

**AGENDA**  
**KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**Board Room      1900 18th Avenue      4:00 p.m.**  
**Kingsburg, CA 93631**  
**May 10, 2021**  
**KJUHSD.com/Zoom**

**Board Room Accessibility:** *The Kingsburg Joint Union High School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability related modification or accommodation, including auxiliary aids or services to participate in the public meeting, please contact the Administrative Assistant to the Superintendent at 897-7721 at least 48 hours before the scheduled Board of Trustees meeting so that we may make every reasonable effort to accommodate you [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132.)*

**1. CALL TO ORDER \_\_\_\_\_**

**2. SALUTE TO THE FLAG**

**3. ROLL CALL AND ESTABLISHMENT OF A QUORUM**

Member's Present      \_\_\_\_\_      \_\_\_\_\_  
    \_\_\_\_\_      \_\_\_\_\_  
    \_\_\_\_\_      \_\_\_\_\_

Members Absent      \_\_\_\_\_      \_\_\_\_\_

**4. OTHERS PRESENT      \_\_\_\_\_      \_\_\_\_\_**

**5. APPROVAL OF AGENDA**

Motion \_\_\_\_\_      Second \_\_\_\_\_      Vote \_\_\_\_\_

**6. OPEN FORUM FOR CLOSED SESSION** – Government Code Section 54954.3 to allow public to comment prior to the Board's consideration of any closed session agenda item.

**7. ADJOURN TO CLOSED SESSION** – **Notice to Public** (Closed Session Items Covered by Law May Be Requested Or Called For As Per: Government Codes: 54954.3; 54956.7; 54956.8; 54956.86; 54956.9 (a), (b), (c); 54956.95; 54957; 54957.6; 54957.8 and Education Codes: 48900; 49070.)

Government Code Section 54957.6 CONFERENCE WITH LABOR NEGOTIATORS: Agency designated representative: Superintendent. Employee Organization: KJUHSD Teachers Association

Government Code Section 54957.6 CONFERENCE WITH LABOR NEGOTIATORS: Agency designated representative: Superintendent. Unrepresented Employees: KJUHSD Management Certificated Classified/Confidential Employees

From \_\_\_\_\_ to \_\_\_\_\_

**8. RECONVENE TO OPEN SESSION REGULAR MEETING**

**9. ACTIONS REPORTED OUT OF CLOSED SESSION IF ANY**

None

**10. PUBLIC COMMENT**

**Public Comment**

*For regular meetings, the public is provided an opportunity to address not only any item on the agenda but any item within the subject matter jurisdiction of the Kingsburg Joint Union High School District. **Disclaimer:** The opinions expressed in public comments are the authors own and do not necessarily reflect the official policies or position of the Kingsburg Joint Union High School District*

*Members of the public who wish to provide public comment during observed COVID-19 social distancing guidance may email the district at [PublicComment@Kingsburghigh.com](mailto:PublicComment@Kingsburghigh.com) by 4:00 p.m. the Friday before the meeting date, which generally lands on Monday. Public comments are limited to three minutes or 450 written words per speaker. Twenty (20) minutes per issue will be allowed. Please note you are not compelled to provide a name and can comment anonymously. The public comments will be read in the order they are received. The comments will be read outloud during the public comment portion of the meeting.*

*Board of Education is prohibited by law from taking action on matters discussed that are not on the agenda and no adverse conclusions should be drawn if the Board does not respond to public comments made at this time. Concerns will be referred to the Superintendent's office for review and response.*

**11. APPROVAL OF MINUTES**

- 7.1 Regular Meeting – April 12, 2021

**12. REPORTS**

- 12.1 Superintendent Report
- 12.2 Principal Report
- 12.3 Director Alternative Education Center Report
- 12.4 Student Representative Report
- 12.5 Valley ROP Presentation

**13. DISCUSSION**

- 13.1 LCAP
- 13.2 Expanded Learning Opportunities Grant Plan

**14. ACTION**

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14.5	Resolutions for Summer School Teachers - Health Wellness Course .....	32
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14.12	Kingsburg High School 2021-2022 Student Parent Handbook .....	77
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14.18	Non Represented Certificated, Academic & Athletic Stipend Salary Schedule Increase 3% 2020-21 Retroactive to July 2020 .....	94
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 15.2 Suspension Report for April 2021 ..... 132  
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 15.5 KJUHSD Proposal for Contract Negotiations with KHSCSEA Chapter #226 ..... 138

**16. CLOSED SESSION – Notice to Public** (Closed Session Items Covered by Law May Be Requested Or Called For As Per: Government Codes: 54954.3; 54956.7; 54956.8; 54956.86; 54956.9 (a), (b), (c); 54956.95; 54957; 54957.6; 54957.8 and Education Codes: 48900; 49070.)

16.1 Fall Coaches 2021-2022: ..... 139  
 From \_\_\_\_\_ to \_\_\_\_\_

**17. ACTION REPORTED OUT OF CLOSED SESSION, IF ANY**

**18. ITEMS FOR NEXT AGENDA**

None

**19. ADJOURNMENT** \_\_\_\_\_  
 (Time)

**FOR BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Thomsen: \_\_\_\_\_ Nagle: \_\_\_\_\_ Lunde: \_\_\_\_\_ Serpa: \_\_\_\_\_ Jackson: \_\_\_\_\_

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT  
Minutes of the Regular Meeting of the Board of Trustees

**PLACE AND DATE**

Board Room, Kingsburg High School, 1900 18<sup>th</sup> Avenue, Kingsburg, California, April 12, 2021.

**CALL TO ORDER**

The meeting was called to order at 4:00 p.m. by Mr. Rick Jackson, President.

**MEMBERS PRESENT**

Mr. Rick Jackson, President  
Mr. Mike Serpa, Clerk  
Mr. Steve Nagle, Member  
Mr. Johnie Thomsen, Member

**MEMBERS ABSENT**

Mr. Brent Lunde, Member

**OTHERS PRESENT**

Mr. Don Shoemaker, Superintendent  
Mr. Rufino Ucelo Jr., Chief Business Official  
Dr. Ryan Phelan, Principal Kingsburg High School  
Mr. Ryan Waltermann, Director Alternative Education  
Ms. Cindy Schreiner, Director Student Services  
Mr. Noel Chavez, Technology Services Coordinator  
Ms. Shari Jensen, Superintendent Administrative Assistant

Other staff members, students, and citizens – list on file in the district office.

**APPROVAL OF AGENDA (M169-2021)**

Mr. Nagle moved to approve the agenda as presented.

Mr. Serpa seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: *Absent*

Mr. Serpa: Aye

Mr. Jackson: Aye

**PUBLIC COMMENTS**

None

**APPROVAL OF MINUTES**

**REGULAR MEETING – MARCH 15, 2021 (M170-2021)**

Mr. Thomsen moved to approve the minutes of the regular meeting of March 15, 2021 as presented in 7.1 of the supporting documents.

Mr. Nagle seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: *Absent*

Mr. Serpa: Aye

Mr. Jackson: Aye

## **REPORTS**

### **SUPERINTENDENT REPORT**

- Ag Canopy Project – First phase clean up and asphalt removal is complete. Estimated 60 days to final project approval/finish.
- Flatwork – Started procedure sequence at this time: advertise, accept bids and close bids by May 3<sup>rd</sup>.
- Technology for teachers is being researched and discussed as new funding becomes available. Items include: Smartboards; Computers/Devices; Projectors.
- State Covid-19 color tiers are on track to disappear in June. Currently we are in the “red”, and hope to move to “yellow” in coming weeks. This will relieve the bulk of Covid testing requirements to some degree. At this time the football, boys and girls basketball and wrestling programs are all being tested. Our campuses are at zero positive cases and no quarantines.

### **PRINCIPAL REPORT**

- Administering the state test CAASPP is in full swing, and is more complicated with the rotating AM PM schedule due to hybrid instruction. Executive Director of Student Services, Cindy Schreiner, is doing an excellent job in organizing the testing schedule.
- Grad Night and Prom – Due to the pandemic, traditional venues for grad night are not available and other options are in consideration. At this time Great America is open, and administration is working through details to provide a Grad Day for seniors at this venue. Announcements will take place tomorrow for planned prom details. The seniors are very excited to have these opportunities this year.
- Graduation – Administration is moving forward with graduation ceremony details to take place on the football stadium field under Covid guidance.
- Senior Awards Night – This year will be on the football stadium field to follow Covid guidance.
- Summer School – Digital signups this year for distance learning during summer school. Anticipate the need for students to make up failing classes and continue to push through make up curriculum.
- Open school to in-person instruction survey results: Approximately 70% of families want to open to in-person instruction now, but less than half of the students and teacher want to do so. Reasons: April state testing schedule; potential risk to end of year activities; risk to smooth opening in August; student off campus schedules disrupted; change of instructional mode for only one month to end of the school year. Therefore it is very likely the district will stay in a hybrid schedule through end of the year.

### **STUDENT REPRESENTATIVE REPORT**

- None

### **DIRECTOR OF ALTERNATIVE EDUCATION CENTER**

- CAASPP state testing begins April 13<sup>th</sup>. A challenge in our current learning environment as students not consistently on campus.
- Graduation ceremony options are being considered: new gym; football stadium. Administration knows the importance of honoring the accomplishments of KAEC students and families and the need for a graduation ceremony.
- Summer school signups are important for our students to make up needed grades and classes.

**BOARD ACTION****BILLS PAID MARCH 2021 (M171-2021)**

Mr. Serpa moved to approve the bills paid for March 2021 as presented in 9.1 of the supporting documents.

Mr. Thomsen seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: *Absent*

Mr. Serpa: Aye

Mr. Jackson: Aye

**INTERDISTRICT TRANSFERS**

9.2 Moved to Closed Session

**THE 2021-2022 ANNUAL DECLARATION OF NEED (M172-2021)**

Mr. Nagle moved to approve the 2021-2022 Annual Declaration of Need as presented in 9.3 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: *Absent*

Mr. Serpa: Aye

Mr. Jackson: Aye

**DISCUSSION****LCAP**

The Board heard discussion from Executive Director of Student Services – Cindy Schreiner, regarding the LCAP as noted in 10.1. Points mentioned: Annual review of 2019-2020; Review money/funds for Local Continuity Plan; Expanded Opportunities Grant \$958,000 and breakdown on how district will allocate the funds; LCAP upcoming approval and submission to Fresno County Office of Education in June.

**MANDATED BOARD POLICY FIRST READING**

The Board noted the first reading of the mandated board policy for the July and October 2019 packets as presented in 10.2 of the supporting documents.

**WRITTEN INFORMATION****STUDENT BODY FUNDS REPORT**

The Board noted the ASB Fund Reports for March 2021 as presented in 11.1 of the supporting documents.

**SUSPENSION REPORT – MARCH 2021**

The Board noted the suspension report for Kingsburg High School and Oasis High School for March 2021 as presented in 11.2 of the supporting document.

**QUARTERLY REPORT WILLIAMS UNIFORM COMPLAINTS**

The Board noted the Quarterly Report Williams Uniform Complaints for April 2021 as presented in 11.3. No complaints were filed with any school in the district during the April 2021 quarter.

**KJUHSD PROPOSAL FOR CONTRACT NEGOTIATIONS WITH KJUHSTA**

The Board noted the KJUHSD Proposal for Contract Negotiations with KJUHSTA July 2020 – June 2022 as noted in Addendum to Agenda in 11.4 of the supporting document.

**CLOSED SESSION****INTERDISTRICT TRANSFERS (M173-2021)****CAMPUS SAFETY ASSISTANT – HEATHER MORENO (M174-2021)**

The Board met in closed session from 4:35 p.m. to 5:10 p.m.

**ITEMS REPORTED OUT OF CLOSED SESSION****INTERDISTRICT TRANSFERS (M173-2021)**

Mr. Thomsen moved to approve or deny the Interdistrict Transfers as designated by the Superintendent as presented in 9.2 of the supporting document.

Mr. Serpa seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: *Absent*

Mr. Serpa: Aye

Mr. Jackson: Aye

**CAMPUS SAFETY ASSISTANT – HEATHER MORENO (M174-2021)**

Mr. Nagle moved to approve the employment of Amber Moreno as a Campus Safety Assistant for the Kingsburg Joint Union High School District for the 2020-2021 school year as presented in 12.1 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: *Absent*

Mr. Serpa: Aye

Mr. Jackson: Aye

**ADJOURNMENT (M175-2021)**

Mr. Nagle moved to adjourn the meeting at 5:11 p.m.

Mr. Thomsen seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: *Absent*

Mr. Serpa: Aye

Mr. Jackson: Aye

Minutes of the regular meeting of April 12, 2021 are approved except for the following omissions, deletions or changes:

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**FOR BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Thomsen: \_\_\_\_\_ Nagle: \_\_\_\_\_ Lunde: \_\_\_\_\_ Serpa: \_\_\_\_\_ Jackson: \_\_\_\_\_

Minutes of the regular meeting of April 12, 2021 are approved by action of the board.

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Mr. Rick Jackson  
President of the Board

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Mr. Mike Serpa  
Clerk of the Board



**ISSUE:** Presentation of Accounts Payable for the month of April 2021.

**ACTION:** Presentation of Accounts Payable for the month of April 2021.

**RECOMMENDATION:** Recommend approval.

**FOR BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
Thomsen: \_\_\_\_\_ Nagle: \_\_\_\_\_ Lunde: \_\_\_\_\_ Serpa: \_\_\_\_\_ Jackson: \_\_\_\_\_

**KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT  
 ACCOUNTS PAYABLE BOARD REPORT  
 Issue Date: 04/01/2021 thru 04/30/2021  
 Regular Meeting May 10, 2021**

Resources--(Re)

- 11000-Lottery
- 14000-EPA
- 30100-Title I
- 31820-Comprehensive Support and Improvement
- 32100-ESSER (COVID19)
- 32200-Coronavirus Relief Fund (CRF)
- 33100-Special Education
- 33110-Special Education: IDEA
- 35500-Carl Perkins Grant
- 40350-Title II
- 41270-ESSA: Title IV
- 63000-Lottery
- 63870-Career Technical Education (VROP)
- 63880-Strong Workforce Program
- 65000-Special Education
- 65120-Special Education (Mental Health)
- 70100-Ag Incentive Grant
- 73880-SB117 (COVID19)
- 74200-Learning Loss Mitigation (LLM)
- 75100-Low Performing Student Block Grant
- 81500-Ongoing Major Maintenance

0100-General Fund

Vendor	Warrant #	Reference	Description	Fu---Re---Y-Gl---Fn---Ob-----Si--Dp	Amount
1253-AMAZON.COM LLC	512365918	PO-210706	SUPPLIES-MATH	0100-63000-0-1110-1000-430000-001-1152	11.87
		PO-210891	SUPPLIES-LIBRARY	0100-00000-0-1110-2420-430000-001-3096	649.68
		PO-210891	SUPPLIES-LIBRARY	0100-00000-0-1110-2420-430000-001-3096	19.60
		PO-210891	SUPPLIES-LIBRARY	0100-00000-0-1110-2420-430000-001-3096	130.77
		PO-210891	SUPPLIES-LIBRARY	0100-00000-0-1110-2420-430000-001-3096	21.80
		PO-210891	SUPPLIES-LIBRARY	0100-00000-0-1110-2420-430000-001-3096	711.07
		PO-210891	SUPPLIES-LIBRARY	0100-00000-0-1110-2420-430000-001-3096	9.68
		PO-210891	SUPPLIES-LIBRARY	0100-00000-0-1110-2420-430000-001-3096	85.24
		PO-210891	SUPPLIES-LIBRARY	0100-00000-0-1110-2420-430000-001-3096	55.40
		PO-210891	SUPPLIES-LIBRARY	0100-00000-0-1110-2420-430000-001-3096	84.93
		PO-210891	SUPPLIES-LIBRARY	0100-00000-0-1110-2420-430000-001-3096	85.58
		PO-210891	SUPPLIES-LIBRARY	0100-00000-0-1110-2420-430000-001-3096	111.65
		PO-210891	SUPPLIES-LIBRARY	0100-00000-0-1110-2420-430000-001-3096	200.22
		PO-210891	SUPPLIES-LIBRARY	0100-00000-0-1110-2420-430000-001-3096	9.80
		PO-210803	SUPPLIES-SOC SCI	0100-63000-0-1110-1000-430000-001-1170	271.35
		PO-210891	SUPPLIES-LIBRARY	0100-00000-0-1110-2420-430000-001-3096	60.49
		PO-210891	SUPPLIES-LIBRARY	0100-00000-0-1110-2420-430000-001-3096	25.21
		PO-210891	SUPPLIES-LIBRARY	0100-00000-0-1110-2420-430000-001-3096	38.35
		PO-210891	SUPPLIES-LIBRARY	0100-00000-0-1110-2420-430000-001-3096	45.74
1253-AMAZON.COM LLC cont----->		PO-210891	SUPPLIES-LIBRARY	0100-00000-0-1110-2420-430000-001-3096	48.93

**KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT**  
**ACCOUNTS PAYABLE BOARD REPORT**  
**Issue Date: 04/01/2021 thru 04/30/2021**  
**Regular Meeting May 10, 2021**

Vendor	Warrant #	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Dp	Amount
1253-AMAZON.COM LLC cont----->		PO-210782	SUPPLIES-SOC. SCI	0100-63000-0-1110-1000-430000-001-1170	196.29
		PO-210786	SUPPLIES-ART	0100-63000-0-1110-1000-430000-001-1133	487.88
		PO-210790	SUPPLIES-MATH	0100-63000-0-1110-1000-430000-001-1152	19.60
		PO-210791	SUPPLIES-MATH	0100-63000-0-1110-1000-430000-001-1152	139.59
		PO-210802	SUPPLIES-ATHLETICS	0100-00000-0-1135-4200-430000-001-0000	54.43
		PO-210802	SUPPLIES-ATHLETICS	0100-00000-0-1135-4200-430000-001-0000	66.92
		CM-210013	OUT OF STOCK	0100-00000-0-1110-2420-430000-001-3096	(1.39)
		PO-210891	SUPPLIES-LIBRARY	0100-00000-0-1110-2420-430000-001-3096	10.28
		PO-210891	SUPPLIES-LIBRARY	0100-00000-0-1110-2420-430000-001-3096	13.91
		PO-210891	SUPPLIES-LIBRARY	0100-00000-0-1110-2420-430000-001-3096	17.25
		PO-210891	SUPPLIES-LIBRARY	0100-00000-0-1110-2420-430000-001-3096	17.64
		PO-210891	SUPPLIES-LIBRARY	0100-00000-0-1110-2420-430000-001-3096	21.78
		PO-210702	SUPPLIES-SCIENCE	0100-63000-0-1110-1000-430000-001-1167	424.80
		PO-210763	SUPPLIES-ADMIN	0100-00000-0-0000-2700-430000-001-0000	66.46
		PO-210770	SUPPLIES-CTEIG	0100-63870-0-3800-1000-430000-001-3016	187.17
		PO-210770	SUPPLIES-CTEIG	0100-63870-0-3800-1000-430000-001-3016	245.67
		CM-210011	RETURN-DEFECTIVE	0100-00000-0-3200-1000-430000-002-0000	(38.13)
		CM-210012	RETURN-DEFECTIVE	0100-00000-0-0000-2700-430000-001-0000	(63.19)
		PO-210657	SUPPLIES-AG	0100-70100-0-3800-1000-430000-001-0000	39.21
		PO-210685	SUPPLIES-OASIS/I.S.	0100-00000-0-3200-1000-430000-002-0000	24.63
		PO-210685	SUPPLIES-OASIS/I.S.	0100-00000-0-3300-1000-430000-002-0000	12.90
		PO-210693	SUPPLIES-LLM/GEER	0100-32150-0-1110-1000-430000-000-0000	235.20
		PO-210700	SUPPLIES-ENGLISH	0100-63000-0-1110-1000-430000-001-1143	10.80
		PO-210700	SUPPLIES-ENGLISH	0100-63000-0-1110-1000-430000-001-1143	118.15
		PO-210746	ATHLETICS-DROP SAFE	0100-00000-0-1135-4200-430000-001-0000	381.40
		PO-210756	NEW MEDIA ROOM	0100-32100-0-1110-2420-430000-000-0000	7.56
		PO-210756	NEW MEDIA ROOM	0100-32100-0-1110-2420-430000-000-0000	119.86
		PO-210756	NEW MEDIA ROOM	0100-32100-0-1110-2420-430000-000-0000	174.35
		PO-210756	NEW MEDIA ROOM	0100-32100-0-1110-2420-430000-000-0000	1,013.46
		PO-210657	SUPPLIES-AG	0100-35500-0-3800-1000-430000-001-0000	39.21
		PO-210708	SUPPLIES-SPANISH	0100-63000-0-1110-1000-430000-001-1145	131.57
		PO-210710	SUPPLIES-AG	0100-63000-0-1110-1000-430000-001-1132	2,223.12
		PO-210715	SUPPLIES- LLM/GEER	0100-32150-0-1110-1000-430000-000-0000	198.24
		PO-210717	SUPPLIES-MATH	0100-63000-0-1110-1000-430000-001-1152	26.91
		PO-210717	SUPPLIES-MATH	0100-63000-0-1110-1000-430000-001-1152	11.42
		PO-210717	SUPPLIES-MATH	0100-63000-0-1110-1000-430000-001-1152	166.50
		PO-210734	SUPPLIES-SPANISH	0100-63000-0-1110-1000-430000-001-1145	252.25
		PO-210756	NEW MEDIA ROOM	0100-32100-0-1110-2420-430000-000-0000	2,091.81
		PO-210759	SUPPLIES-PRIVATE SCHOOL	0100-33110-0-5760-1130-430000-001-0000	767.29
		PO-210761	SUPPLIES-NEW MEDIA ROOM	0100-32100-0-1110-2420-430000-000-0000	3,487.19
		PO-210708	SUPPLIES-SPANISH	0100-63000-0-1110-1000-430000-001-1145	53.82
		PO-210708	SUPPLIES-SPANISH	0100-63000-0-1110-1000-430000-001-1145	59.74
		PO-210724	SUPPLIES-ANIMAL SCIENCE	0100-35500-0-3800-1000-430000-001-0000	493.54

