

APPLICATION FOR USE OF SCHOOL FACILITIES BY NON-SCHOOL ORGANIZATIONS

KINGSBURG HIGH SCHOOL
1900 18TH Ave. Kingsburg, CA 93631

Name of Organization: _____

Names Principal Officers: _____

Address of Organization: _____

I request the use of: _____
(Room, Building, Grounds etc...)

and _____
(Special arrangements must be made for use of equipment, property and services)

Fees Applicable: _____

Administrative Processing Fee: _____

Labor Fee: _____

Room/Facility Fee: _____

Utility Fee (if applicable): _____

Total Fee \$ _____

Estimated Attendance: _____ Admission Charge \$ _____

Date & Time Requested: _____
(Day) (Month) (Hours)

Purpose of Meeting (Public or Private): _____

Any person applying for the use of school property on behalf of any society, group, or organization shall be a member of such applicant group and unless he/she is an officer of such group, must present written authorization from such applicant group to make such application. The applicant hereby agrees to hold the Kingsburg Joint Union High School District (KJUHSD), its Governing Board, the individual members thereof, and all District Officers, agents, employees and volunteers free and harmless from any loss, damage, liability, cost or expense that may arise during and/or caused in any way by such use of occupancy of school property. The Applicant further agrees to provide liability and property damage insurance if requested by the District naming the KJUHSD, its Governing Board, the individual members thereof and all District Officers, agents, employees, and volunteers as coinsured, if required. The amount of insurance required will be established by the District and will be determined by the type of activity to be held in/on school facilities. In addition to the above insurance, the applicant will also provide in the certificate of insurance, cross-liability coverage, if required. The co-insurance to be provided shall be primary. The District requires a thirty-day notice of any change or cancellation of any insurance coverage provided. **The Kingsburg Joint Union High School District shall determine the dollar amount if insurance is to be provided.** The applicant agrees to reimburse the KJUHSD for any damage to school property occasioned by or growing out of the use herein requested. The Undersigned states that all statements made in this application are true and correct to the best of his/her knowledge and that he/she has read and signed the Statement of Information regarding the use of facilities.

The Undersigned states that he/she has received a copy of the rules governing the use of facilities and has read and understands them.

Signatures of all Parties Involved:

Person Requesting Signature: _____ Director Maintenance: _____

Print Name: _____ School Personnel: _____

Address: _____ Food Services: _____

City: _____ **Application Approved:** _____

Phone: _____ **Application Denied:** _____

Email: _____

EMAIL COMPLETED FORM TO: use@kingsburghigh.com

STATEMENT OF INFORMATION – Code Sections 16564-16565

The undersigned states that to the best of his/her knowledge the school property for use of which application is hereby made will not be used for the commission of any act intended to further any program or movement, the purpose of which is to accomplish the overthrow of the Government of the United States of America by force, violence, or other unlawful means. That the organization on whose behalf he/she is making application of use of school property, does not, to the best of his/her knowledge, advocate the overthrow of the Government of the United States of America or of the State of California by force, violence or other unlawful means and that, to the best of his/her knowledge, it is not a communist-action and communist-front organization required by law to be registered with the Attorney General of the United States. **This statement is made under the penalties of perjury.**

Signature _____ Title _____ Date _____

For Office Use Only:

Liability Insurance Received

Payment Received Cash _____ Check # _____ Entered