.02	17.52	17.69	17.86	18.04
	3198	3206	3231	3268	3301	3330	3365	3400	3434	3471
	18.38	18.43	18.57	18.78	18.97	19.14	19.34	19.54	19.74	19.95
Superintendent/Secretary Payroll /Finance Technician	3601	3711	3819	3936	4056	4181	4299	4347	4387	4429
	20.70	21.33	21.95	22.62	23.31	24.03	24.71	24.98	25.21	25.45
	4475	4521	4572	4612	4662	4707	4751	4801	4844	4898
	25.72	25.98	26.28	26.51	26.79	27.05	27.30	27.59	27.84	28.15
ASB Clerk Attendance Clerk Registrar School Secretary	2971	3058	3158	3250	3339	3443	3549	3584	3625	3660
	17.07	17.57	18.15	18.68	19.19	19.79	20.40	20.60	20.83	21.03
	3695	3727	3768	3806	3842	3881	3921	3957	3996	4041
	21.24	21.42	21.66	21.87	22.08	22.30	22.53	22.74	22.97	23.22
OPERATIONS										
AM SHIFT/Utility Person/ School Bus Driver	<i>\$3,046.00 Monthly /\$17.50 Hourly, Non Licensed School Bus Driver</i>									
	3495	3627	3723	3819	3919	4027	4127	4171	4203	4247
	20.09	20.84	21.40	21.95	22.52	23.14	23.72	23.97	24.16	24.41
	4284	4322	4363	4400	4436	4482	4520	4559	4600	4639
	24.62	24.84	25.07	25.29	25.49	25.76	25.98	26.20	26.44	26.66
PM SHIFT/Utility Person/ School Bus Driver	<i>\$3,196.00 Monthly/ \$18.36 Hourly, Non Licensed School Bus Driver</i>									
	3667	3804	3906	4007	4110	4225	4328	4376	4409	4455
	21.07	21.86	22.45	23.03	23.62	24.28	24.87	25.15	25.34	25.60
	4494	4536	4576	4617	4652	4701	4741	4784	4826	4865
	25.83	26.07	26.30	26.53	26.74	27.02	27.25	27.49	27.74	27.96
Maintenance/School Bus Driver	<i>\$3,426.00 Monthly \$19.69 Hourly, Non Licensed School Bus Driver</i>									
	3874	3938	4045	4150	4259	4375	4492	4530	4568	4612
	22.26	22.63	23.25	23.85	24.48	25.14	25.82	26.03	26.25	26.51
	4661	4698	4741	4783	4827	4872	4913	4959	5007	5049
	26.79	27.00	27.25	27.49	27.74	28.00	28.24	28.50	28.78	29.02
Bus/Motor/Maintenance	4049	4161	4268	4385	4503	4624	4749	4796	4837	4878
	23.27	23.91	24.53	25.20	25.88	26.57	27.29	27.56	27.80	28.03
	4925	4969	5017	5061	5110	5155	5198	5251	5293	5346
	28.30	28.56	28.83	29.09	29.37	29.63	29.87	30.18	30.42	30.72
CAFETERIA										
Snack Bar Manager	15.58	15.99	16.50	16.96	17.51	18.05	18.55	18.72	18.91	19.14
	19.28	19.50	19.70	19.88	20.09	20.31	20.50	20.74	20.90	21.09
Cafeteria Assistant	15.06	15.57	15.97	16.52	16.96	17.50	18.04	18.16	18.34	18.54
	18.72	18.91	19.13	19.27	19.47	19.67	19.88	20.06	20.27	20.50

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

2022-2023 Classified Salary Schedule

Effective: July 1, 2022

Steps	1	2	3	4	5	6	7	8	9	10
	11	12	13	14	15	16	17	18	19	20
INSTRUCTIONAL SUPPORT										
Classroom/Library Aide	13.96	14.27	14.59	14.89	15.20	15.50	15.82	16.13	16.43	16.75
	17.05	17.37	17.67	17.97	18.29	18.59	18.91	19.22	19.53	19.90
Teacher Assistant	20.29	21.29	21.55	22.19	22.82	23.47	24.21	24.45	24.64	24.95
	25.17	25.43	25.68	25.92	26.23	26.45	26.76	27.01	27.26	27.55

NOTE: The monthly rate is based on an 8 hour day, 261 days per year, 12- months per year.

***MISCELLANEOUS**

Substitute Caller	\$524
Certified Translator	\$150
Designated Medical Assistant	\$150
*Monthly Stipend	

Classroom Aide/Library Aide: Minimum requirement- passed the Paraprofessional Exam, or 48 college units, or AA Degree Teaching Assistant - Required to have a BA.

ISSUE:

Presented to the Board are the Agriculture Department volunteer/coaches for the 2022-2023 school year:

Gabriel Castellanos (New)
James Mendes (Returning)

ACTION:

Approve or deny the Agriculture Department volunteer/coaches for the 2022-2023 school year.

RECOMMENDATION:

Recommend approval.

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

ISSUE:

Presented to the Board are the Music Department additional volunteers/coaches for the 2022-2023 school year:

Thomas Stevens – Percussion Instructor (New)
Jason Williams - Sound Equipment Assistant (New)

ACTION:

Approve or deny the Music Department additional volunteers/coaches for the 2022-2023 school year.

RECOMMENDATION:

Recommend approval.

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____
Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____

ISSUE: Presented to the Board are additional KHS Coaches for the 2022-2023 school year:

Water Polo/Fall Season

Adam Hughes – Head JV Coach Paid
Beth Nicoletto – Assistant Varsity Coach Vol (New)

Volleyball/Fall Season

Kayde Becerra – Assistant F/S Coach Vol (New)

Girls Basketball/Winter Season

John Cunningham – Assistant Varsity Coach Vol (New)
Ciera Evett – Assistant JV Coach Vol New

Wrestling/Winter Season

Bo Jackson - Assistant Varsity Vol
Cal Muxlow – Assistant Varsity Vol (New)
Joshua Longoria – Assistant Varsity Vol (New)

Boys Basketball/Winter Season

Ronnie Alvarado – JV Assistant Vol (New)
Ryan Flippo – F/S Assistant Vol (New)
Elliott Barboa – F/S Assistant Vol (New)

ACTION: Approve or deny the additional KHS Coaches for the 2022-2023 school year.

RECOMMENDATION: Recommend approval.

FOR BOARD ACTION:

Motion _____ Second _____ Vote _____

Thomsen: _____ Nagle: _____ Lunde: _____ Serpa: _____ Jackson: _____