1253-AMAZON.COM LLC cont----->

**KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT**  
**ACCOUNTS PAYABLE BOARD REPORT**  
**Issue Date: 04/01/2021 thru 04/30/2021**  
**Regular Meeting May 10, 2021**

Vendor	Warrant #	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Dp	Amount	
1253-AMAZON.COM LLC cont----->		PO-210724	SUPPLIES-ANIMAL SCIENCE	0100-70100-0-3800-1000-430000-001-0000	493.54	
		PO-210730	SUPPLIES-ENGLISH	0100-63000-0-1110-1000-430000-001-1143	119.36	
		PO-210731	SUPPLIES-ENGLISH	0100-63000-0-1110-1000-430000-001-1143	136.68	
		PO-210734	SUPPLIES-SPANISH	0100-63000-0-1110-1000-430000-001-1145	28.60	
		PO-210734	SUPPLIES-SPANISH	0100-63000-0-1110-1000-430000-001-1145	197.79	
		PO-210706	SUPPLIES-MATH	0100-63000-0-1110-1000-430000-001-1152	46.94	
		PO-210708	SUPPLIES-SPANISH	0100-63000-0-1110-1000-430000-001-1145	25.82	
		PO-210718	SUPPLIES-LLM/GEER	0100-32150-0-1110-1000-430000-000-0000	6.47	
		PO-210720	SUPPLIES-LLM/GEER	0100-32150-0-1110-1000-430000-000-0000	59.67	
		PO-210722	SUPPLIES-AG BIO	0100-35500-0-3800-1000-430000-001-0000	54.52	
		PO-210722	SUPPLIES-AG BIO	0100-70100-0-3800-1000-430000-001-0000	54.51	
		PO-210755	AMERICAN FLAG	0100-81500-0-0000-8100-430018-000-0000	589.08	
		PO-210735	COVID-NON CAP EQUIP	0100-32150-0-1110-1000-440000-000-0000	1,733.79	
		PO-210736	STREAMING-ATHLETICS	0100-32150-0-1135-1000-440000-000-0000	305.08	
		PO-210736	STREAMING-ATHLETICS	0100-32150-0-1135-1000-440000-000-0000	717.96	
		PO-210766	BOARDROOM/ZOOM	0100-32100-0-1110-7110-440000-000-0000	152.28	
	<b>Warrant Total:</b>					<b>21,406.54</b>
	<b>Vendor Total:</b>					<b>21,406.54</b>
61-AUTOMATED OFFICE SYSTEMS	512362142	PO-210823	COPIER MAINT-AG	0100-35500-0-3800-1000-560007-001-0000	27.63	
		PO-210823	COPIER MAINT-AG	0100-70100-0-3800-1000-560007-001-0000	27.64	
		PO-210823	COPIER MAINT-I.S.	0100-00000-0-3300-8100-560007-002-0000	33.00	
<b>Warrant Total:</b>					<b>88.27</b>	
<b>Vendor Total:</b>					<b>88.27</b>	
501-BUSINESS CARD	512361279	PO-210757	SUPPLIES-CCC/AG	0100-63000-0-1110-1000-430000-001-1132	373.44	
		PO-210775	WASC STAFF LUNCH	0100-00000-0-0000-7110-430000-000-0000	450.00	
		PO-210776	SUPPLIES-INTRO	0100-63870-0-3800-1000-430000-001-1143	159.74	
		PO-210778	PROPANE	0100-00000-0-0000-8200-430010-000-0000	89.54	
		PO-210250	NYTIMES	0100-63000-0-1110-1000-430020-001-1143	4.00	
		PO-210269	WASHINGTON POST	0100-63000-0-1110-1000-430020-001-1143	1.00	
		PO-210757	SUPPLIES-CCC/AG	0100-32150-0-1139-1000-440000-001-0000	518.86	
		PO-210757	SUPPLIES-CCC/AG	0100-32100-0-1132-1000-440000-001-0000	145.42	
		PO-210777	COVID TEST	0100-32100-0-0000-3140-580000-001-0000	210.00	
PO-210773	CANVA PRO	0100-00000-0-1110-1000-580000-001-0000	64.75			
<b>Warrant Total:</b>					<b>2,016.75</b>	
<b>Vendor Total:</b>					<b>2,016.75</b>	

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Vendor	Warrant #	Reference	Description	Fu---Re----Y-GI---Fn---Ob-----Si--Dp	Amount	
123-CASBO CENTRAL SECTION	512362143	PO-210616	HR SUMMIT	0100-00000-0-0000-7300-520000-000-0000	89.00	
		PO-210741	VIRTUAL WORKSHOPS	0100-00000-0-0000-7300-520000-000-0000	395.00	
		PO-210741	VIRTUAL WORKSHOPS	0100-00000-0-0000-7300-520000-000-0000	445.00	
		PO-210741	VIRTUAL WORKSHOPS	0100-00000-0-0000-7300-520000-000-0000	445.00	
<b>Warrant Total:</b>					<b>1,374.00</b>	
<b>Vendor Total:</b>					<b>1,374.00</b>	
126-CATA	512365145	PO-210636	CATA VIRTUAL CONF	0100-35500-0-3800-1000-520000-001-0000	75.00	
		PO-210636	CATA VIRTUAL CONF	0100-70100-0-3800-1000-520000-001-0000	75.00	
<b>Warrant Total:</b>					<b>150.00</b>	
<b>Vendor Total:</b>					<b>150.00</b>	
150-CITY OF KINGSBURG	512362144	PO-210010	UTILITIES-KHS	0100-00000-0-0000-8200-550009-000-0000	2,550.99	
		PO-210010	UTILITIES-OASIS	0100-00000-0-3200-8100-550009-002-0000	334.00	
		PO-210010	UTILITIES-I.S.	0100-00000-0-3300-8100-550009-002-0000	334.00	
<b>Warrant Total:</b>					<b>3,218.99</b>	
<b>Vendor Total:</b>					<b>3,218.99</b>	
166-COMPREHENSIVE YOUTH SERVICES	512362145	PO-210265	STUDENT SERVICES	0100-00000-0-1110-1000-580000-001-3103	9,352.72	
<b>Warrant Total:</b>					<b>9,352.72</b>	
<b>Vendor Total:</b>					<b>9,352.72</b>	
2634-DBA: BRENT A WILSON M.D. INC.	512361280	PO-210804	MOBILE TESTING	0100-32100-0-0000-3140-580000-001-0000	3,200.00	
		<b>Warrant Total:</b>				
	512362146	PO-210819	MOBILE TESTING	0100-32100-0-0000-3140-580000-001-0000	2,960.00	
		PO-210819	MOBILE TESTING	0100-32100-0-0000-3140-580000-001-0000	4,800.00	
<b>Warrant Total:</b>					<b>7,760.00</b>	
512365146	PO-210871	MOBILE TESTING	0100-32100-0-0000-3140-580000-001-0000	4,320.00		
<b>Warrant Total:</b>					<b>4,320.00</b>	
<b>Vendor Total:</b>					<b>15,280.00</b>	
2572-DBA: CORE TEAM	512362147	PO-210781	SUPPLIES-ESSER	0100-32100-0-0000-8200-430006-000-0000	1,413.45	
<b>Warrant Total:</b>					<b>1,413.45</b>	
<b>Vendor Total:</b>					<b>1,413.45</b>	
1305-DBA: NAPA AUTO PARTS	512362148	PO-210017	TRANSPORTATION	0100-81500-0-0000-8100-430018-000-9960	698.10	
		PO-210017	TRANSPORTATION	0100-00000-0-1110-3600-430024-001-0000	58.97	
<b>Warrant Total:</b>					<b>757.07</b>	
<b>Vendor Total:</b>					<b>757.07</b>	
2057-DBA: TEAMTALK NETWORK	512365147	PO-210026	DISPATCH RADIOS	0100-00000-0-1110-3600-590003-001-0000	199.92	
<b>Warrant Total:</b>					<b>199.92</b>	
<b>Vendor Total:</b>					<b>199.92</b>	

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1715-DBA: U.S. BANK EQUIPMENT	512362149	PO-210033	COPIER LEASE-KHS	0100-00000-0-1110-1000-560008-001-0000	384.91
		PO-210033	COPIER LEASE-KHS	0100-00000-0-1110-1000-560008-001-0000	924.88
		PO-210033	COPIER LEASE-OASIS	0100-00000-0-3200-8100-560008-002-0000	422.46
<b>Warrant Total:</b>					<b>1,732.25</b>
<b>Vendor Total:</b>					<b>1,732.25</b>
2560-DBA: VECTOR SOLUTIONS	512362150	PO-210572	SUBSCRIPTION-SPEC ED	0100-33110-0-5760-1130-430000-001-0010	251.50
		PO-210572	SUBSCRIPTION-SPEC ED	0100-33110-0-5760-1130-430000-001-0000	778.50
<b>Warrant Total:</b>					<b>1,030.00</b>
<b>Vendor Total:</b>					<b>1,030.00</b>
2632-DIACARTA INC.	512362151	PO-210822	COVID 19 TESTS	0100-32100-0-0000-3140-580000-001-0000	60.00
		PO-210822	COVID 19 TESTS	0100-32100-0-0000-3140-580000-001-0000	3,900.00
<b>Warrant Total:</b>					<b>3,960.00</b>
512365920	PO-210894	COVID TESTS	0100-32100-0-0000-3140-580000-001-0000	3,840.00	
		<b>Warrant Total:</b>	<b>3,840.00</b>		
<b>Vendor Total:</b>					<b>7,800.00</b>
1261-ENNS, MIKE	512362152	PO-210821	COMPUTER SERVICE	0100-00000-0-1110-2420-580000-001-0037	1,360.00
<b>Warrant Total:</b>					<b>1,360.00</b>
<b>Vendor Total:</b>					<b>1,360.00</b>
2378-GOMEZ, DIANA	512365148	PO-210838	STRS REFUND	0100-00000-0-1110-1000-580000-001-9977	25.51
<b>Warrant Total:</b>					<b>25.51</b>
<b>Vendor Total:</b>					<b>25.51</b>
2502-KINGSBURG MEDIA FOUNDATION	512362153	PO-210762	NEW MEDIA ROOM	0100-32100-0-0000-2420-440000-000-0000	6,577.98
<b>Warrant Total:</b>					<b>6,577.98</b>
<b>Vendor Total:</b>					<b>6,577.98</b>
476-LOZANO SMITH LLP	512361282	PO-210621	WEBINAR	0100-00000-0-0000-7150-520000-000-0000	150.00
		PO-210619	WEBINAR	0100-00000-0-3200-2700-520000-002-0000	12.50
		PO-210619	WEBINAR	0100-00000-0-3300-2700-520000-002-0000	12.50
		PO-210629	WEBINAR	0100-00000-0-0000-7150-520000-000-0000	25.00
		PO-210629	WEBINAR	0100-00000-0-0000-7300-520000-000-0000	50.00
	<b>Warrant Total:</b>				
512365149	PO-210864	LEGAL SERVICES	0100-32100-0-0000-7150-580018-000-0000	295.00	
		LEGAL SERVICES	0100-32100-0-0000-7150-580018-000-0000	440.00	
		LEGAL SERVICES	0100-00000-0-0000-7150-580018-000-0000	900.00	
<b>Warrant Total:</b>					<b>1,635.00</b>
<b>Vendor Total:</b>					<b>1,885.00</b>

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Vendor	Warrant #	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Dp	Amount
2637-MERCED COUNTY OFFICE OF ED.	512362154	PO-210796	LITERACY CONF.	0100-75100-9-1110-1000-520000-001-0000	75.00
		PO-210797	USING DESMOS WEBINAR	0100-32100-0-1152-1000-520000-000-0000	100.00
				<b>Warrant Total:</b>	<b>175.00</b>
				<b>Vendor Total:</b>	<b>175.00</b>
2255-MID VALLEY DISPOSAL LLC	512362155	PO-210800	REFUSE/EXCHANGE	0100-81500-0-0000-8100-550008-000-0000	300.00
				<b>Warrant Total:</b>	<b>300.00</b>
				<b>Vendor Total:</b>	<b>300.00</b>
547-NELSON'S ACE HARDWARE	512362156	PO-210018	SUPPLIES-MAINT	0100-81500-0-0000-8100-430018-000-0030	659.59
				<b>Warrant Total:</b>	<b>659.59</b>
				<b>Vendor Total:</b>	<b>659.59</b>
2636-OSHA TRAINING INSTITUTE	512362183	PO-210789	OSHA 501 CLASS	0100-63880-0-3800-1000-520000-001-6390	795.00
				<b>Warrant Total:</b>	<b>795.00</b>
				<b>Vendor Total:</b>	<b>795.00</b>
585-PACIFIC WEST CONTROLS INC.	512362157	PO-210020	HVAC MAINT/SERVICE	0100-81500-0-0000-8100-560010-000-0000	150.00
				<b>Warrant Total:</b>	<b>150.00</b>
				<b>Vendor Total:</b>	<b>150.00</b>
2324-PRO-PT	512362158	PO-210023	ATHLETIC TRAINING	0100-00000-0-1135-4200-580034-001-0000	4,750.00
				<b>Warrant Total:</b>	<b>4,750.00</b>
				<b>Vendor Total:</b>	<b>4,750.00</b>
2138-QUADIENT LEASING USA INC.	512362159	PO-210016	POSTAGE MACHINE LEASE	0100-00000-0-0000-7300-590002-000-0000	775.63
				<b>Warrant Total:</b>	<b>775.63</b>
				<b>Vendor Total:</b>	<b>775.63</b>
2624-QUEST DIAGNOSTICS HEALTH &	512362160	PO-210772	COVID TESTING	0100-32100-0-0000-3140-580000-001-0000	230.00
				<b>Warrant Total:</b>	<b>230.00</b>
				<b>Vendor Total:</b>	<b>230.00</b>
1728-RAY MORGAN COMPANY INC.	512362161	PO-210032	COPIER MAINT	0100-00000-0-1110-1000-560008-001-0000	142.86
					<b>Warrant Total:</b>
	512365150	PO-210032	COPIER MAINT	0100-00000-0-1110-1000-560008-001-0000	86.63
				<b>Warrant Total:</b>	<b>86.63</b>
				<b>Vendor Total:</b>	<b>229.49</b>

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Vendor	Warrant #	Reference	Description	Fu---Re----Y-Gl---Fn---Ob-----Si--Dp	Amount
700-SCHOOL SERVICES OF CALIFORNIA	512362162	PO-210556	FEDERAL COMPLIACNE WKSHP	0100-32100-0-0000-7300-520000-000-0000	275.00
				<b>Warrant Total:</b>	<b>275.00</b>
				<b>Vendor Total:</b>	<b>275.00</b>
724-SISC III	512361285	PV-210013	BOARD	0100-00000-0-0000-7110-340200-000-0000	6,992.50
		PV-210013	BC-RETIREE*	0100-00000-0-0000-7110-340200-000-0000	1,836.30
		PV-210013	JH-RETIREE	0100-00000-0-0000-8200-370200-000-0000	1,801.80
		PV-210013	RS-RETIREE*	0100-00000-0-0000-8200-370200-000-0000	2,291.80
		PV-210013	BS-RETIREE*	0100-00000-0-0000-7110-370200-000-0000	2,263.80
		PV-210013	STAFF	0100-00010-0-0000-0000-951400-000-0000	140,655.90
				<b>Warrant Total:</b>	<b>155,842.10</b>
				<b>Vendor Total:</b>	<b>155,842.10</b>
740-STATE OF CALIFORNIA	512362163	PO-210750	FINGERPRINTING	0100-00000-0-0000-7150-580015-000-0000	49.00
		PO-210750	FINGERPRINTING	0100-00000-0-0000-7150-580015-000-0000	98.00
				<b>Warrant Total:</b>	<b>147.00</b>
				<b>Vendor Total:</b>	<b>147.00</b>
758-TCM INVESTMENTS	512362164	PO-210025	COPIER RENTAL-AG	0100-70100-0-3800-1000-560008-001-0000	46.32
		PO-210025	COPIER RENTAL-AG	0100-35500-0-3800-1000-560008-001-0000	46.31
		PO-210025	COPIER RENTAL-AG	0100-35500-0-3800-1000-560008-001-0000	46.32
		PO-210745	COPIER RENTAL-I.S.	0100-00000-0-3300-8100-560008-002-0000	72.76
		PO-210745	COPIER RENTAL-I.S.	0100-00000-0-3300-8100-560008-002-0000	72.76
		PO-210025	COPIER RENTAL-AG	0100-70100-0-3800-1000-560008-001-0000	46.31
				<b>Warrant Total:</b>	<b>330.78</b>
				<b>Vendor Total:</b>	<b>330.78</b>
774-THE GAS COMPANY	512362165	PO-210027	NATURAL GAS	0100-00000-0-0000-8200-550003-000-0000	2,005.16
				<b>Warrant Total:</b>	<b>2,005.16</b>
				<b>Vendor Total:</b>	<b>2,005.16</b>
779-THE HOME DEPOT	512362166	PO-210319	SUPPLIES-AG	0100-70100-0-3800-1000-430000-001-0000	224.11
		PO-210658	SUPPLIES-TECH/CAMERA UPGRADE	0100-00000-0-1110-2420-430000-001-0000	9.74
		PO-210658	SUPPLIES-TECH/CAMERA UPGRADE	0100-00000-0-1110-2420-430000-001-0000	32.36
		PO-210319	SUPPLIES-AG	0100-35500-0-3800-1000-430000-001-0000	131.15
		PO-210319	SUPPLIES-AG	0100-35500-0-3800-1000-430000-001-0000	224.11
		PO-210319	SUPPLIES-AG	0100-70100-0-3800-1000-430000-001-0000	131.16
				<b>Warrant Total:</b>	<b>752.63</b>
				<b>Vendor Total:</b>	<b>752.63</b>



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817-UNITED PARCEL SERVICE	512362167	PO-210029	PARCEL SERVICE	0100-00000-0-1110-1000-590010-001-0015	141.20
				<b>Warrant Total:</b>	<b>141.20</b>
				<b>Vendor Total:</b>	<b>141.20</b>
2297-VALERO MARKETING & SUPPLY COMP	512365151	PO-210030	FUEL	0100-00000-0-1110-3600-430009-001-9956	913.71
				<b>Warrant Total:</b>	<b>913.71</b>
				<b>Vendor Total:</b>	<b>913.71</b>
2151-VERIZON WIRELESS	512365152	PO-210031	CELL PHONES	0100-00000-0-0000-7150-590006-000-0000	471.66
		PO-210856	INTERNET-ESSER	0100-32100-0-1110-1000-590008-001-0000	2,604.22
		PO-210856	INTERNET-ESSER	0100-32100-0-1110-1000-590008-002-0000	2,015.06
				<b>Warrant Total:</b>	<b>5,090.94</b>
				<b>Vendor Total:</b>	<b>5,090.94</b>
2580-ZOOM VIDEO COMMUNICATIONS INC.	512361287	PO-210784	CLOUD RECORDING 3TB	0100-32100-0-1110-1000-580000-000-0000	410.80
		PO-210784	CLOUD RECORDING 3TB	0100-74200-0-1110-1000-580000-000-0000	89.20
				<b>Warrant Total:</b>	<b>500.00</b>
	512365153	PO-210828	CLOUD RECORDING 3 TB	0100-32100-0-1110-1000-580000-000-0000	500.00
				<b>Warrant Total:</b>	<b>500.00</b>
				<b>Vendor Total:</b>	<b>1,000.00</b>
<b>Fund Total:</b>					<b>250,231.68</b>

