**Kingsburg Joint Union High School District**

**Overnight Trip Request**

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| --- | --- | --- | --- |
| **Day Departure:** |  | **Day Return**: |  |
| **Location/Destination:** |  |
| **Name Group/Activity:** |  |
| **Objectives of Trip:** |  |
| **Estimated # Students:** |  | **Amount of Class Time Loss:** |  |
|  |
| **Number of Supervisors** |  |  | **List Names:**  |  |
|  | *(There must be 1 Supervisor for every 10 students)* |
| **Arrangements: Transportation**  |  |
| **Arrangements: Accommodations /Meals** |  |
| **Total Cost Per Student:** | $ | **Total Cost Trip:**  | $ |
| **Funds Derived from What Source:** |  |
| **How are staff/ volunteer cost covered?** |  |
| **Additional Info:**  |  |
|  |
|  |  |  |  |  |
| **Instructor Name** |  | **Signature** |  | **Date** |