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Vendor	Warrant #	Reference	Description	Fu---Re----Y-GI---Fn---Ob-----Si--Dp	Amount
<b>1300-Cafeteria Fund</b>					
2543-GARCIA, CELIA	512361281	PO-210774	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	931.92
				<b>Warrant Total:</b>	<b>931.92</b>
				<b>Vendor Total:</b>	<b>931.92</b>
2163-PRODUCERS DAIRY FOODS INC.	512361284	PO-210793	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	190.66
		PO-210793	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	127.20
		PO-210793	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	158.93
		PO-210793	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	127.20
		PO-210793	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	95.33
		PO-210793	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	111.19
		PO-210793	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	174.80
				<b>Warrant Total:</b>	<b>985.31</b>
				<b>Vendor Total:</b>	<b>985.31</b>
755-SYSCO CENTRAL CALIFORNIA INC.	512361286	PO-210794	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	1,968.53
		PO-210794	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	2,893.77
		PO-210794	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	2,945.14
		PO-210794	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	136.53
		PO-210794	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	578.90
		PO-210794	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	771.70
		PO-210794	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	916.37
		PO-210794	FOOD SERVICE	1300-53100-0-0000-3700-470002-000-0000	1,564.92
				<b>Warrant Total:</b>	<b>11,775.86</b>
				<b>Vendor Total:</b>	<b>11,775.86</b>
<b>Fund Total:</b>					<b>13,693.09</b>

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<b>2104-Building Fund</b>					
2454-DBA: THE TAYLOR GROUP ARCH.	512365919	PO-210892	AG SHOP CANOPY	2104-00000-0-0000-8500-620002-000-2925	438.75
				<b>Warrant Total:</b>	<b>438.75</b>
				<b>Vendor Total:</b>	<b>438.75</b>
				<b>Fund Total:</b>	<b>438.75</b>

**ISSUE:** Presentation of Interdistrict Attendance Permits for the 2020-21 and 2021-2022 school year.

<u>FROM</u>	<u>GRADE</u>
<b><u>Caruthers</u></b>	
Caglia, Jacob	10
<b><u>Dinuba</u></b>	
Alayjari, Ayah	12
Brandt, Clara	10
Cortez Palacios, Marleen	9
Schaub, Danica	9
<b><u>Selma</u></b>	
Fedor, Caleb	11
Fedor, Emily	11
Mathis, Amia	9
<b><u>Visalia</u></b>	
Brumfield, Makayla	12 (2020-21)
Laita, Scarlett	9
<b><u>OUT</u></b>	
<b><u>Parlier</u></b>	
Melgoza, Alisha	10 (2020-21)
Melgoza, Aliyah	10 (2020-21)
<b><u>Selma</u></b>	
Castellanos, Sergio	11
Garza, Diana	12
Vasquez, Mariah	11

**ACTION:** Accept or reject Interdistrict permits as presented.

**RECOMMENDATION:** Accept or reject Interdistrict Permits as recommended by the Superintendent.

**FOR BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
 Thomsen: \_\_\_\_\_ Nagle: \_\_\_\_\_ Lunde: \_\_\_\_\_ Serpa: \_\_\_\_\_ Jackson: \_\_\_\_\_

**ISSUE:** Presented to the Board is the 2021-2022 Designation of CIF Representative to the League appointing the following individuals to represent Kingsburg Joint Union High School District:

Scott Hodges – Athletic Director  
Ryan Phelan – Principal Kingsburg High School  
Don Shoemaker - Superintendent

**ACTION:** Approve or deny the 2021-2022 Designation of CIF Representatives to the League.

**RECOMMENDATION:** Recommend approval

**FOR BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
Thomsen: \_\_\_\_\_ Nagle: \_\_\_\_\_ Lunde: \_\_\_\_\_ Serpa: \_\_\_\_\_ Jackson: \_\_\_\_\_



COPY

TO: SUPERINTENDENT OF PUBLIC SCHOOLS  
PRINCIPAL OF PRIVATE SCHOOLS

FROM: RON NOCETTI, EXECUTIVE DIRECTOR

RE: FORM TO RECORD DISTRICT AND/OR SCHOOL REPRESENTATIVES TO LEAGUES

DATE: APRIL 12, 2021

Enclosed is a form upon which to record your district and/or school representatives to leagues for **next year, 2021-2022**. It is a form sent every year to you in order to obtain the names of league representatives to every league in the state and to make sure that the league representatives are designated by school district or school governing boards. **It is a legal requirement that league representatives be so designated.**

The education code gives the authority for high school athletics to high school governing boards. The code also requires that the boards, after joining CIF, designate their representatives to CIF leagues. This is a necessity! (Ed. Code 33353 (a) (1))

We are asking that, after action by the governing board, you **send the names of league representatives to your CIF Section office**. Obviously, the presumption behind this code section is that the representatives of boards are the only people who will be voting on issues, at the league and section level, that impact athletics.

If a governing board does not take appropriate action to designate representatives or this information is not given to Section offices within the required time frame, CIF is required to suspend voting privileges (CIF Constitution, Article 2, Section 25, p. 18) for the affected schools.

At the State Federated Council level, we will be asking that Sections verify that their representatives are designated in compliance with this Ed. Code section.

I hope this gives you a bit of background. Thank you for all you do to help support high school athletics. It is a valuable program in all high schools, and we appreciate the support you give to the program and to CIF.

Please return the enclosed form no later than **June 28, 2021** directly to your CIF Section Office. Addresses of each section are listed on the back of the form. Please contact us if we can give you further information.

**2021-2022 Designation of CIF Representatives to League**

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESSES ON REVERSE SIDE) no later than June 28, 2021.**

Kingsburg High School District/Governing Board at its May 10, 2021 meeting,  
(Name of school district/governing board) (Date)  
 appointed the following individual(s) to serve for the 2021-2022 school year as the school's league representative:

**PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES**

NAME OF SCHOOL Kingsburg High School  
 NAME OF REPRESENTATIVE Scott Hodges POSITION Athletic Director  
 ADDRESS 1900 18<sup>th</sup> Avenue CITY Kingsburg ZIP 93631  
 PHONE (559) 743-4212 FAX \_\_\_\_\_ E-MAIL shodges@kingsburghigh.com  
 \*\*\*\*\*

NAME OF SCHOOL Kingsburg High School  
 NAME OF REPRESENTATIVE Ryan Phelan POSITION Principal  
 ADDRESS 1900 18<sup>th</sup> Avenue CITY Kingsburg ZIP 93631  
 PHONE (559) 897-5600 FAX \_\_\_\_\_ E-MAIL rphelan@kingsburghigh.com  
 \*\*\*\*\*

NAME OF SCHOOL Kingsburg High School  
 NAME OF REPRESENTATIVE Don Shoemaker POSITION Superintendent  
 ADDRESS 1900 18<sup>th</sup> Avenue CITY Kingsburg ZIP 93631  
 PHONE (559) 897-5600 FAX \_\_\_\_\_ E-MAIL dshoemaker@kingsburghigh.com  
 \*\*\*\*\*

NAME OF SCHOOL \_\_\_\_\_  
 NAME OF REPRESENTATIVE \_\_\_\_\_ POSITION \_\_\_\_\_  
 ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
 PHONE \_\_\_\_\_ FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name \_\_\_\_\_ Signature \_\_\_\_\_  
 Address 1900 18<sup>th</sup> Avenue City Kingsburg Zip 93631  
 Phone (559) 897-5600 Fax \_\_\_\_\_

**PLEASE RETURN THIS FORM DIRECTLY TO THE CIF SECTION OFFICE.  
 SEE FOLLOWING PAGE FOR CIF SECTION OFFICE CONTACT INFORMATION.**

**ISSUE:** Presented to the Board is the 2020-2021 Summer School Master Schedule.

**ACTION:** Approve or deny the 2020-2021 Summer School Master Schedule.

**RECOMMENDATION:** Recommend approval

**FOR BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
Thomsen: \_\_\_\_\_ Nagle: \_\_\_\_\_ Lunde: \_\_\_\_\_ Serpa: \_\_\_\_\_ Jackson: \_\_\_\_\_



# KINGSBURG HIGH SCHOOL \* SUMMER SCHOOL 2021

Semesters: Semester 1: 6/7-6/17, Semster 2: 6/21-7/1

Teacher	Subject	#s
Harvey, Ken	Math 1	16
Avila, Fernando	U.S. History	30
Lovejoy, John	U.S. History	30
Carbajal, Frank	World History	30
Jensen, Mark	World History	30
Ayers, Nate	World/US Rec	10 World / 8 US
Peterson, Darin	Health	36
Moreno, Clemente	Health	36
Brown, Todd	Health	36
Wilson, Dave	Health	36
Hall, Jon	Health	36
Schiller, Michele	English Rec	31
Swenning, Joelle	English Rec	31
Cranford, Marci	P.E.	31
Cranford, Jim	P.E.	31
Hodges, Scott	E. Science Rec	27
Klair, Satinder	Biology Rec	6 Bio/20 IS
Carrasco, Lori	Edgenuity	30
Support Staff	Role	
Hale, Vickie (Weeks 1-4)	Registrar	
Phelan, Ryan (Weeks 1-4)	Principal	
Schutz, Lora (Weeks 1-4)	Edgenuity Lead	
Sembritzki, Thom (Weeks 1,2)	A.P.	
VanderVelde, Elizabeth (Weeks 1-4)	Special Ed Support	
Wilson, Heather (Weeks 1,2)	A.P.	

**ISSUE:**

Presented to the Board are resolutions for teachers who will be teaching Health & Wellness courses during summer school for 2020-2021. These teachers hold valid California Multiple Subject teaching credentials and have 9 upper division or combined 18 upper and lower division units in physical education. This enables them to teach Health & Wellness under Local Assignment Option Education Code 44263.

#R20-2021	Clemente Moreno
#R21-2021	Jonathan Hall
#R22-2021	Darin Peterson
#R23-2021	David Wilson

**ACTION:**

Approve or deny the assigned teachers to teach under Local Assignment Option the Health & Wellness courses for summer school 2020-2021.

**RECOMMENDATION:**

Recommend approval

**FOR BOARD ACTION:**

Motion _____	Second _____	Vote _____
Thomsen: _____	Nagle: _____	Lunde: _____
	Serpa: _____	Jackson: _____

***KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT***

1900 – 18<sup>TH</sup> Avenue • Kingsburg, CA 93631 • (559) 897-7721 • FAX (559) 419-6404

**Don Shoemaker, Superintendent**

Board of Trustees: Rick Jackson, Brent Lunde, Steve Nagle, Mike Serpa, Johnie Thomsen

COPY

**BOARD RESOLUTION #R20-2021**

Clemente Moreno, \*\*\*-\*\*-5703, holds a valid California Multiple Subject teaching credential and has official transcripts to show that he has 9 upper division or combined 18 upper and lower division units in physical education. This enables him to teach Health and Wellness under Local Assignment Option Education Code 44263.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Kingsburg Joint Union High School District, at a regular meeting held on May 10, 2021, has appointed Clemente Moreno to teach Health/Wellness during the 2021 Summer School session.

ADOPTED this 10<sup>th</sup> day of May 2021 by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

---

Mike Serpa, Clerk

# KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

Per EC§44263 (Departmentalized), I consent to teach outside my subject area with my valid California credential in Departmentalized Classes.

School Site: Kingsburg High School

Year: Summer School-2021

Teacher's Name: Clemente Moreno

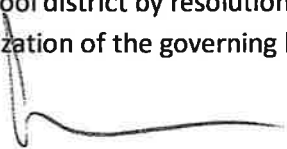
Credential Held (subject area): Multi Subject: Sup. Auth. Mathematics

**Subject assignment for which approval is requested:**

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Health    | <input type="checkbox"/> Mathematics I/II | <input type="checkbox"/> Physical Education |
| <input type="checkbox"/> Biology/Phy. Science | <input type="checkbox"/> Social Science   | <input type="checkbox"/> Special Education  |
| <input type="checkbox"/> Elective _____       |   |   |

Cal. Educ. Code §44263.

A teacher licensed pursuant to the provisions of this article may be assigned, with his or her consent, to teach a single subject class in which he or she has 18 semester hours of coursework or nine semester hours of upper division or graduate coursework or a multiple subject class if he or she holds at least 60 semester hours equally distributed among the 10 areas of a diversified major set forth in Section 44314. A three-semester-unit variance in any of the required 10 areas may be allowed. The governing board of the school district by resolution shall provide specific authorization for the assignment. The authorization of the governing board shall remain valid for one year and may be renewed annually.

  
\_\_\_\_\_  
*Teacher Signature* 4-20-21  
\_\_\_\_\_  
*Date*

  
\_\_\_\_\_  
*Site Administrator's Signature* 4-19-21  
\_\_\_\_\_  
*Date*

**The above assignment is authorized under EC§44263.**

  
\_\_\_\_\_  
*Superintendent Signature* 4/20/21  
\_\_\_\_\_  
*Date*

***KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT***

1900 – 18<sup>TH</sup> Avenue • Kingsburg, CA 93631 • (559) 897-7721 • FAX (559) 419-6404

**Don Shoemaker, Superintendent**

Board of Trustees: Rick Jackson, Brent Lunde, Steve Nagle, Mike Serpa, Johnie Thomsen

COPY

**BOARD RESOLUTION #R21-2021**

Jonathan Hall, \*\*\*-\*\*-4143, holds a valid California Multiple Subject teaching credential and has official transcripts to show that he has 9 upper division or combined 18 upper and lower division units in physical education. This enables him to teach Health and Wellness under Local Assignment Option Education Code 44263.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Kingsburg Joint Union High School District, at a regular meeting held on May 10, 2021, has appointed Jonathan Hall to teach Health/Wellness during the 2021 Summer School session.

ADOPTED this 10<sup>th</sup> day of May 2021 by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

---

Mike Serpa, Clerk

# KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

Per EC§44263 (Departmentalized), I consent to teach outside my subject area with my valid California credential in Departmentalized Classes.

School Site: Kingsburg High School

Year: Summer School-2021

Teacher's Name: Jonathan Hall

Credential Held (subject area): Single Subject Physical Education

COPY

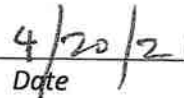
**Subject assignment for which approval is requested:**

- Health                       Mathematics I/II                       Physical Education  
 Biology/Phy. Science    Social Science                       Special Education  
 Elective \_\_\_\_\_

Cal. Educ. Code §44263.

A teacher licensed pursuant to the provisions of this article may be assigned, with his or her consent, to teach a single subject class in which he or she has 18 semester hours of coursework or nine semester hours of upper division or graduate coursework or a multiple subject class if he or she holds at least 60 semester hours equally distributed among the 10 areas of a diversified major set forth in Section 44314. A three-semester-unit variance in any of the required 10 areas may be allowed. The governing board of the school district by resolution shall provide specific authorization for the assignment. The authorization of the governing board shall remain valid for one year and may be renewed annually.

  
Teacher Signature

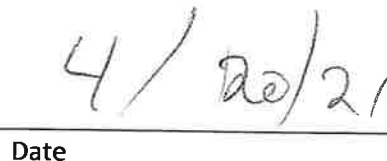
  
Date

  
Site Administrator's Signature

  
Date

**The above assignment is authorized under EC§44263.**

  
Superintendent Signature

  
Date

# *KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT*

1900 – 18<sup>TH</sup> Avenue • Kingsburg, CA 93631 • (559) 897-7721 • FAX (559) 419-6404

**Don Shoemaker, Superintendent**

Board of Trustees: Rick Jackson, Brent Lunde, Steve Nagle, Mike Serpa, Johnie Thomsen

COPY

## **BOARD RESOLUTION #R22-2021**

Darin Peterson, \*\*\*-\*\*-3820, holds a valid California Multiple Subject teaching credential and has official transcripts to show that he has 9 upper division or combined 18 upper and lower division units in physical education. This enables him to teach Health and Wellness under Local Assignment Option Education Code 44263.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Kingsburg Joint Union High School District, at a regular meeting held on May 10, 2021, has appointed Darin Peterson to teach Health/Wellness during the 2021 Summer School session.

ADOPTED this 10<sup>th</sup> day of May 2021 by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

---

Mike Serpa, Clerk

# KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

Per EC§44263 (Departmentalized), I consent to teach outside my subject area with my valid California credential in Departmentalized Classes.

School Site: Kingsburg High School

Year: Summer School-2021

Teacher's Name: Darin Peterson

Credential Held (subject area): Single Subject Chemistry and Life Science

**Subject assignment for which approval is requested:**

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Health    | <input type="checkbox"/> Mathematics I/II | <input type="checkbox"/> Physical Education |
| <input type="checkbox"/> Biology/Phy. Science | <input type="checkbox"/> Social Science   | <input type="checkbox"/> Special Education  |
| <input type="checkbox"/> Elective _____       |   |   |

Cal. Educ. Code §44263.

A teacher licensed pursuant to the provisions of this article may be assigned, with his or her consent, to teach a single subject class in which he or she has 18 semester hours of coursework or nine semester hours of upper division or graduate coursework or a multiple subject class if he or she holds at least 60 semester hours equally distributed among the 10 areas of a diversified major set forth in Section 44314. A three-semester-unit variance in any of the required 10 areas may be allowed. The governing board of the school district by resolution shall provide specific authorization for the assignment. The authorization of the governing board shall remain valid for one year and may be renewed annually.



Teacher Signature

4/20/21

Date



Site Administrator's Signature

4-19-21

Date

**The above assignment is authorized under EC§44263.**



Superintendent Signature

4/20/21

Date



***KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT***

1900 – 18<sup>TH</sup> Avenue • Kingsburg, CA 93631 • (559) 897-7721 • FAX (559) 419-6404

**Don Shoemaker, Superintendent**

Board of Trustees: Rick Jackson, Brent Lunde, Steve Nagle, Mike Serpa, Johnie Thomsen

COPY

**BOARD RESOLUTION #R23-2021**

David Wilson, \*\*\*-\*\*-2468, holds a valid California Multiple Subject teaching credential and has official transcripts to show that he has 9 upper division or combined 18 upper and lower division units in physical education. This enables him to teach Health and Wellness under Local Assignment Option Education Code 44263.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Kingsburg Joint Union High School District, at a regular meeting held on May 10, 2021, has appointed David Wilson to teach Health/Wellness during the 2021 Summer School session.

ADOPTED this 10<sup>th</sup> day of May 2021 by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

---

Mike Serpa, Clerk

# KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

Per EC§44263 (Departmentalized), I consent to teach outside my subject area with my valid California credential in Departmentalized Classes.

School Site: Kingsburg High School

Year: Summer School-2021

Teacher's Name: David Wilson

Credential Held (subject area): Single Subject: English


COPY

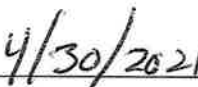
**Subject assignment for which approval is requested:**

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Health    | <input type="checkbox"/> Mathematics I/II | <input type="checkbox"/> Physical Education |
| <input type="checkbox"/> Biology/Phy. Science | <input type="checkbox"/> Social Science   | <input type="checkbox"/> Special Education  |
| <input type="checkbox"/> Elective _____       |   |   |

Cal. Educ. Code §44263.

A teacher licensed pursuant to the provisions of this article may be assigned, with his or her consent, to teach a single subject class in which he or she has 18 semester hours of coursework or nine semester hours of upper division or graduate coursework or a multiple subject class if he or she holds at least 60 semester hours equally distributed among the 10 areas of a diversified major set forth in Section 44314. A three-semester-unit variance in any of the required 10 areas may be allowed. The governing board of the school district by resolution shall provide specific authorization for the assignment. The authorization of the governing board shall remain valid for one year and may be renewed annually.

  
\_\_\_\_\_  
Teacher Signature

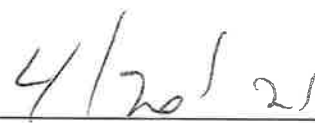
  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Site Administrator's Signature

  
\_\_\_\_\_  
Date

**The above assignment is authorized under EC§44263.**

  
\_\_\_\_\_  
Superintendent Signature

  
\_\_\_\_\_  
Date

**ISSUE:**

Presented to the Board is resolution #R24-2021 for John Lovejoy to teach U.S. History courses during summer school for 2020-2021. He holds a valid California Multiple Subject teaching credential and has 9 upper division or combined 18 upper and lower division units in Social Science. This enables him to teach under a Local Assignment Option Education Code 44263.

**ACTION:**

Approve or deny Resolution #R24-2021 for John Lovejoy to teach U.S. History under Local Assignment Option for summer school 2020-2021.

**RECOMMENDATION:**

Recommend approval

**FOR BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Thomsen: \_\_\_\_\_ Nagle: \_\_\_\_\_ Lunde: \_\_\_\_\_ Serpa: \_\_\_\_\_ Jackson: \_\_\_\_\_

***KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT***

1900 – 18<sup>TH</sup> Avenue • Kingsburg, CA 93631 • (559) 897-7721 • FAX (559) 419-6404

**Don Shoemaker, Superintendent**

Board of Trustees: Rick Jackson, Brent Lunde, Steve Nagle, Mike Serpa, Johnie Thomsen

COPY

**BOARD RESOLUTION #R24-2021**

John Lovejoy, \*\*\*-\*\*-4264, holds a valid California Multiple Subject teaching credential and has official transcripts to show that he has 9 upper division or combined 18 upper and lower division units in Social Science. This enables him to teach U.S. History under Local Assignment Option Education Code 44263.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Kingsburg Joint Union High School District, at a regular meeting held on May 10, 2021, has appointed John Lovejoy to teach U.S. History during the 2021 Summer School session.

ADOPTED this 10<sup>th</sup> day of May 2021 by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

---

Mike Serpa, Clerk

# KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

Per EC§44263 I consent to teach outside my subject area with my valid California credential in Departmentalized Classes.

School Site: Kingsburg High School

Year: Summer School 2020-2021

Teacher's Name: John Lovejoy

Credential Held (subject area): Multi Subject


COPY

**Subject assignment for which approval is requested:**

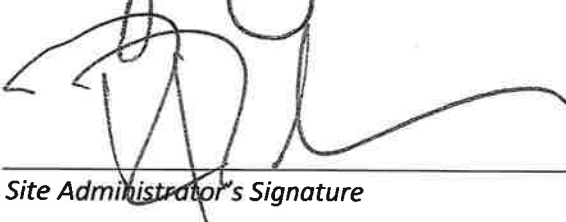
- |   |  |   |
|---|--|---|
| <input type="checkbox"/> English              | <input type="checkbox"/> Mathematics I/II          | <input type="checkbox"/> Physical Education |
| <input type="checkbox"/> Biology/Phy. Science | <input checked="" type="checkbox"/> Social Science | <input type="checkbox"/> Special Education  |
| <input type="checkbox"/> Elective             |  |   |

Cal. Educ. Code §44263.

A teacher licensed pursuant to the provisions of this article may be assigned, with his or her consent, to teach a single subject class in which he or she has 18 semester hours of coursework or nine semester hours of upper division or graduate coursework or a multiple subject class if he or she holds at least 60 semester hours equally distributed among the 10 areas of a diversified major set forth in Section 44314. A three-semester-unit variance in any of the required 10 areas may be allowed. The governing board of the school district by resolution shall provide specific authorization for the assignment. The authorization of the governing board shall remain valid for one year and may be renewed annually.


  
\_\_\_\_\_  
Teacher Signature

4/30/21  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Site Administrator's Signature

4-30-21  
\_\_\_\_\_  
Date

**The above assignment is authorized under EC§44263.**

  
\_\_\_\_\_  
Superintendent Signature

4 30 / 21  
\_\_\_\_\_  
Date

**ISSUE:**

Presented to the Board is the Expanded Learning Opportunities Grant Plan.

**ACTION:**

Approve or deny the Expanded Learning Opportunities Grant Plan.

**RECOMMENDATION:**

Recommend approval

**FOR BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
Thomsen: \_\_\_\_\_ Nagle: \_\_\_\_\_ Lunde: \_\_\_\_\_ Serpa: \_\_\_\_\_ Jackson: \_\_\_\_\_

# Expanded Learning Opportunities Grant Plan

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Kingsburg Joint Union High School District	Cindy Schreiner Executive Director of Student Services	cschreiner@kingsburghigh.com 559-897-7721

The following is the local educational agency's (LEA's) plan for providing supplemental instruction and support to students, including those identified as needing academic, social-emotional, and other supports, including the provision of meals and snacks. The plan will explain how the LEA will use the funds it receives through the Expanded Learning Opportunities (ELO) Grant to implement a learning recovery program for at least the students included in one or more of the following groups: low-income students, English learners, foster youth, homeless students, students with disabilities, students at risk of abuse, neglect, or exploitation, disengaged students, and students who are below grade level, including, but not limited to, those who did not enroll in kindergarten in the 2020–21 school year, credit-deficient students, high school students at risk of not graduating, and other students identified by certificated staff.

For specific requirements please refer to the Expanded Learning Opportunities Grant Plan Instructions.

## Plan Descriptions

A description of how parents, teachers, and school staff were involved in the development of the plan.

The District engaged stakeholders throughout the 2020-21 school year to discuss providing instructional support and interventions. Communication with stakeholders occurred through meetings and surveys on what supports students need. Surveys were sent to teachers, staff, students, parents and community members. Parent meetings were held in February with an additional meeting in May to review the plan. In the surveys, stakeholders were asked to provide feedback and input/suggestions for assessing and addressing learning loss and stakeholders reported that additional tutoring and the addition of another adult who could focus on incoming 9th graders and students at risk of not graduating would be beneficial. Stakeholders were asked to provide feedback and input/suggestions for support for social and emotional well-being and stakeholders stated that more mental health services are needed for students and staff and feel additional training to support teachers and staff would be beneficial. Because of our communication with community members, we realized the need to develop multiple community hubs in order to provide more targeted academic and technology assistance to our students in their own communities. Stakeholders were asked to provide feedback and input/suggestions for access to technology and stakeholders stated that a continued focus on providing hotspots to students who do not have connection is essential. Based on the initial results from feedback, administration developed a list of supports that encompassed the results, then reviewed with stakeholders during the May meeting. At the May meeting, which included staff and parents, the stakeholders liked the focus of the plan and support for the students. One did ask about having some fun activities for students and it was discussed that other funds would be used to support activities for students. All stakeholder input/suggestions regarding learning loss, socio/emotional support, academic and technology assistance have been directly addressed in this plan.

A description of how students will be identified and the needs of students will be assessed.

The district plans on using multiple assessments in identifying students who need additional support including transcript review, grade progress monitoring, intervention meetings and classes. To assess the academic needs of students, the district will review student grades and credits earned. Students who are identified as being behind will have counselors and/or administration meet with students to develop a plan for credit recovery. Students who are behind multiple credits and are at risk of not graduating, or who had multiple F's during the last semester will have access to an intervention class, Saturday school or after school support. Students in the intervention class will be monitored weekly through grade checks and students attending Saturday school or afterschool support will be monitored through bi-weekly grade checks completed by the intervention specialist to ensure progress is being made. In the event that progress is not being made, new strategies will be developed. To identify social-emotional needs, the district will rely on formal and informal referrals from teachers, staff, and parents. The district also has an anonymous referral app where students, staff, parents, and community members can report concerns for other students. Once a student is identified, the appropriate support students need will be provided. Students will be monitored by the counseling department at bi-weekly meetings.

A description of how parents and guardians of students will be informed of the opportunities for supplemental instruction and support.

Communication with parents and guardians will come in multiple ways. Parents will be made aware of all available opportunities provided through the ELO Grant to support student learning and social emotional needs. Opportunities for Saturday school, after school tutoring, community learning hubs, and mental health supports that are available to all students, will be communicated through ParentSquare (Student information system communication tool that sends messages in the parents home language via phone call, text and email), bi-weekly school newsletters, social media postings and traditional mailings. If a student needs more targeted support, such as an intervention class or referral to mental health counseling, the district will communicate directly with parents and guardians through phone calls and/or in person meetings.

A description of the LEA's plan to provide supplemental instruction and support.

The district has developed a plan that will not only support students at risk, but all students. An area of concern that students stated in their survey was the need for more after school tutoring options with a wider variety of teachers available to support their academic needs. The district will work with community organizations to set up three community learning hubs within the district boundaries, where students will have access to computers, printers, an internet connection and academic support through tutors. To support teachers and staff in addressing the academic and mental health needs of students and families, training will be offered through additional professional development before the school year, in addition to providing on campus and off campus training throughout the school year. To provide support for students at risk of not graduating and lacking the appropriate credits, the district will provide intervention classes, Saturday school and after school opportunities to earn back credits. The district will also hire an intervention specialist whose focus will be on incoming ninth graders and students who are at risk of not graduating. To support the mental health needs of our students, the district is hiring another full time Student Assistance Program counselor. To support students who struggle with reliable internet or technology issues, the district will hire a network analyst to support students on campus and through the community hubs. Additional support for students will come from providing supplemental instruction and materials to meet the individual needs of our students.

The supplemental instruction and support will be designed to support students in a tiered framework. All students will have access to the mental health services, additional technology support, and supplemental material that teachers are using in the classroom. Targeted support would be Saturday school, after school credit recovery opportunities, meals and snacks provided to students at these times, and the creation



of community learning hubs. Intensive support would include intervention classes and the new intervention specialist. Professional development for teachers and staff would help support universal and targeted support. After a year of changes and disruptions, building a positive school climate is essential in reaching the goal of reengaging students in learning and ensuring students are academically and mentally prepared to graduate with their class and be successful in their post-secondary goals. The district knows that students need to feel connected and safe to be able to learn. The addition of an intervention specialist, Comprehensive Youth Services counselor, and community hubs are all steps toward fostering a positive school climate and strengthening the support network students need for success.

## Expenditure Plan

The following table provides the LEA's expenditure plan for how it will use ELO Grant funds to support the supplemental instruction and support strategies being implemented by the LEA.

Supplemental Instruction and Support Strategies	Planned Expenditures	Actual Expenditures
Extending instructional learning time	\$0.00	
Accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports	\$248,283	
Integrated student supports to address other barriers to learning	\$143,528	
Community learning hubs that provide students with access to technology, high-speed internet, and other academic supports	\$200,000	
Supports for credit deficient students to complete graduation or grade promotion requirements and to increase or improve students' college eligibility	\$39,627	
<b>Additional academic services for students</b>	<b>\$197,310</b>	

Supplemental Instruction and Support Strategies	Planned Expenditures	Actual Expenditures
Training for school staff on strategies to engage students and families in addressing students' social-emotional health and academic needs	\$130,008	
Total Funds to implement the Strategies	\$958,756	

A description of how ELO Grant funds are being coordinated with other federal Elementary and Secondary School Emergency Relief Funds received by the LEA.

The Elementary and Secondary School Emergency Relief Fund (ESSER) will be used to supplement, and not supplant, the activities being funded by the Expanded Learning Opportunities Grant (ELO). The uses may be for activities not covered by the ELO plan or to provide additional services not included, but complementary to the Plan. These activities include, but are not limited to; accelerating progress to close learning gaps, integrated pupil supports, community learning hubs, support for credit deficient pupils, additional academic services, and training for school staff. Coordination of determining what specific activities may be funded by ESSER funds will be identified through stakeholder input, needs that have been identified after the implementation of the ELO, and evaluation of students' progress data.

# Expanded Learning Opportunities Grant Plan Instructions: Introduction

The Expanded Learning Opportunities Grant Plan must be completed by school districts, county offices of education, or charter schools, collectively referred to as Local Educational Agencies (LEAs), that receive Expanded Learning Opportunities (ELO) Grant funds under California Education Code (EC) Section 43521(b). The plan must be adopted by the local governing board or body of the LEA at a public meeting on or before June 1, 2021, and must be submitted to the county office of education, the California Department of Education, or the chartering authority within five days of adoption, as applicable. The plan must be updated to include the actual expenditures by December 1, 2022.

*For technical assistance related to the completion of the Expanded Learning Opportunities Grant Plan, please contact [ELOGrants@cde.ca.gov](mailto:ELOGrants@cde.ca.gov), <mailto:icff@cde.ca.gov>*

## Instructions: Plan Requirements

An LEA receiving ELO Grant funds under EC Section 43521(b) is required to implement a learning recovery program that, at a minimum, provides supplemental instruction, support for social and emotional well-being, and, to the maximum extent permissible under the guidelines of the United States Department of Agriculture, meals and snacks to, at a minimum, students who are included in one or more of the following groups:

- low-income,
- English learners,
- foster youth,
- homeless students,
- students with disabilities,
- students at risk of abuse, neglect, or exploitation,
- disengaged students, and
- students who are below grade level, including, but not limited to, those who did not enroll in kindergarten in the 2020–21 school year, credit-deficient students, high school students at risk of not graduating, and other students identified by certificated staff.

For purposes of this requirement

- “Supplemental instruction” means the instructional programs provided in addition to and complementary to the LEAs regular instructional programs, including services provided in accordance with an individualized education program (IEP).
- “Support” means interventions provided as a supplement to those regularly provided by the LEA, including services provided in accordance with an IEP, that are designed to meet students’ needs for behavioral, social, emotional, and other integrated student supports, in order to enable students to engage in, and benefit from, the supplemental instruction being provided.
- “Students at risk of abuse, neglect, or exploitation” means students who are identified as being at risk of abuse, neglect, or exploitation in a written referral from a legal, medical, or social service agency, or emergency shelter.

EC Section 43522(b) identifies the seven supplemental instruction and support strategies listed below as the strategies that may be supported with ELO Grant funds and requires the LEA to use the funding only for any of these purposes. LEAs are not required to implement each supplemental instruction and support strategy; rather LEAs are to work collaboratively with their community partners to identify the

supplemental instruction and support strategies that will be implemented. LEAs are encouraged to engage, plan, and collaborate on program operation with community partners and expanded learning programs, and to leverage existing behavioral health partnerships and Medi-Cal billing options in the design and implementation of the supplemental instruction and support strategies being provided (EC Section 43522[h]).

The seven supplemental instruction and support strategies are:

1. Extending instructional learning time in addition to what is required for the school year by increasing the number of instructional days or minutes provided during the school year, providing summer school or intersessional instructional programs, or taking any other action that increases the amount of instructional time or services provided to students based on their learning needs.
2. Accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports including, but not limited to, any of the following:
  - a. Tutoring or other one-on-one or small group learning supports provided by certificated or classified staff.
  - b. Learning recovery programs and materials designed to accelerate student academic proficiency or English language proficiency, or both.
  - c. Educator training, for both certificated and classified staff, in accelerated learning strategies and effectively addressing learning gaps, including training in facilitating quality and engaging learning opportunities for all students.
3. Integrated student supports to address other barriers to learning, such as the provision of health, counseling, or mental health services, access to school meal programs, before and after school programs, or programs to address student trauma and social-emotional learning, or referrals for support for family or student needs.
4. Community learning hubs that provide students with access to technology, high-speed internet, and other academic supports.
5. Supports for credit deficient students to complete graduation or grade promotion requirements and to increase or improve students' college eligibility.
6. Additional academic services for students, such as diagnostic, progress monitoring, and benchmark assessments of student learning.
7. Training for school staff on strategies, including trauma-informed practices, to engage students and families in addressing students' social-emotional health needs and academic needs.

As a reminder, EC Section 43522(g) requires that all services delivered to students with disabilities be delivered in accordance with an applicable IEP.

### **Fiscal Requirements**

The following fiscal requirements are requirements of the ELO grant, but they are not addressed in this plan. Adherence to these requirements will be monitored through the annual audit process.

- The LEA must use at least 85 percent (85%) of its apportionment for expenditures related to providing in-person services in any of the seven purposes described above.
- The LEA must use at least 10 percent (10%) of the funding that is received based on LCFF entitlement to hire paraprofessionals to provide supplemental instruction and support through the duration of this program, with a priority for full-time paraprofessionals. The supplemental instruction and support provided by the paraprofessionals must be prioritized for English learners and students with disabilities. Funds expended to hire paraprofessionals count towards the LEAs requirement to spend at least 85% of its apportionment to provide in-person services.

- An LEA may use up to 15 percent (15%) of its apportionment to increase or improve services for students participating in distance learning or to support activities intended to prepare the LEA for in-person instruction, before in-person instructional services are offered.

## **Instructions: Plan Descriptions**

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broad understanding among the LEA's local community.

### **A description of how parents, teachers, and school staff were involved in the development of the plan**

Describe the process used by the LEA to involve, at a minimum, parents, teachers, and school staff in the development of the Expanded Learning Opportunities Grant Plan, including how the LEA and its community identified the seven supplemental instruction and support strategies that will be implemented. LEAs are encouraged to engage with community partners, expanded learning programs, and existing behavioral health partnerships in the design of the plan.

### **A description of how parents and guardians of students will be informed of the opportunities for supplemental instruction and support.**

Describe the LEA's plan for informing the parents and guardians of students identified as needing supplemental instruction and support of the availability of these opportunities, including an explanation of how the LEA will provide this information in the parents' and guardians' primary languages, as applicable.

### **A description of how students will be identified and the needs of students will be assessed**

Describe the LEA's plan for identifying students in need of academic, social-emotional, and other integrated student supports, including the LEA's plan for assessing the needs of those students on a regular basis. The LEA's plan for assessing the academic needs of its students may include the use of diagnostic and formative assessments.

As noted above in the Plan Requirements, "other integrated student supports" are any supports intended to address barriers to learning, such as the provision of health, counseling, or mental health services, access to school meal programs, before and after school programs, or programs to address student trauma and social-emotional learning, or referrals for support for family or student needs.

### **A description of the LEA's plan to provide supplemental instruction and support**

Describe the LEA's plan for how it will provide supplemental instruction and support to identified students in the seven strategy areas defined in the Plan Requirements section. As a reminder, the LEA is not required to implement each of the seven strategies; rather the LEA will to work collaboratively with its community to identify the strategies that will be implemented. The plan must include a description of how supplemental instruction and support will be provided in a tiered framework that bases universal, targeted, and intensive supports on students' needs for academic, social-emotional, and other integrated student supports. The plan must also include a description of how the services will be provided through a program of engaging learning experiences in a positive school climate.

As a reminder, EC Section 43522(g) requires that all services delivered to students with disabilities be delivered in accordance with an applicable individualized education program. Additionally, LEAs are encouraged to collaborate with community partners and expanded learning programs, and to leverage existing behavioral health partnerships and Medi-Cal billing options in the implementation of, this plan (EC Section 43522[h]).

## **Instructions: Expenditure Plan**

The 'Supplemental Instruction and Support Strategies' column of the Expenditure Plan data entry table lists the seven supplemental instruction and support strategies that may be supported with ELO Grant funds.

Complete the Expenditure Plan data entry table as follows:

In the 'Planned Expenditures' column of the data entry table, specify the amount of ELO Grant funds being budgeted to support each supplemental instruction and support strategies being implemented by the LEA and the total of all ELO Grant funds being budgeted.

The plan must be updated to include the actual expenditures by December 1, 2022. In the 'Actual Expenditures' column of the data entry table the LEA will report the amount of ELO Grant funds that the LEA actually expended in support of the strategies that it implemented, as well as the total ELO Grant funds expended.

### **A description of how these funds are being coordinated with other federal Elementary and Secondary School Emergency Relief Funds received by the LEA**

Describe how the LEA is coordinating its ELO Grant funds with funds received from the federal Elementary and Secondary School Emergency Relief (ESSER) Fund provided through the federal Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (Public Law 116-260), also known as ESSER II, to maximize support for students and staff.

California Department of Education  
March 2021

**ISSUE:**

Presented to the Board is the Federal Time Accounting Guidelines retroactive to July 1, 2020. Since the district is using federal funds due to COVID, the district is required to add a new category to our time accounting policy and forms for this school year.

**ACTION:**

Approve or deny the Federal Time Accounting Guidelines retroactive to July 1, 2020.

**RECOMMENDATION:**

Recommend approval

**FOR BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
Thomsen: \_\_\_\_\_ Nagle: \_\_\_\_\_ Lunde: \_\_\_\_\_ Serpa: \_\_\_\_\_ Jackson: \_\_\_\_\_

# Kingsburg Joint Union High School District

## TIME ACCOUNTING GUIDELINES

*The purpose of this KJUHSD Federal Time Accounting Procedures Manual is to provide all district categorically funded employees with the information needed for their position and the time accounting guidelines, procedures and requirements to their funding and position/function. All employees who are fully or partially funded by federal programs are to prepare and maintain time documentation. Non-compliance results in audit findings reported both to the state and federal governments and will result in loss of funding. These time accounting documents will be reviewed during both the district's annual financial audit and by CDE during Federal Program Monitoring (FPM).*

### **FEDERAL FUNDED EMPLOYEE TIME DOCUMENTATION**

*Time documentation is required to ensure that the district is properly charging salaries and wages that are reasonable, necessary and allowable in accordance with applicable program requirements.*

The funds involved with federal programs are Title IA, Title IIA, Title IVA, and ESSR.

#### **TITLE I PART A (3010)**

- Must be used to supplement the basic program
- Site employees cannot participate in administrative or clerical duties
- Intent is to provide support for low income students to become academically proficient in State Standards

#### **TITLE II PART A (4035)**

- Development and continuous improvement of quality educational programs resulting in improved student achievement
- Hold teacher accountable to achieve high standards
- Class size reduction

#### **TITLE IV PART A (4127)**

- Development and continuous improvement of activities and support for a well-rounded education

#### **ESSER (3210)- Retroactive to July 1, 2020**

- Preventing, preparing for, and responding to COVID-19, addressing learning loss, preparing schools for reopening, and testing, repairing, and upgrading projects to improve air quality in school buildings.



## **LOCAL CONTROL FUNDING FORMULA (LCFF)**

- Employees funded with only LCFF (100%) are not required to complete the Time Accounting documents
- Time Accounting documents are required if LCFF is combined with other categorical funding

## **PERSONNEL**

All district employees who are paid in full or part with federal funds, including employees whose salary is paid with state or local funds but is used to meet a required match or in-kind contribution to a federal program, shall document the amount of time they spend of grant activities. (2 CFR 200.430)

## **LEAVE**

The cost of fringe benefits in the form of regular compensation paid to employees during periods of authorized absences from the job, such as annual leave.

- ARTICLE 3. Resignations, Dismissals, and Leaves of Absence [44930 - 44988] (Article 3 enacted by Stats. 1976, Ch. 1010.)
  - 44984. (a) The governing board of a school district shall provide by rules and regulations for industrial accident and illness leaves of absence for all certificated employees. The governing board of a school district that is created or whose boundaries or status is changed by an action to organize or reorganize school districts completed after the effective date of this section shall provide by rules and regulations for these leaves of absence on or before the date on which the organization or reorganization of the school district becomes effective for all purposes.
  - If a certificated employee is absent from his or her duties on account of an industrial accident or illness, he or she shall be paid the portion of the salary due him or her for any month in which the absence occurs as, when added to his or her temporary disability indemnity under Division 4 or Division 4.5 of the Labor Code, will result in a payment to him or her of not more than his or her full salary. Ed Code 44984 (a)(4)(A)
  - The phrase "full salary" as used in this subdivision shall be computed so that it shall not be less than the employee's "average weekly earnings" as that phrase is used in Section 4453 of the Labor Code. For purposes of this section, however, the maximum and minimum average weekly earnings set forth in Section 4453 of the Labor Code shall otherwise not be deemed applicable. Ed Code 44984 (a)(4)(B)
- An employee on authorized leave must continue to complete the required time accounting forms.

## **EMPLOYEE RESPONSIBILITIES**

- If you are a Kingsburg JUHSD employee whose position is funded with federal funds, you must complete monthly personnel activity reports
- At the beginning of the school year you will meet with the Executive Director of Student Services to review your job duty statement to sign
- Be knowledgeable about your duties and funding sources as stated in the job duty statement for your position (the job duty statement is different than your District Job Description)
- There are two time accounting forms to use depending on funding sources
  - 1) Single funded employees must fill out the Single Funded Categorical Personnel Certification form
  - 2) Multi funded employees must fill out the Multi-funded Categorical Personnel Certification form and Time Sheet for Multi-Funded Categorical Personnel form
- The reports are to be prepared and signed by the employee (employee's original signature), then submitted to the Executive Director of Student Services within ten days after the end of each month.

## **SINGLE FUNDED TIME ACCOUNTING**

When an employee works solely with a single federal fund, they will need to sign the "Time Sheet for Single Funded Categorical Personnel Certification" every month for the school categorical file.

### **Documents include:**

- 1) Signed Single Funded Categorical Personnel Certification
- 2) Student list - first name only
- 3) Lesson Plan or Personal Activity log and Schedule

## **MULTI-FUNDED TIME ACCOUNTING**

When an employee is funded with more than one funding source, the employee is considered to work with multiple cost objectives. They will need to sign the "Time Sheet for Multi-Funded Categorical Personnel" every month for the school categorical file.

### **Documents include:**

- 1) Signed Multi-Funded Categorical Personnel Certification
- 2) Time Sheet for Multi-Funded Categorical Personnel
- 3) Student list - first name only
- 4) Lesson Plan or Personal Activity log and Schedule

- Documents must accurately reflect a distribution of the actual time spent on each activity. The time accounting documents must account for the total time for which the person is employed regardless of the funding sources. The records must represent the total time, on a daily basis, that the employee is employed for the District.
- Documents are written neatly and legible in a lesson plan form and student list or roster is included. Documentation should be easily read and understood.
- If multi-funded, the activities/duties are marked to indicate which funding source the activity/duty represents.

### **EXECUTIVE DIRECTOR OF STUDENT SERVICES RESPONSIBILITIES**

The Executive Director of Student Services must ensure that all affected employees and their supervisors are familiar with the documentation guidelines and funding compliance and are following these requirements.

- The Executive Director of Student Services will meet with each employee that is categorically funded to review and sign a Job Duty Statement. It is important that each employee knows the funding source(s) for their position; if multi-funded, the percent; and the amount of time (per day/week) for which they have been employed.
- All original signed Duty Statements from the Sites are collected from the sites and kept at the District Office (copies kept in site Categorical Files)
- The Executive Director will collect Time Accounting site documents monthly. Documents must be submitted in a timely manner: Time sheets for Single-Funded Categorical Personnel and Time Sheets for Multi-Funded Categorical Personnel are collected monthly and due on the 10<sup>th</sup> of the following month.
- Three times a year the information will be given to the Chief Business Official to monitor district compliance.

### **CHIEF BUSINESS OFFICIAL RESPONSIBILITIES**

- The Chief Business Official will monitor and check all District Time Accounting Records to meet Federal Requirements and Auditor Standards.
- Three times a year in November, March and June a reconciliation will be made between the Multi Funded employees' Time Sheet for Multi-Funded Categorical Personnel documentation and the employees' actual funding charges. The Chief Business Official will note discrepancies between the hours reported on the form and actual charges as well as any missing documentation. He/she will follow up with the Program Manager as necessary until all hours are reconciled.
- The Chief Business Official will compare Multi-Funded Categorical Personnel documentation of employees with the Payroll percentages three times a year. If the difference between the employee's time accounting and the payroll percentages are over or under 2% of the funding sources a journal entry will be prepared by The Chief Business Official and entered by a Financial Analyst after the fact to correct the payroll charges to reflect the actual activity of the employee.

**Chief Business Official Timeline for Time Accounting:**

**Monthly:** Time Sheet for Multi-Funded Categorical Personnel must be turned in monthly to the Executive Director of Student Services by the 10<sup>th</sup>.

**October 15<sup>th</sup>:** Send Duty Statement to school sites and departments

**November 10<sup>th</sup>:** Duty Statements due to the Executive Director of Student Services

**November 10<sup>th</sup>:** The first Single Funded and Multi-Funded Categorical Personnel Certification documentation is due from the Executive Director of Student Services. The Chief Business Official will check for accuracy and reconcile employee time accounting with payroll records.

**During the month of November:** The Chief Business Official will note discrepancies between the hours reported on the form and actual charges as well as any missing documentation. He/she will follow up with the Program Manager as necessary until all hours are reconciled. He/she will also check for any differences between the employee's time accounting and the payroll percentages and follow the appropriate steps to correct the payroll charges in the General Ledger to reflect the actual activity of the employee.

**March 10<sup>th</sup>:** The second Single Funded and Multi-Funded Categorical Personnel Certification documentation is due from the Executive Director of Student Services. The Chief Business Official will check for accuracy and reconcile employee time accounting with payroll records.

**During the month of March:** The Chief Business will note discrepancies between the hours reported on the form and actual charges as well as any missing documentation. He/she will follow up with the Program Manager as necessary until all hours are reconciled. He/she will also check for any differences between the employee's time accounting and the payroll percentages and follow the appropriate steps to correct the payroll charges in the General Ledger to reflect the actual activity of the employee.

**Last Day of Work:** The Single Funded and Multi-Funded Categorical Personnel Certification documentation is due from all sites and departments. The Chief Business Official will check for accuracy and reconcile employee time accounting with payroll records.

**Last Day of Work:** May and June Time Sheets for Single-Funded and Multi-Funded Categorical Personnel are due to the Executive Director of Student Services.

**During the month of June:** The Chief Business will note discrepancies between the hours reported on the form and actual charges as well as any missing documentation. He/she will follow up with the Program Manager as necessary until all hours are reconciled. He/she will also check for any differences between the employee's time accounting and the payroll

percentages and follow the appropriate steps to correct the payroll charges in the General Ledger to reflect the actual activity of the employee.

## **Time & Effort**

### **Under Extraordinary Circumstances**

#### **Policy:**

During extended periods of emergency or extraordinary circumstances Kingsburg Joint Union High School District will take necessary steps to adjust time and effort reporting to meet the immediate health and safety needs of students and staff while ensuring documentation is maintained to support the use of federal program funds during the emergency period.

#### **Procedures:**

When an emergency or period of extraordinary circumstances is declared by the superintendent or designee disrupting normal work activities for more than two weeks the following procedures will take effect:

1. If an extraordinary circumstance results in the closure of school buildings and/or other facilities, or otherwise prohibits employees from working normal hours in their assigned location, the superintendent or designee will determine if employees, paid from all funds sources, will be allowed to work from home where feasible, in the interim. (BP 4113.5(a), BP 4213.5, BP 4313.5)
2. Employees' direct supervisors will determine which employees can perform their duties from home and will report that to the superintendent.
3. Employees paid in whole or part with federal funds will be required to maintain a work log on a weekly basis, including 100% of their work performed and the program(s) supported by the activities identified.
4. Employees working on multiple cost objectives, will submit logs to their direct supervisor on a monthly basis, and the supervisor will be responsible for verifying the accuracy of the reports. Reports may be signed electronically or may be signed and scanned for submission. The Executive Director of Student Services will review and maintain all reports.
5. Employees paid from a single federal program, funding source or cost objective, will retain the log and submit it monthly, following normal procedures.

6. If the duties of an employee paid in whole or part with federal funds are changed due to the emergency situation, the employee will continue to maintain a log of their activities, the employee's duty statement will be revised within two weeks to reflect the actual duties during the time of emergency and the Chief Business Official will reconcile the budget to reflect actual cost with actual duties performed within two weeks of the end of the emergency situation. Primary consideration will be given to ways employees paid with grant funds can support continuing activities for students served by the grant.
7. Employees paid from all fund sources who are unable to perform their normal duties due to school closures or other emergency situations, will be reassigned where feasible, with first priority on activities supporting activities for students served by grant funds, or placed on paid leave based on Kingsburg Joint Union High School District's paid leave policy (AR 4161.1, AR 4161.8, AR 4161.11, AR 4261.1).
8. Any waivers of time and effort reporting requirements from federal awarding agencies will be applied to these procedures as applicable.

**Kingsburg Joint Union High School District  
Multi-Funded Categorical Personnel Certification**

School Year: \_\_\_\_\_

Month: \_\_\_\_\_

Employee Name: \_\_\_\_\_

Position: \_\_\_\_\_

**Duties:**

**Tutor/Aide:** Provides supplementary assistance to certificated instructional personnel with the presentation of learning materials in the subject area of: \_\_\_\_\_

**Teacher:** Provides direct instruction to students in: \_\_\_\_\_

**Director:** Oversee all State, Federal and Local programs including planning and reporting

**Counselor:** \_\_\_\_\_

Program/Resource	Hours/Even	Hours/Odd	%
0100 LCFF			
3010 Title I			
3010 Title I/Avid			
4035 Title II			
4127 Title IV			
3210 ESSER			
6500/3310 Special Ed			

I affirm that I performed work consistent with this schedule. Additional verification (time sheet, lesson plans, student list) has been provided.

\_\_\_\_\_ I hereby certify that this report is an after-the-fact determination of actual effort expended for the period indicated and that I have full knowledge of 100% of these activities.

Employee Signature \_\_\_\_\_

Superintendent \_\_\_\_\_

Date \_\_\_\_\_

Date Board Adopted: \_\_\_\_\_



**Kingsburg Joint Union High School District  
Single Funded Categorical Personnel Certification**

School Year: \_\_\_\_\_

Month: \_\_\_\_\_

Employee Name: \_\_\_\_\_

Position: \_\_\_\_\_

**Duties:**

**Tutor/Aide:** Provides supplementary assistance to certificated instructional personnel with the presentation of learning materials in the subject area of: \_\_\_\_\_

**Teacher:** Provides direct instruction to students in: \_\_\_\_\_

**Director:** Oversees all State, Federal and Local programs including planning and reporting

**Counselor:** \_\_\_\_\_

Program/Resource	Hours/Even		Hours/Odd		%
0100 LCFF					
3010 Title I					
3010 Title I/Avid					
4035 Title II					
4127 Title IV					
3210 ESSER					
6500/3310 Special Ed					

I affirm that I performed work consistent with this schedule. Additional verification (time sheet, lesson plans, student list) has been provided.

\_\_\_\_\_ I hereby certify that this report is an after-the-fact determination of actual effort expended for the period indicated and that I have full knowledge of 100% of these activities.

Employee Signature \_\_\_\_\_

Date \_\_\_\_\_

Superintendent \_\_\_\_\_

Date \_\_\_\_\_

Date Board Adopted: \_\_\_\_\_



# LESSON PLAN – Single funded/Multi funded

Name: \_\_\_\_\_ School: \_\_\_\_\_ Month: \_\_\_\_\_ Week Of: \_\_\_\_\_

List the instruction time and days that he/she assist students. Please use this calendar to input time for your multi-funded log, it has to match.

Funding	Monday Subject/Activities	Tuesday Subject/Activities	Wednesday Subject/Activities	Thursday Subject/Activities	Friday Subject/Activities
Please check one <input type="checkbox"/> Title I <input type="checkbox"/> Title II <input type="checkbox"/> Title IV <input type="checkbox"/> ESSER <input type="checkbox"/> Special Education Teacher: Time: Date: Period:					
Please check one <input type="checkbox"/> Title I <input type="checkbox"/> Title II <input type="checkbox"/> Title IV <input type="checkbox"/> ESSER <input type="checkbox"/> Special Education Teacher: Time: Date: Period:					
Please check one <input type="checkbox"/> Title I <input type="checkbox"/> Title II <input type="checkbox"/> Title IV <input type="checkbox"/> ESSER <input type="checkbox"/> Special Education Teacher: Time: Date: Period:					

I certify that the information recorded on this report is true and correct to the best of my knowledge.

Signature of Employee \_\_\_\_\_ Date \_\_\_\_\_  
 Signature of Teacher/Supervisor \_\_\_\_\_ Date \_\_\_\_\_

Date Board Adopted: \_\_\_\_\_



**Kingsburg Joint Union High School District**  
**CATEGORICAL JOB FUNCTIONS**  
**CLASSROOM TEACHER – “Distance Learning”**

**Role:**

Distance Learning teacher works with students who are on distance learning. The teacher is responsible for monitoring and assisting students through the online curriculum. The teacher will provide daily in person check-ins, monitor progress on online classes and provide academic assistance.

**ESSER Funded Functions**

1. Monitor student progress on the online curriculum.
2. Meet with students daily (virtually).
3. Provide additional assistance with academic needs.
4. Prioritizes tasks and exercises effective time management and organizational skills.
5. Monitor assessments and assignments of students.
6. Performs a variety of clerical duties such as recording grades, taking roll, and maintaining records and files.
7. Assists students by providing proper examples, emotional support, a friendly attitude and general guidance. Assures the health and safety of students by following health and safety rules.
8. Responsible for assessing programs and materials to meet the needs of the children.
9. Maintain proper documentation which pertains to the implementation of the services for students served; Time Accountability Logs and Lesson Plans, redesignation files, formative testing and testing materials, student folders, progress profiles etc.
10. Participate in Staff Development Training programs, conferences, or inservices which pertain to the instructional services for targeted services.
11. Responsible for making telephone calls and holding parent/teacher conferences when needed.

I understand the expectations and will contact my supervisor if I have any questions.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**ISSUE:** Presented to the Board is the second reading of mandated board policy for July and October 2019.

**ACTION:** Approve or deny the second reading of mandated board policy for July and October 2019.

**RECOMMENDATION:** Recommend approval

**FOR BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
Thomsen: \_\_\_\_\_ Nagle: \_\_\_\_\_ Lunde: \_\_\_\_\_ Serpa: \_\_\_\_\_ Jackson: \_\_\_\_\_

## POLICY GUIDE SHEET

July 2019

Page 1 of 3

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

### **BP 1112 - Media Relations**

(BP revised)

Policy updated to expand the section on "Crisis Communications Plan" to apply to natural disasters, involve district technology personnel in the development of the plan, and expand the contents of the plan. Policy also updated to encourage the establishment of priorities and key messages for proactive communications with the media, clarify that media representatives can be required to register before coming on campus only if the district has adopted a policy requiring all visitors to register, and clarify that the only student directory information that may be released to the media is that information designated by the district in AR 5125.1 - Release of Directory Information.

### **AR 3320 - Claims and Actions Against the District**

(AR revised)

Regulation updated to add statement requiring the use of district procedures for claims against the district prior to filing a lawsuit. Regulation also defines "limited civil case" as one that is for an amount of \$25,000 or less.

### **BP/AR 3551 - Food Service Operations/Cafeteria Fund**

(BP/AR revised)

Policy updated to reflect **NEW FEDERAL REGULATION (84 Fed. Reg. 8247)** and updated California Department of Education (CDE) guidance giving districts with an average daily attendance of less than 2,500 greater flexibility in the hiring of food service directors. Policy also consolidates material on nondiscrimination toward students who have unpaid meal fees and those who participate in the free and reduced-price meal program. Regulation updated to reflect **NEW LAW (AB 3043, 2018)** which permits the use of cafeteria funds to (1) pay for the purchase of a mobile food facility and (2) supplement the cost of providing universal breakfast in districts that do not provide universal breakfast under a federal program, provided they submit the required certification to CDE. Regulation also updates section on U.S. Department of Agriculture (USDA) donated foods to reflect current requirements for the safe storage and control of the foods. In both policy and regulation, CDE and USDA guidance renumbered when superseded by newer guidance.

### **AR 4117.7/4317.7 - Employment Status Reports**

(AR revised)

Regulation updated pursuant to Education Code 44940 to include a violation or attempted violation of Penal Code 187 (murder) in the definition of a "mandatory leave of absence offense."

### **BP 4119.24/4219.24/4319.24 - Maintaining Appropriate Adult-Student Interactions**

(BP added)

New policy addresses the avoidance of unlawful and inappropriate interactions between staff and students, an employee's responsibility to report another employee's violation of this policy, disciplinary consequences for staff, referral to law enforcement when appropriate, the requirement to post the code of conduct on school and/or district websites, and examples of conduct that are inappropriate or can create the appearance of impropriety.

## **POLICY GUIDE SHEET**

**July 2019**

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### **BP/AR 4218 - Dismissal/Suspension/Disciplinary Action**

(BP added; AR revised)

New policy contains material formerly in AR pertaining to board actions in disciplinary hearings for classified employees and new material consistent with BP 4118 - Dismissal/Suspension/Disciplinary Action for certificated employees. Policy also reflects **NEW LAW (AB 2234, 2018)** which requires the board to delegate its authority to an administrative law judge in cases involving allegations of egregious misconduct with a minor. Regulation updates and consolidates the causes for disciplinary action. Regulation also adds the requirement to set a timeline by which the employee may request a hearing, which must be not less than five days after serving notice upon the employee. Section on "Compulsory Leave of Absence" expanded to define "mandatory" and "optional" leave of absence offenses and reflect requirements pertaining to extension of the leave and compensation during the leave. Material pertaining to merit system districts moved to BP/AR 4218.1 - Dismissal/Suspension/Disciplinary Action (Merit System).

### **BP/AR 4218.1 - Dismissal/Suspension/Disciplinary Action (Merit System)**

(BP/AR added)

New policy and regulation address requirements for disciplinary proceedings for classified employees in merit system districts. BP/AR contain material formerly in AR 4218 - Dismissal/Suspension/Disciplinary Action, and new material consistent with BP/AR 4218 and BP/AR 4118 - Dismissal/Suspension/Disciplinary Action for certificated employees. Policy also reflects **NEW LAW (AB 2234, 2018)** which requires the personnel commission to delegate its authority to an administrative law judge in cases involving allegations of egregious misconduct with a minor.

### **BP 5123 - Promotion/Acceleration/Retention**

(BP revised)

Policy updated to make minor revision reflecting current law pertaining to the requirement to provide remedial instruction to students who are recommended for retention or are identified as being at risk for retention.

### **BP/AR 5136 - Gangs**

(BP/AR revised)

Policy and regulation updated to expand material related to supports and services for students identified as gang members and reflect best practices for gang prevention, intervention, and suppression described in **NEW RESOURCE** from the National Gang Center and in publication from the Los Angeles Police Department.

### **BP/AR 6142.2 - World Language Instruction**

(BP/AR revised)

Policy and regulation retitled to be consistent with terminology used in the Education Code pursuant to **NEW LAW (AB 2319, 2018)**. Policy and regulation updated to reflect **NEW STATE CONTENT STANDARDS** for world language instruction adopted by the State Board of Education in January 2019. Policy also reflects University of California guidance stating that American Sign Language courses may be used to satisfy world language coursework requirements for college admission, and reflects state regulations which require districts to establish a process for receiving and responding to input from parents/guardians and other stakeholders regarding the world language in which instruction will be provided in any program sufficient to produce proficiency in a world language. Regulation also reflects state regulation requiring districts to establish a process for receiving and responding to parent/guardian requests to establish a language acquisition program not currently offered at the school.

## **POLICY GUIDE SHEET**

**July 2019**

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### **BP/AR 6145.6 - International Exchange**

(BP/AR revised)

Policy updated to clarify the scope of the policy, separate material pertaining to district students studying in another country and material pertaining to international exchange students studying in district schools, and reflect CSBA Legal Guidance. Policy also addresses student eligibility, information to obtain from the placement organization, and methods that may be used to calculate the total cost of educating an international student for the purpose of determining tuition. Regulation reflects the requirement to provide the placement organization with written acceptance of a student's enrollment, clarifies that a student's enrollment may be for one semester or one year, and adds optional language regarding the provision of a school transcript.

### **BP/AR 6174 Education for English Learners**

(BP/AR revised)

Policy updated to reflect **NEW LAW (AB 2735, 2018)** which prohibits districts from denying English learners the opportunity to enroll in core curricular courses or courses needed for middle school promotion, high school graduation, or college admission. Policy also adds requirement to annually designate a district and site coordinator to oversee administration of the English Language Proficiency Assessments for California (ELPAC). Regulation reflects **NEW STATE REGULATION (Register 2019, No. 1)** which establishes a timeframe for notifying parents/guardians of their child's ELPAC test results when the results are received from the test contractor after the last day of instruction for the school year.

### **BP 6179 - Supplemental Instruction**

(BP revised)

Policy updated to reflect current law requiring the provision of remedial instruction to students who are recommended for retention or are identified as being at risk for retention. Policy also deletes reference to federal Title I program improvement which is no longer operational, and clarifies that schools identified for comprehensive or targeted school improvement may, but are not required to, offer supplemental instruction.

### **BB/E 9321 - Closed Session**

(BB revised; E(1) and E(2) added)

Bylaw retitled and updated to incorporate material formerly in BB 9321.1 - Closed Session Actions and Reports. Bylaw also adds the requirement to provide final documents approved or adopted during closed session to persons who have submitted a request. Section on "Matters Related to Students" provides that student names should not be included on the agenda or reports of expulsion hearings pursuant to court decision. Section on "Security Matters" reflects the board's authority to meet in closed session with law enforcement officials to develop a tactical response plan. Section on "Real Property Negotiations" reflects Attorney General publication stating the board's authority to approve a final real property agreement in closed session. Section on "Pending Litigation" updates legal cites. Exhibit (1) added to provide examples of agenda descriptions of closed session items. Exhibit (2) added to provide examples of reports of closed session actions that must be made when the board reconvenes in open session following the closed session.

### **BB 9321.1 - Closed Session Actions and Reports**

(BB deleted)

Bylaw deleted and key concepts incorporated in BB 9321 - Closed Session.



## POLICY GUIDE SHEET

October 2019

Page 1 of 3

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

### **BP/AR 0460 - Local Control and Accountability Plan**

(BP/AR revised)

Policy updated to delete the section on "Technical Assistance/Intervention," as that material is now addressed in BP 0520 - Intervention for Underperforming Schools. Paragraph added to generally address actions that may be taken whenever a school or a numerically significant student subgroup is not making sufficient progress toward the goals in the local control and accountability plan (LCAP). Regulation updated to reflect **NEW LAW (AB 1240)** which adds, as a measure of student achievement, the percentage of students who have successfully completed both college entrance courses and career technical education courses.

### **BP 0520 - Intervention for Underperforming Schools**

(BP added)

New policy contains material formerly in BP 0460 - Local Control and Accountability Plan regarding interventions to support the continuous improvement of student performance within the priorities identified in the district's LCAP. Paragraph added to reference interventions that will be provided to schools identified by the California Department of Education (CDE) for comprehensive support and improvement (CSI), targeted support and improvement (TSI), and additional targeted support and improvement (ATSI).

#### **BP 0520.1 - Comprehensive and Targeted Support and Improvement**

(BP added)

New policy addresses the state's accountability system, developed in response to federal Title I requirements, to provide interventions to schools identified by CDE for CSI, TSI, or ATSI. Policy includes criteria for the identification of schools, requirements for a school improvement plan, and actions to be taken if implementation of the school plan is unsuccessful after a specified period of years.

### **BP 1431 - Waivers**

(BP revised)

Policy updated to add the requirement, when submitting a general waiver request to the State Board of Education, to include a written summary of any objections to the request by school site councils or advisory committees, as applicable. Policy adds the requirement that a request pertaining to a regional occupational center or program operated by a joint powers agency be submitted as a joint waiver request with other participating districts. Policy reflects guidance in CDE's General Waiver Instructions regarding proper notice for a public hearing on a waiver request proposal.

### **BP/AR 3515 - Campus Security**

(BP/AR revised)

Policy updated to clarify that audio capability of surveillance equipment should be disabled in accordance with state law prohibiting the recording of conversations unless the parties to the conversation may reasonably expect that the communication may be overheard or recorded, and to reflect a National Institute of Justice recommendation that signage state that the district's surveillance system may or may not be actively monitored. Regulation adds section on "Locks" reflecting requirement for state-funded new construction projects, as well as certain modernization projects, to include locks that allow classroom doors to be locked from the inside. Regulation also adds strategies to increase adult presence and supervision on campus and to provide staff training in emergency response.

## POLICY GUIDE SHEET

October 2019

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### **BP/AR 4116 - Probationary/Permanent Status**

(BP/AR revised)

Policy updated to reflect court decisions clarifying the distinction between probationary employees and temporary employees. Material regarding eligibility for permanent status based on average daily attendance moved from AR to BP, except option for not granting permanent status deleted, as this option was only applicable to districts with less than 250 average daily attendance and the remainder of this policy and regulation is for use only by districts that grant permanent status. Policy also adds material regarding the notification of nonreelection of a probationary employee, formerly in AR 4117.6 - Decision Not to Rehire. Regulation updated to add material regarding the computation of the length of service required for classification as a permanent employee, including types of service excluded from that computation.

### **AR 4117.6 - Decision Not to Rehire**

(AR deleted)

Regulation deleted and concepts moved to BP 4116 - Probationary/Permanent Status.

### **BP 4119.22/4219.22/4319.22 - Dress and Grooming**

(BP revised)

Policy updated to reflect **NEW LAW (SB 188)** which prohibits discrimination against traits historically associated with race, including hair texture and "protective hairstyles" such as braids, locks, and twists.

### **BP 4216 - Probationary/Permanent Status**

(BP revised)

Policy updated to reflect **NEW LAW (AB 1353)** which shortens the length of the probationary period in non-merit system districts from one year to either six months or 130 days of paid service, whichever is longer, for consistency with districts incorporating the merit system. Policy also revised to clarify that employees may be dismissed during the probationary period without cause.

### **BP/AR 4218 - Dismissal/Suspension/Disciplinary Action**

(BP/AR revised)

Policy and regulation updated to reflect procedural rights that must be granted to permanent district employees based on the court decision in *Skelly v. State Personnel Board*, including notification of the materials upon which the proposed action is based and the employee's right to respond to a designated district official ("Skelly officer") who will decide whether the recommended discipline should be imposed.

### **BP 5131 - Conduct**

(BP revised)

Policy updated to reflect **NEW LAW (AB 272)** which authorizes boards to limit or prohibit, except under specified circumstances, student use of smartphones while at school or while under the supervision and control of a district employee. Details regarding student use of mobile communication devices moved to BP 5131.8 - Mobile Communication Devices.

### **BP 5131.8 - Mobile Communication Devices**

(BP added)

New policy reflects **NEW LAW (AB 272)** which authorizes boards to limit or prohibit student use of smartphones while at school or while under the supervision and control of a district employee, except under specified circumstances (i.e., in an emergency, with permission of teacher or administrator, when directed by student's health care provider, when required by student's individualized education program). Policy also addresses reasonable search of students' mobile communication devices, employees' authority to

confiscate a device, and discipline for off-campus use of a mobile communication device which poses a threat of danger to the safety of students, staff, or district property or substantially disrupts school activities.

**POLICY GUIDE SHEET**

**October 2019**

**Page 3 of 3**

**BP 5132 - Dress and Grooming**

(BP revised)

Policy updated to reflect **NEW LAW (SB 188)** which prohibits discrimination against traits historically associated with race, including hair texture and "protective hairstyles" such as braids, locks, and twists.

**AR 5141.26 - Tuberculosis Testing**

(AR revised)

Regulation updated to reflect guidance from the California Department of Public Health and the Child Health and Disability Prevention office of the California Department of Health Care Services clarifying that the health screening for school entry includes testing for tuberculosis only when required by the local health department. Regulation also reflects law authorizing parents/guardians to submit a signed waiver indicating that they do not want or are unable to obtain the health screening for their child.

**BP/AR 5142 - Safety**

(BP/AR revised)

Policy updated to add the district's responsibility to provide for the proper supervision of students during before- and after-school programs, morning drop-off at school, and afternoon pick-up and to provide for appropriate student instruction in emergency procedures. Policy adds section reflecting the requirement to print safety hotline numbers on student identification cards for students in grades 7-12, including the National Suicide Prevention Lifeline and, pursuant to **NEW LAW (SB 316)**, the National Domestic Violence Hotline. Regulation updated to add communication of school rules to students, the responsibility of individuals supervising students to remain alert for unauthorized persons, and the requirement for inspection of new playgrounds by a certified safety inspector. Regulation also updates the list of activities with safety risks in accordance with the legal definition of "hazardous recreational activity" and prohibits any such activity unless it is properly supervised, students wear protective gear as appropriate, and participants have insurance coverage. Section on "Laboratory Safety" expanded to include student instruction in safety procedures, proper handling of hazardous materials and bloodborne pathogens, and accessibility of emergency information and first aid supplies.

**BP/AR 7140 - Architectural and Engineering Services**

(BP/AR revised)

Policy updated to clarify the district's responsibility to select a licensed architect and/or structural engineer as required by law when professional design services are used for construction or modernization of school facilities and to address the need to comply with state safety and design standards. Policy adds the general duties of the architect and/or structural engineer and the circumstances under which design specifications must be submitted to CDE and the Division of the State Architect. Regulation updates the components of the selection process to more directly reflect law and adds the district's authority, if negotiations with the most qualified firm are unsuccessful, to negotiate a contract with the second most qualified firm and then the third most qualified firm. Regulation also includes the option to award a contract to a single entity for both the design and construction of a school facility in excess of \$1 million ("design build" contract).

**BB 9323 - Meeting Conduct**

(BB revised)

Bylaw updated to clarify circumstances under which the board may exercise flexibility in allocating time for public input to ensure full opportunity for public input and presentation of the diversity of viewpoints.

**ISSUE:**

Presented to the Board is the resignation of Sandra Alonzo as a Campus Safety Assistance for the Kingsburg Joint Union High School District as of April 14<sup>th</sup>, 2021.

**ACTION:**

Approve or deny the resignation of Sandra Alonzo as a Campus Safety Assistance.

**RECOMMENDATION:**

Recommend approval with best wishes

**FOR BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
Thomsen: \_\_\_\_\_ Nagle: \_\_\_\_\_ Lunde: \_\_\_\_\_ Serpa: \_\_\_\_\_ Jackson: \_\_\_\_\_



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## Fwd: Sandra Alonzo

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Shari Jensen <sjensen@kingsburghigh.com>  
Draft

Wed, Apr 14, 2021 at 7:54 A

From: **Sandra Alonzo** <salonzo@kingsburghigh.com>

Date: Tue, Apr 13, 2021 at 9:58 AM

Subject: Sandra Alonzo

To: Ryan Phelan <rphelan@kingsburghigh.com>

Dear Ryan Phelan

I am writing you to inform of my decision to resign as a safety officer assistant. My last day being April 14th 2021. As I plan to pursue school and a different opportunity with my other employer.

I wanted to take the time to thank you for the opportunity and apologize for the short notice.

Sincerely

Sandra Alonzo

--  
Ryan Phelan, Ed.D.  
Kingsburg High School Principal  
Class of 1998  
559-897-5156



[Click here for KHS Website](#)



**ISSUE:**

Presented to the Board is the 2021-2022 Kingsburg Alternative Education Center OASIS and Kingsburg Independent Study Handbooks.

**ACTION:**

Approve or deny the Kingsburg Alternative Education Center OASIS and Kingsburg Independent Study Handbooks for 2021-2022.

**RECOMMENDATION:**

Recommend approval

**FOR BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
Thomsen: \_\_\_\_\_ Nagle: \_\_\_\_\_ Lunde: \_\_\_\_\_ Serpa: \_\_\_\_\_ Jackson: \_\_\_\_\_

**ISSUE:** Presented to the Board is the 2021-2022 Kingsburg High School Student Parent Handbook.

**ACTION:** Approve or deny the 2021-2022 Kingsburg High School Student Parent Handbook.

**RECOMMENDATION:** Recommend approval

**FOR BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
Thomsen: \_\_\_\_\_ Nagle: \_\_\_\_\_ Lunde: \_\_\_\_\_ Serpa: \_\_\_\_\_ Jackson: \_\_\_\_\_

## **Student Parent Handbook Changes 2021-2022**

- pg. 5 : Numbers 1); 3); 5); 6) Expected School Wide Learning Results
- pg. 12 Tardy Policy ( Less than 30 Minutes) Cumulative, Per Semester
  - Unexcused Tardy – Table Listings updated
- pg. 13 Saturday School
  - Dates were adjusted
  - Consequences for not attending Saturday School – Section updated
- pg. 15 Transportation to Athletic Events
  - Section was added and will also appear in the Coach Handbook
- Pg. 19 College Admission Requirements & Higher Education Information (New)
- Pg. 29 Student Conduct Board Policy 5131 (New)
- Pg. 30 Vape Detectors - updated
- Pg. 57 Suicide Prevention Board Policy 5142 (New)
- pg. 79 Updated full content of the Parental Rights & Responsibilities
  - Attendance Transfer Rights Victims of Bullying
  - Human Trafficking and resources
  - Immigration Status and Enforcement BP AR 5145. 13
  - Pesticide Products & Use
  - Statewide Assessments including right to exempt
  - Student Conduct Discipline
  - Suicide Prevention Policies
  - Uniform Complaint Procedures No Longer Cover Special Education, Child Nutrition Programs, Williams Complaints



**ISSUE:**

Presented to the Board is the 2021-2022 Staff Handbook for Kingsburg Joint Union High School District. Handbook was verified by administration with no additional changes for the 2021-2022 school year.

**ACTION:**

Approve or deny the 2021-2022 Staff Handbook for Kingsburg Joint Union High School District.

**RECOMMENDATION:**

Recommend approval

**FOR BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
Thomsen: \_\_\_\_\_ Nagle: \_\_\_\_\_ Lunde: \_\_\_\_\_ Serpa: \_\_\_\_\_ Jackson: \_\_\_\_\_

**ISSUE:** Presented to the Board is the overnight trip for the 2022 Pacific Marching Band Festival in Honolulu, HI, March 20-24 of 2022.

**ACTION:** Approve or deny the overnight trip for the 2022 Pacific Marching Band Festival in Honolulu, HI, March 20-24 of 2022.

**RECOMMENDATION:** Recommend approval

**FOR BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Thomsen: \_\_\_\_\_ Nagle: \_\_\_\_\_ Lunde: \_\_\_\_\_ Serpa: \_\_\_\_\_ Jackson: \_\_\_\_\_

**Kingsburg Joint Union High School District  
BOARD Overnight Trip Request Form**

**Day Departure:** Sunday, March 20, 2022 **Day Return:** Thursday, March 24, 2022

**Location/Destination:** Honolulu, Hawaii

**Name Group/Activity:** KHS Band - Pacific Basin Music Festival

**Objectives of Trip:** Perform twice in Honolulu, attend workshops/clinics, rehearsals

**Estimated # Students:** 85 **Amount of Class Time Loss:** 3 days

**Number of Supervisors** 26

**List Names:**

Please see attached list - volunteer forms will be submitted for June meeting.

*(There must be 1 Supervisor for every 10 students)*

**Arrangements: Transportation** Charter Buses to LAX, Airfare and charters in Hawaii, Charter buses back to KHS

**Arrangements: Accommodations /Meals** At least all breakfasts and two dinners provided, students bring \$\$ also

**Total Cost Per Student:** \$ \$1,680 **Total Cost Trip:** \$ 142,000 (approx.)

**Funds Derived**

**from What Source:** Several fundraisers conducted by KHS Music Boosters

**How are staff/volunteer cost covered?**

One staff member per 20 is free. Chaperones pay their own cost.

**Additional Info:**

This festival is one of the most musically educational of its kind. Our students benefited greatly from it when we went in 2014.

Mike Schofield 5-4-2021  
**Instructor Name** **Signature** **Date**

*(Please submit this form and include any back up documentation in support of the overnight trip, if applicable.)*

## CHAPERONE LIST FOR PACIFIC BASIN MUSIC FESTIVAL

LESLIE PETERS

DEANNA GARABEDIAN

MONA CANO

BARBARAJEAN GOMEZ

JON GOATS

CANDI GOATS

JOAN BISHOP

NICK LANE

SARAH LANE

NANCY TIKKANEN

TOM WILSON

NANCY DOI

JENNIFER SANTOS

TISH SILVA

JEREMY BAHNE

TINA BROOKMAN

LISA KLIEWER

JULIE BERNSEN

JESSICA PARKER

MR. CONTRERAS

MRS. CONTRERAS

COLLEEN SNYDER

### KHS STAFF:

Mike Schofield

Sarah Dezso

Ashton Metheny

**ISSUE:**

Presented to the Board for discussion is the need to set a special board meeting date in June for a Public Hearing of the 2021-22 Proposed Budget and Local Control and Accountability Plans.

The special meeting date will be \_\_\_\_\_.

**ACTION:**

Approve or deny the special meeting date for \_\_\_\_\_.

**RECOMMENDATION:**

Recommend approval

**FOR BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Thomsen: \_\_\_\_\_ Nagle: \_\_\_\_\_ Lunde: \_\_\_\_\_ Serpa: \_\_\_\_\_ Jackson: \_\_\_\_\_

**ISSUE:**

Presented to the Board is the Certification of financial implications for the costs incurred under the collective bargaining agreements, and that the district can meet those costs during the term of the agreements. It is hereby submitted to the governing board for public disclosure in accordance with the requirements of GC 3547.5 and certified in writing by the Superintendent and Chief Business Official of the Kingsburg Joint Union High School District.

**ACTION:**

Approve or deny the Certification of disclosure as required by GC 3547.5 detailing cost incurred under the collective bargaining agreements and that the district can meet the terms of the agreements.

**RECOMMENDATION:**

Recommend approval

**FOR BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Thomsen: \_\_\_\_\_ Nagle: \_\_\_\_\_ Lunde: \_\_\_\_\_ Serpa: \_\_\_\_\_ Jackson: \_\_\_\_\_

# DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

SCHOOL DISTRICT Kingsburg Joint Union High School District  
 BARGAINING UNIT Certificated, Classified, Management  
 PERIOD OF AGREEMENT July 1, 2020 - June 30, 2022  
 DATE OF PUBLIC MEETING May 10, 2021

*Government Code Section 3547.5: Before a public school employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal years, shall be disclosed at a public meeting of the public school employer in a format established for this purpose by the Superintendent of Public Instruction.*

*The superintendent of the school district and chief business official shall certify in writing that the costs incurred by the school district under the agreement can be met by the district during the term of the agreement. This certification shall be prepared in format similar to that of the reports required pursuant to Sections 42130 and 42131 of the Education Code and shall itemize any budget revision necessary to meet the costs of the agreement in each year of its term.*

*If a school district does not adopt all the revisions to its budget needed in the current fiscal year to meet the costs of a collective bargaining agreement, the county superintendent of schools shall issue a qualified or negative certification for the district on the next interim report pursuant to Section 42131 of the Education Code.*

Intent of the Legislation: To insure the members of the public are informed of the major provisions of a collective bargaining agreement BEFORE it becomes binding on the school district; make available to the public and governing board, a copy of the proposed agreement prior to the day of the meeting.

## STATUS OF BARGAINING UNIT/EMPLOYEE AGREEMENTS

Indicate whether Bargaining Units are settled or not settled.

	SETTLED or NOT SETTLED	NUMBER OF EMPLOYEES REPRESENTED
CERTIFICATED:	Settled	56
CERTIFICATED MANAGEMENT:	Settled	8
CERTIFICATED CONFIDENTIAL:	0	0
CLASSIFIED:	Settled	30
CLASSIFIED MANAGEMENT:	Settled	1
CLASSIFIED CONFIDENTIAL:	Settled	4
OTHER:	0	0

The proposed agreement covers the period beginning July 1, 2020 and ending June 30, 2022

## TOTAL COST INCREASE OF PROPOSED AGREEMENT IN PRESENT AND FUTURE YEARS

Indicate the costs of salary and benefit increases that would be incurred under the agreement for the CURRENT and TWO SUBSEQUENT fiscal years.

TYPE OF COMPENSATION	Current FY: 2020-21	FY 2021-22	FY 2022-23	CUMULATIVE COST CURRENT YEAR & TWO SUBSEQUENT YEARS
Salary Cost Increase	255,359.51	179,543.99	0.00	434,903.50
Benefit Cost Increase	77,260.56	52,900.29	0.00	130,160.85
Other Compensation Costs	0.00	0.00	0.00	0.00
<b>TOTAL COST OF SETTLEMENT</b>	<b>\$332,620.07</b>	<b>\$232,444.28</b>	<b>\$0.00</b>	<b>\$565,064.35</b>
Total % Increase	3.00%	2.00%	0.00%	5.00%

# DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

## SOURCE OF FUNDING

1) Identify the source(s) of funding for the CURRENT year.

State Aid, Categoricals, Education Protection Account (EPA), Federal, Property Taxes

2) If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in the next TWO SUBSEQUENT years? (i.e., What will allow the district to afford this contract?)

Current estimated statutory Cost of Living Adjustment (COLA) show the following: 1st Subsequent Year (2021-22) 3.84%, and 2nd Subsequent Year (2022-23) 1.28%. COLA along with healthy reserves will allow the ongoing cost to be funded for the next two subsequent years.

3) If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effect in meeting obligations.)

State Aid, Categoricals, Education Protection Account (EPA), Federal, Property Taxes

4) What contingency language is included in the proposed agreement? Include specific areas identified. (i.e., reopeners, applicable fiscal years, and specific contingency language)

2020-21: 3% Salary Increase / 2021-22: 2% Salary Increase / One -Time "In-Person Stipend" off the salary schedule based on 2020-21 base salaries only before the 3% increase.

5) Will this agreement create, increase, or decrease deficit financing in the current or two subsequent year(s)? Deficit Financing is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

N/A

6) Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievances procedures, etc.

N/A



# DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

## OTHER PROVISIONS

OTHER COMPENSATION: Off-schedule stipends, bonuses, etc.

One-Time "In-Person Stipend" off the salary schedule based on 2020-21 base salaries only before the 3% increase.

NON-COMPENSATION: Grievance procedures, staff development days, teacher prep times, etc.

N/A

## IMPACT ON CURRENT FISCAL YEAR

Determine the impact of the proposed agreement on the General Fund budget in the CURRENT year. (TOTAL OF RESTRICTED AND UNRESTRICTED)

RECOMMENDED RESERVES	3.00%	Column 1	Column 2	Column 1 minus Column 2
REVENUE/EXPENDITURES and OTHER USES/SOURCES		Board Approved Budget After Settlement	Board Approved Budget Before Settlement	Total Impact On the Budget
Operating Revenues		17,397,334.74	16,977,285.74	420,049.00
Operating Expenditures		17,149,294.27	16,802,349.44	346,944.83
Operating Surplus / (Deficit)		248,040.47	174,936.30	73,104.17
Other Sources & Transfers In		1,667.11	1,667.11	-
Other Uses & Transfers Out		50,000.00	50,000.00	-
<b>Change in Fund Balance</b>		<b>199,707.58</b>	<b>126,603.41</b>	<b>73,104.17</b>
Beginning Balance		2,258,179.71	2,258,179.71	-
Ending Balance		2,457,887.29	2,384,783.12	73,104.17
<b>Total Reserve Amounts</b>		<b>515,978.83</b>	<b>505,570.48</b>	<b>10,408.34</b>
Nonspendable/Restricted/Committed/Assigned		-	-	-
Reserve for Economic Uncertainties		-	-	-
Unassigned/Unappropriated		-	-	-
<b>Total Fund Balance</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Unrestricted Reserves</b>		<b>515,978.83</b>	<b>505,570.48</b>	<b>10,408.34</b>
<b>State Recommended Reserves</b>		<b>515,978.83</b>	<b>505,570.48</b>	<b>10,408.34</b>

# DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

## CERTIFICATIONS

The above information summarizes the financial implications of the proposed agreement. This information will be publicly disclosed in accordance with the requirements of **AB2756** before being submitted to the Governing Board for ratification.

In accordance with the requirements of the Government Code Sections **3547.5**, the Superintendent and Chief Business Official hereby certify that the District can meet the costs incurred under the proposed Collective Bargaining Agreement.



District Superintendent  
(Signature)

May 10, 2021

Date

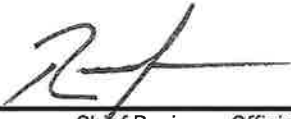


Chief Business Official  
(Signature)

May 10, 2021

Date

In accordance with the requirements of the Education Code Section **42142**, I hereby certify that any budget revisions that are necessary to fulfill the terms of the agreement in the current year will be submitted to the county superintendent within 45 days of the adoption of this Collective Bargaining Agreement. I further acknowledge that if the necessary budget revisions are not adopted, the county superintendent shall issue a qualified or negative certification for the District on the next interim report pursuant to Government Code Section **3547.5(c)**.



Chief Business Official  
(Signature)

May 10, 2021

Date

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

Kingsburg Joint Union High School District  
 Certificated, Classified, Management  
 July 1, 2020 - June 30, 2022  
 May 10, 2021

PREPARER'S NAME & TITLE Rufina Ueno Jr. Chief Business Official 555-488-8020 DATE PREPARED: May 5, 2021	SORTED BY OBJECTS	Current FY: 2020-21													
		COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5	COLUMN 6	COLUMN 7	COLUMN 8	COLUMN 9	COLUMN 10	COLUMN 11	COLUMN 12		
		FY 2021-22													
		FY 2022-23													
		FY 2023-24													
<b>REVENUES</b>		<b>GENERAL FUND - UNRESTRICTED</b>													
Revenue Limit Sources	8010 5099	12,911,924.00			12,911,924.00	13,401,222.00	420,103.19	13,401,222.00	420,103.19	13,401,222.00	420,103.19	13,401,222.00	420,103.19	13,401,222.00	420,103.19
Other Revenues	8100 9799	425,098.85			425,098.85	425,098.85		425,098.85		425,098.85		425,098.85		425,098.85	
<b>TOTAL REVENUES</b>		<b>13,337,022.85</b>			<b>13,337,022.85</b>	<b>13,827,320.19</b>		<b>13,827,320.19</b>		<b>13,827,320.19</b>		<b>13,827,320.19</b>		<b>13,827,320.19</b>	
<b>EXPENDITURES</b>															
Certificated Salaries	1000 1999	5,986,216.91	117,996.61	6,104,213.52	6,208,655.45	6,330,789.56	6,330,789.56	6,330,789.56	6,330,789.56	6,330,789.56	6,330,789.56	6,330,789.56	6,330,789.56	6,330,789.56	
Other Compensation-Certificated	1000 1999	1,439,770.92	43,183.13	1,482,954.05	1,497,793.69	1,527,749.56	1,527,749.56	1,527,749.56	1,527,749.56	1,527,749.56	1,527,749.56	1,527,749.56	1,527,749.56	1,527,749.56	
Classified Salaries	2000 2999	2,898,418.89	45,132.48	2,943,551.37	2,965,810.30	2,998,882.51	2,998,882.51	2,998,882.51	2,998,882.51	2,998,882.51	2,998,882.51	2,998,882.51	2,998,882.51	2,998,882.51	
Other Compensation-Classified	2000 2999	223,957.75	60,671.15	284,628.90	285,560.28	290,004.16	290,004.16	290,004.16	290,004.16	290,004.16	290,004.16	290,004.16	290,004.16	290,004.16	
Employee Benefits	3000 3999	1,448,725.69		1,448,725.69	1,455,298.01	1,455,298.01	1,455,298.01	1,455,298.01	1,455,298.01	1,455,298.01	1,455,298.01	1,455,298.01	1,455,298.01	1,455,298.01	
Books and Supplies	4000 4999	6000 5999													
Other Operating Expenses	5000 5999	580,107.65		580,107.65	571,309.80	571,309.80	571,309.80	571,309.80	571,309.80	571,309.80	571,309.80	571,309.80	571,309.80	571,309.80	
Capital Outlay	7000 7999	1,260.67		1,260.67	1,260.67	1,260.67	1,260.67	1,260.67	1,260.67	1,260.67	1,260.67	1,260.67	1,260.67	1,260.67	
Other Outlay	7499														
Direct Support/Indirect Cost	7300 7399														
Other Adjustments	01H 400														
<b>TOTAL EXPENDITURES</b>		<b>12,473,332.14</b>	267,312.11	12,740,644.25	12,740,644.25	12,740,644.25	12,740,644.25	12,740,644.25	12,740,644.25	12,740,644.25	12,740,644.25	12,740,644.25	12,740,644.25	12,740,644.25	
<b>OPERATING SURPLUS/DEFICIT</b>															
<b>SOURCES &amp; USES / CONTRIBUTIONS</b>															
Transfers In & Other Sources	8910 8979	1,667.11		1,667.11	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	
Transfers Out & Other Uses	7510 7599	(655,293.50)		(655,293.50)	(655,293.50)	(655,293.50)	(655,293.50)	(655,293.50)	(655,293.50)	(655,293.50)	(655,293.50)	(655,293.50)	(655,293.50)	(655,293.50)	
Contributions	9100 9199	160,144.82	(267,312.11)	(107,167.29)	(94,649.24)	(107,167.29)	(107,167.29)	(107,167.29)	(107,167.29)	(107,167.29)	(107,167.29)	(107,167.29)	(107,167.29)	(107,167.29)	
<b>INCREASE/DECREASE</b>		<b>160,144.82</b>	<b>(267,312.11)</b>	<b>(107,167.29)</b>	<b>(94,649.24)</b>	<b>(107,167.29)</b>	<b>(107,167.29)</b>	<b>(107,167.29)</b>	<b>(107,167.29)</b>	<b>(107,167.29)</b>	<b>(107,167.29)</b>	<b>(107,167.29)</b>	<b>(107,167.29)</b>	<b>(107,167.29)</b>	
<b>BEGINNING BALANCE</b>		<b>9791</b>		<b>9791</b>	<b>9791</b>	<b>9791</b>	<b>9791</b>	<b>9791</b>	<b>9791</b>	<b>9791</b>	<b>9791</b>	<b>9791</b>	<b>9791</b>	<b>9791</b>	
(Audit Adjustments)	9793														
Restatement	9795														
<b>ENDING FUND BALANCE</b>		<b>2,384,783.12</b>		<b>2,277,615.83</b>	<b>2,182,966.59</b>	<b>2,075,807.30</b>	<b>1,968,640.01</b>	<b>1,861,472.72</b>	<b>1,754,305.43</b>	<b>1,647,138.14</b>	<b>1,539,970.85</b>	<b>1,431,803.56</b>	<b>1,324,636.27</b>	<b>1,217,468.98</b>	
<b>COMPONENTS OF ENDING BALANCE</b>															
Nonspendable	9110 9113														
Restricted	9130 9749														
Committed	9150 9769														
Assigned	9170 9789														
Reserve for Economic Uncertainty	9789														
Unassigned/Unappropriated	9790	505,570.48		505,570.48	515,978.83	480,861.15	462,931.35	440,001.55	417,071.75	394,141.95	371,212.15	348,282.35	325,352.55	302,422.75	
<b>TOTALS</b>		<b>505,570.48</b>		<b>505,570.48</b>	<b>515,978.83</b>	<b>480,861.15</b>	<b>462,931.35</b>	<b>440,001.55</b>	<b>417,071.75</b>	<b>394,141.95</b>	<b>371,212.15</b>	<b>348,282.35</b>	<b>325,352.55</b>	<b>302,422.75</b>	

**BUDGET ASSUMPTIONS:**  
 2020-21: 3% Salary Increase  
 2021-22: 2% Salary Increase  
 1% Step and Column Included in Column 5 & 9 for Certificated & Classified Salaries

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

Kingsburg Joint Union High School District  
 Certificated, Classified, Management  
 July 1, 2020 - June 30, 2022  
 May 10, 2021

PREPARER'S NAME & TITLE & PHONE NUMBER	COLUMN 1		COLUMN 2		COLUMN 3		COLUMN 4		COLUMN 5		COLUMN 6		COLUMN 7		COLUMN 8		COLUMN 9		COLUMN 10		COLUMN 11		COLUMN 12			
	Current FY: 2020-21																									
NAME	LATEST BUDGET ADJUSTED BUDGET BEFORE SETTLEMENT		ADJUSTMENTS AS THE RESULT OF SETTLEMENT (Salaries, Benefits and Other Compensation)		OTHER BUDGET REVISIONS		TOTAL CURRENT YEAR BUDGET LATER SETTLEMENT COLUMNS 1+2+3		FIRST SUBSEQUENT YEAR BUDGET (Salaries include prior year increases and step/colum)		FIRST SUBSEQUENT YEAR ADJUSTMENTS AS THE RESULT OF THE SETTLEMENT (Salaries, Benefits and Other Compensation)		OTHER BUDGET REVISIONS		TOTAL FIRST SUBSEQUENT YEAR BUDGET LATER SETTLEMENT COLUMNS 5+6+7		SECOND SUBSEQUENT YEAR BUDGET (Salaries include prior year increases and step/colum)		SECOND SUBSEQUENT YEAR ADJUSTMENTS AS THE RESULT OF THE SETTLEMENT (Salaries, Benefits and Other Compensation)		OTHER BUDGET REVISIONS		TOTAL SECOND SUBSEQUENT YEAR BUDGET LATER SETTLEMENT COLUMNS 9+10+11			
DATE PREPARED:	Sorted by Objects																									
GENERAL FUND - RESTRICTED																										
REVENUES:																										
Revenue Limit Sources	8010-8099																									
Other Revenues	8100-8799																									
TOTAL REVENUES	3,640,272.89																									
EXPENDITURES:																										
Certificated Salaries	1000-1399	755,986.09																								
Other Compensation-Certificated	1000-1999	22,679.55																								
Classified Salaries	2000-2999	350,020.58																								
Other Compensation-Classified	2000-3999	10,500.32																								
Employee Benefits	3000-3999	1,166,778.12																								
Books and Supplies	4000-4999	1,143,346.15																								
Other Operating Expenses	5000-5999	615,477.61																								
Capital Outlay	6000-6999	185,389.08																								
Other Outlay	7000-7999	100,800.00																								
Direct Support/Indirect Cost	7300-7399	1,280.67																								
Other Adjustments	01H-01J	4,329,017.30																								
TOTAL EXPENDITURES	4,329,017.30																									
OPERATING SURPLUS/(DEFICIT)	65,307.95																									
SOURCES & USES / CONTRIBUTIONS																										
Transfers In & Other Sources	65,307.95																									
Transfers Out & Other Uses	(65,307.95)																									
Contributions	685,203.50																									
INCREASE/(DECREASE)	(33,540.91)																									
BEGINNING BALANCE	9793																									
(Audit Adjustments)	9795																									
RESTATEMENT	9795																									
ENDING FUND BALANCE	0.00																									
COMPONENTS OF ENDING BALANCE																										
Nonspendable	9710-9719																									
Restricted	9730-9749																									
Committed	9750-9769																									
Assigned	9770-9789																									
Reserve for Economic Uncertainties	9789																									
Unassigned/Unappropriated	9790																									
TOTALS	0.00																									

BUDGET ASSUMPTIONS:  
 2020-21: 3% Salary Increase  
 2021-22: 2% Salary Increase  
 1% Step and Column Included in Column 5 & 9 for Certificated & Classified Salaries  
 5% Off-Salary Schedule, in "Person Stipend" Payment will be paid with the "In-Person Instruction Grant" (\$420,049.00).

**ISSUE:** Presented to the Board is the Certificated Contract Agreement 2020-2021 and 2021-2022

**ACTION:** Approve or deny the Certificated Contract Agreement 2020-2021 and 2021-2022.

**RECOMMENDATION:** Recommend approval

**FOR BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
Thomsen: \_\_\_\_\_ Nagle: \_\_\_\_\_ Lunde: \_\_\_\_\_ Serpa: \_\_\_\_\_ Jackson: \_\_\_\_\_



# KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

1900 18<sup>th</sup> Avenue • Kingsburg, California 93631 • (559) 897-7721 • FAX (559) 897-7759

**Don Shoemaker, Superintendent**

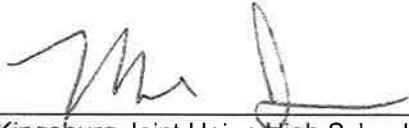
Board of Trustees: Rick Jackson, Brent Lunde, Steve Nagle, Mike Serpa, Johnie Thomsen

April 30, 2021

COPY

District offer for to the Kingsburg Joint Union High School District Teachers Association (KJUHSDTA) for the years of 2020-2021 and 2021-2022 is as follows:

1. 3% increase for the 2020-2021 school year retroactive to July 2020.
  2. 2% increase for the 2021-2022 school year.
  3. "In-Person Stipend" at 5% rate based on 2020-2021 base salary before the 3% raise. This is a one-time, off salary schedule stipend.
  4. Consolidate "Science Fair" stipend (not being used) to 1 stipend at 3% and replace it with Academic Decathlon stipend.
  5. Remove and replace the "Speech Contest" stipend (not being used) with two "WASC" stipends at 3%. Only paid during accreditation years.
- If agreed upon, this would be a two-year agreement (2020-2021 and 2021-2022). The entire agreement will expire in June 30, 2022.
  - Both the KJUHSD and KJUHSDTA agree to continue discussion on language and procedures relative to the master agreement.
  - If mutual agreements are reached before the contract expiration date, both parties will establish MOU's reflecting those agreements.
  - The offer above is subject to approval by the KJUHSD Board of Trustees and the association membership ratification.

  
 Kingsburg Joint Union High School District  
 Teachers Association

\_\_\_\_\_  
 Kingsburg Joint Union High School District  
 Board of Trustees

  
 Kingsburg Joint Union High School District  
 Teachers Association

\_\_\_\_\_  
 Kingsburg Joint Union High School District  
 Superintendent

5/4/2021  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Date

April 30th, 2021

To: KJUHSD Board of Trustees  
From: Mark Jensen KJUHSOTA President  
RE: Salary Proposal

COPY

On April 29th, 2021 the Kingsburg High School Teachers Association voted unanimously to formally accept the Kingsburg Joint Union High School District's attached salary proposal.

This letter also gives us an opportunity to express our sincere appreciation for your honest efforts to support Kingsburg High School teachers, staff, and administration. We feel our relationship with the board is a vital link in the success of our students. Your willingness to sit down and exchange ideas with us to look for common goals can only further insure the high quality of education offered at Kingsburg High School. We would like to specifically thank the efforts of our Superintendent Don Shoemaker and KJUHSD Board Member Brent Lunde through this process. The foundation of open communication that has been established is one we can build on. We are proud to be part of the Kingsburg High School family!

Sincerely,



Mark Jensen  
KJUHSOTA President

**ISSUE:** Presented to the Board is the Non Represented Certificated, Academic Stipend and Athletic Stipend for 3% increase to the salary schedules for the 2020-2021 school year retroactive to July 2020.

**ACTION:** Approve or deny the Non Represented Certificated, Academic Stipend and Athletic Stipend for 3% increase to the salary schedules for the 2020-2021 school year retroactive to July 2020.

**RECOMMENDATION:** Recommend approval

**FOR BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
Thomsen: \_\_\_\_\_ Nagle: \_\_\_\_\_ Lunde: \_\_\_\_\_ Serpa: \_\_\_\_\_ Jackson: \_\_\_\_\_



# KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

## 2020-2021 Certificated Salary Schedule

Effective: July 1, 2020

### APPENDIX A

STEPS	I BA & 30	II BA & 45	III BA & 60	IV BA & 75	V BA & 90
*0	53,429	53,429	53,429	53,429	53,429
1	54,408	55,880	58,160	60,439	62,720
2	55,880	58,160	60,439	62,720	64,747
3	58,160	60,439	62,720	64,747	67,278
4	60,439	62,720	64,747	67,278	70,951
5	62,720	64,747	67,278	70,951	73,273
6	64,747	67,278	70,951	73,273	75,600
7	67,278	70,951	73,273	75,600	76,396
8	70,951	73,273	75,600	76,396	78,679
9	73,273	75,600	76,396	78,679	80,961
10	75,600	76,396	78,679	80,961	83,240
11		78,679	80,961	83,240	85,521
12		80,961	83,240	85,521	87,796
13			85,521	87,796	90,076
14				90,076	92,358
20				91,877	94,205

### **ADDITIONAL PROVISIONS AND EXTRA DUTY PAY SCALE:**

- 1) At initial placement, year-for-year credit given, not to exceed 5 years. A higher initial placement may be granted at the discretion of the administration.
- 2) Master degree pays at 2.5% in addition to placement on salary schedule.
- 3) Longevity .5% per year of service over 14 years in this District added to salary.
- 4) Step 20 is based on 20 consecutive years teaching with a valid credential. The calculation is based on base pay at step 14 of columns IV and V.
- 5) Adult Education, Independent Study, Summer School pay is \$32.74 per hour.
- 6) Extra Duty Assignment pay is \$28.76 per hour.
- 7) Extra Duty Stipends (One stipend per semester awarded to maximum of two teachers per department, Agriculture stipends will be awarded to each teacher fulfilling FFA adviser responsibilities).
- 8) Substitute pay is \$100.00 per day, Long term \$105.00 per day (Effective 08/18/2008)
- 9) Attached in Appendix B is the compensation breakdown for each extra/co-curricular assignment. The amount is based on the assigned percentage of Column I, Step 3, on the Certificated Salary Schedule. Each year after will be a step increase maxing at Step 7. At the implementation of Appendix B, all individuals will begin at Column I Step 3.
- 10) Department Chairpersons are paid \$57.80 x number of sections; (sections are 289 divided by 5 periods=\$57.80).
- 11) Agriculture Teachers will be compensated for 40 days in addition to the regular 183 scheduled duty days. The 40 days may be worked on weekends, non-duty days and summer months. Compensation will be unit member's daily rate according to the current salary schedule.
- 12) Teacher maybe placed on a Special Assignment. Compensation will be calculated as an additional period rate (6 on 6).
- 13) Library Media Teacher will be compensated for 5 days in addition to the regular 183 scheduled duty days. Compensation will be member's daily rate according to the current salary schedule.

**KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT  
ACADEMIC STIPEND  
2020-2021  
APPENDIX B  
Effective: July 1, 2020**

Description	Title	%	Step 1 1/3	Step 2 1/4	Step 3 1/5	Step 4 1/6	Step 5 1/7	Notes
<b>Agriculture</b>	Teacher (3)	7.00%	\$ 4,071	\$ 4,231	\$ 4,390	\$ 4,532	\$ 4,709	50% Paid Per Semester
<b>Drama</b>	Director	7.00%	\$ 4,071	\$ 4,231	\$ 4,390	\$ 4,532	\$ 4,709	50% Paid Per Semester
	Assistant (2)	4.00%	\$ 2,326	\$ 2,418	\$ 2,509	\$ 2,590	\$ 2,691	50% Paid Per Semester
<b>Math Team</b>	Head	4.00%	\$ 2,326	\$ 2,418	\$ 2,509	\$ 2,590	\$ 2,691	
	Assistant	3.50%	\$ 2,036	\$ 2,115	\$ 2,195	\$ 2,266	\$ 2,355	
<b>MESA</b>	Head	3.00%	\$ 1,745	\$ 1,813	\$ 1,882	\$ 1,942	\$ 2,018	
<b>Mock Trail</b>	Head	5.00%	\$ 2,908	\$ 3,022	\$ 3,136	\$ 3,237	\$ 3,364	
	Assistant	3.50%	\$ 2,036	\$ 2,115	\$ 2,195	\$ 2,266	\$ 2,355	
<b>Music</b>	Band	7.00%	\$ 4,071	\$ 4,231	\$ 4,390	\$ 4,532	\$ 4,709	50% Paid Per Semester
	Choir	7.00%	\$ 4,071	\$ 4,231	\$ 4,390	\$ 4,532	\$ 4,709	50% Paid Per Semester
<b>Newspaper</b>	Head	3.00%	\$ 1,745	\$ 1,813	\$ 1,882	\$ 1,942	\$ 2,018	50% Paid Per Semester
<b>Science Fair</b>	Head	5.00%	\$ 2,908	\$ 3,022	\$ 3,136	\$ 3,237	\$ 3,364	
	Assistant	5.00%	\$ 2,908	\$ 3,022	\$ 3,136	\$ 3,237	\$ 3,364	
<b>Speech Contest</b>	Head	1.50%	\$ 872	\$ 907	\$ 941	\$ 971	\$ 1,009	
<b>Yearbook</b>	Head	3.00%	\$ 1,745	\$ 1,813	\$ 1,882	\$ 1,942	\$ 2,018	50% Paid Per Semester

**KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT**  
**ATHLETIC STIPEND**  
**2020-2021**  
**APPENDIX B**  
**Effective: July 1, 2020**

Sports	Positions	%	Step 1 1/3	Step 2 1/4	Step 3 1/5	Step 4 1/6	Step 5 1/7	Seasons
<b>*Athletic Director</b>	Director	9.00%	\$ 15,703	\$ 16,319	\$ 16,934	\$ 17,482	\$ 18,165	3
<b>Baseball</b>	Head	7.00%	\$ 4,071	\$ 4,231	\$ 4,390	\$ 4,532	\$ 4,709	1
	JV	6.00%	\$ 3,490	\$ 3,626	\$ 3,763	\$ 3,885	\$ 4,037	1
	Assistant Varsity	6.00%	\$ 3,490	\$ 3,626	\$ 3,763	\$ 3,885	\$ 4,037	1
	Assistant JV	5.00%	\$ 2,908	\$ 3,022	\$ 3,136	\$ 3,237	\$ 3,364	1
<b>Basketball</b>	Head Boys Varsity	7.00%	\$ 4,071	\$ 4,231	\$ 4,390	\$ 4,532	\$ 4,709	1
	JV	6.00%	\$ 3,490	\$ 3,626	\$ 3,763	\$ 3,885	\$ 4,037	1
	Frosh	5.50%	\$ 3,199	\$ 3,324	\$ 3,450	\$ 3,561	\$ 3,700	1
<b>Basketball</b>	Head Girls Varsity	7.00%	\$ 4,071	\$ 4,231	\$ 4,390	\$ 4,532	\$ 4,709	1
	JV	6.00%	\$ 3,490	\$ 3,626	\$ 3,763	\$ 3,885	\$ 4,037	1
	Frosh	5.50%	\$ 3,199	\$ 3,324	\$ 3,450	\$ 3,561	\$ 3,700	1
<b>Cross Country</b>	Head	6.50%	\$ 3,780	\$ 3,929	\$ 4,077	\$ 4,209	\$ 4,373	1
<b>Diving</b>	Head	6.00%	\$ 3,490	\$ 3,626	\$ 3,763	\$ 3,885	\$ 4,037	1
<b>Flag Coach</b>	Head	6.00%	\$ 3,490	\$ 3,626	\$ 3,763	\$ 3,885	\$ 4,037	1
<b>Football</b>	Head Varsity	8.00%	\$ 4,653	\$ 4,835	\$ 5,018	\$ 5,180	\$ 5,382	1
	Head JV	6.00%	\$ 3,490	\$ 3,626	\$ 3,763	\$ 3,885	\$ 4,037	1
	Head Frosh	6.00%	\$ 3,490	\$ 3,626	\$ 3,763	\$ 3,885	\$ 4,037	1
	Assistant Varsity V (3)	6.00%	\$ 3,490	\$ 3,626	\$ 3,763	\$ 3,885	\$ 4,037	1
	Assistant JV (3)	5.50%	\$ 3,199	\$ 3,324	\$ 3,450	\$ 3,561	\$ 3,700	1
	Assistant Frosh	5.50%	\$ 3,199	\$ 3,324	\$ 3,450	\$ 3,561	\$ 3,700	1
<b>Golf</b>	Head Boys	6.50%	\$ 3,780	\$ 3,929	\$ 4,077	\$ 4,209	\$ 4,373	1
	Heads Girls	6.50%	\$ 3,780	\$ 3,929	\$ 4,077	\$ 4,209	\$ 4,373	1
<b>*Pep Squad</b>	Head	7.00%	\$ 12,214	\$ 12,692	\$ 13,171	\$ 13,597	\$ 14,128	3
	Assistant	5.50%	\$ 9,596	\$ 9,972	\$ 10,349	\$ 10,683	\$ 11,101	3
<b>Soccer</b>	Head Boys	7.00%	\$ 4,071	\$ 4,231	\$ 4,390	\$ 4,532	\$ 4,709	1
	JV Boys	5.50%	\$ 3,199	\$ 3,324	\$ 3,450	\$ 3,561	\$ 3,700	1
	Head Girls	7.00%	\$ 4,071	\$ 4,231	\$ 4,390	\$ 4,532	\$ 4,709	1
	JV Girls	5.50%	\$ 3,199	\$ 3,324	\$ 3,450	\$ 3,561	\$ 3,700	1
	Frosh Girls	5.50%	\$ 3,199	\$ 3,324	\$ 3,450	\$ 3,561	\$ 3,700	1
<b>Softball</b>	Head Varsity	7.00%	\$ 4,071	\$ 4,231	\$ 4,390	\$ 4,532	\$ 4,709	1
	Head JV	6.00%	\$ 3,490	\$ 3,626	\$ 3,763	\$ 3,885	\$ 4,037	1
	Assistant Varsity	6.00%	\$ 3,490	\$ 3,626	\$ 3,763	\$ 3,885	\$ 4,037	1
	Assistant JV	5.00%	\$ 2,908	\$ 3,022	\$ 3,136	\$ 3,237	\$ 3,364	1
<b>Swim</b>	Head Boys	7.00%	\$ 4,071	\$ 4,231	\$ 4,390	\$ 4,532	\$ 4,709	1
	Head Girls	7.00%	\$ 4,071	\$ 4,231	\$ 4,390	\$ 4,532	\$ 4,709	1
	Assistant (2)	5.50%	\$ 3,199	\$ 3,324	\$ 3,450	\$ 3,561	\$ 3,700	1
<b>Tennis</b>	Boys	7.00%	\$ 4,071	\$ 4,231	\$ 4,390	\$ 4,532	\$ 4,709	1
	Girls	7.00%	\$ 4,071	\$ 4,231	\$ 4,390	\$ 4,532	\$ 4,709	1
<b>Track</b>	Boys	7.00%	\$ 4,071	\$ 4,231	\$ 4,390	\$ 4,532	\$ 4,709	1
	Girls	7.00%	\$ 4,071	\$ 4,231	\$ 4,390	\$ 4,532	\$ 4,709	1
	Assistant Track (2)	5.50%	\$ 3,199	\$ 3,324	\$ 3,450	\$ 3,561	\$ 3,700	1

<b>Volleyball</b>	Head Varsity	7.00%	\$ 4,071	\$ 4,231	\$ 4,390	\$ 4,532	\$ 4,709	1
	Head JV	6.00%	\$ 3,490	\$ 3,626	\$ 3,763	\$ 3,885	\$ 4,037	1
	Frosh	5.50%	\$ 3,199	\$ 3,324	\$ 3,450	\$ 3,561	\$ 3,700	1
<b>WaterPolo</b>	Head Boys	7.00%	\$ 4,071	\$ 4,231	\$ 4,390	\$ 4,532	\$ 4,709	1
	Head JV	5.50%	\$ 3,199	\$ 3,324	\$ 3,450	\$ 3,561	\$ 3,700	1
	Head Girls	7.00%	\$ 4,071	\$ 4,231	\$ 4,390	\$ 4,532	\$ 4,709	1
	Head JV	5.50%	\$ 3,199	\$ 3,324	\$ 3,450	\$ 3,561	\$ 3,700	1
<b>Wrestling</b>	Varsity	7.00%	\$ 4,071	\$ 4,231	\$ 4,390	\$ 4,532	\$ 4,709	1
	JV	5.50%	\$ 3,199	\$ 3,324	\$ 3,450	\$ 3,561	\$ 3,700	1
<b>Total</b>			\$ 227,696	\$ 236,619	\$ 245,549	\$ 253,485	\$ 263,393	56
<b>*1/3rd per season</b>								

**ISSUE:** Presented to the Board is the Non Represented Certificated, Academic Stipend and Athletic Stipend 2% increase to the salary schedules for 2021-2022.

**ACTION:** Approve or deny the Non Represented Certificated, Academic Stipend and Athletic Stipend 2% increase to the salary schedules for 2021-2022.

**RECOMMENDATION:** Recommend approval.

**FOR BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
Thomsen: \_\_\_\_\_ Nagle: \_\_\_\_\_ Lunde: \_\_\_\_\_ Serpa: \_\_\_\_\_ Jackson: \_\_\_\_\_

# KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

## 2021-2022 Certificated Salary Schedule

Effective: July 1, 2021

### APPENDIX A

STEPS	I BA & 30	II BA & 45	III BA & 60	IV BA & 75	V BA & 90
*0	54,498	54,498	54,498	54,498	54,498
1	55,496	56,998	59,323	61,648	63,974
2	56,998	59,323	61,648	63,974	66,042
3	59,323	61,648	63,974	66,042	68,624
4	61,648	63,974	66,042	68,624	72,370
5	63,974	66,042	68,624	72,370	74,738
6	66,042	68,624	72,370	74,738	77,112
7	68,624	72,370	74,738	77,112	77,924
8	72,370	74,738	77,112	77,924	80,253
9	74,738	77,112	77,924	80,253	82,580
10	77,112	77,924	80,253	82,580	84,905
11		80,253	82,580	84,905	87,231
12		82,580	84,905	87,231	89,552
13			87,231	89,552	91,878
14				91,878	94,205
20				93,715	96,089

### **ADDITIONAL PROVISIONS AND EXTRA DUTY PAY SCALE:**

- 1) At initial placement, year-for-year credit given, not to exceed 5 years. A higher initial placement may be granted at the discretion of the administration.
- 2) Master degree pays at 2.5% in addition to placement on salary schedule.
- 3) Longevity .5% per year of service over 14 years in this District added to salary.
- 4) Step 20 is based on 20 consecutive years teaching with a valid credential. The calculation is based on base pay at step 14 of columns IV and V.
- 5) Adult Education, Independent Study, Summer School pay is \$32.74 per hour.
- 6) Extra Duty Assignment pay is \$28.76 per hour.
- 7) Extra Duty Stipends (One stipend per semester awarded to maximum of two teachers per department, Agriculture stipends will be awarded to each teacher fulfilling FFA adviser responsibilities).
- 8) Substitute pay is \$100.00 per day, Long term \$105.00 per day (Effective 08/18/2008)
- 9) Attached in Appendix B is the compensation breakdown for each extra/co-curricular assignment. The amount is based on the assigned percentage of Column I, Step 3, on the Certificated Salary Schedule. Each year after will be a step increase maxing at Step 7. At the implementation of Appendix B, all individuals will begin at Column I Step 3.
- 10) Department Chairpersons are paid \$57.80 x number of sections; (sections are 289 divided by 5 periods=\$57.80).
- 11) Agriculture Teachers will be compensated for 40 days in addition to the regular 183 scheduled duty days. The 40 days may be worked on weekends, non-duty days and summer months. Compensation will be unit member's daily rate according to the current salary schedule.
- 12) Teacher maybe placed on a Special Assignment. Compensation will be calculated as an additional period rate (6 on 6).
- 13) Library Media Teacher will be compensated for 5 days in addition to the regular 183 scheduled duty days. Compensation will be member's daily rate according to the current salary schedule.

**KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT  
ACADEMIC STIPEND  
2021-2022  
APPENDIX B  
Effective: July 1, 2021**

Description	Title	%	Step 1 1/3	Step 2 1/4	Step 3 1/5	Step 4 1/6	Step 5 1/7	Notes
<b>Agriculture</b>	Teacher (3)	7.00%	\$ 4,153	\$ 4,315	\$ 4,478	\$ 4,623	\$ 4,804	50% Paid Per Semester
<b>Drama</b>	Director	7.00%	\$ 4,153	\$ 4,315	\$ 4,478	\$ 4,623	\$ 4,804	50% Paid Per Semester
	Assistant (2)	4.00%	\$ 2,373	\$ 2,466	\$ 2,559	\$ 2,642	\$ 2,745	50% Paid Per Semester
<b>Math Team</b>	Head	4.00%	\$ 2,373	\$ 2,466	\$ 2,559	\$ 2,642	\$ 2,745	
	Assistant	3.50%	\$ 2,076	\$ 2,158	\$ 2,239	\$ 2,311	\$ 2,402	
<b>MESA</b>	Head	3.00%	\$ 1,780	\$ 1,849	\$ 1,919	\$ 1,981	\$ 2,059	
<b>Mock Trail</b>	Head	5.00%	\$ 2,966	\$ 3,082	\$ 3,199	\$ 3,302	\$ 3,431	
	Assistant	3.50%	\$ 2,076	\$ 2,158	\$ 2,239	\$ 2,311	\$ 2,402	
<b>Music</b>	Band	7.00%	\$ 4,153	\$ 4,315	\$ 4,478	\$ 4,623	\$ 4,804	50% Paid Per Semester
	Choir	7.00%	\$ 4,153	\$ 4,315	\$ 4,478	\$ 4,623	\$ 4,804	50% Paid Per Semester
<b>Newspaper</b>	Head	3.00%	\$ 1,780	\$ 1,849	\$ 1,919	\$ 1,981	\$ 2,059	50% Paid Per Semester
<b>Science Fair</b>	Head	5.00%	\$ 2,966	\$ 3,082	\$ 3,199	\$ 3,302	\$ 3,431	
	Assistant	5.00%	\$ 2,966	\$ 3,082	\$ 3,199	\$ 3,302	\$ 3,431	
<b>Speech Contest</b>	Head	1.50%	\$ 890	\$ 925	\$ 960	\$ 991	\$ 1,029	
<b>Yearbook</b>	Head	3.00%	\$ 1,780	\$ 1,849	\$ 1,919	\$ 1,981	\$ 2,059	50% Paid Per Semester

**KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT**  
**ATHLETIC STIPEND**  
**2021-2022**  
**APPENDIX B**  
**Effective: July 1, 2021**

Sports	Positions	%	Step 1 I/3	Step 2 I/4	Step 3 I/5	Step 4 I/6	Step 5 I/7	Seasons
<b>*Athletic Director</b>	Director	9.00%	\$ 16,017	\$ 16,645	\$ 17,273	\$ 17,831	\$ 18,528	3
<b>Baseball</b>	Head	7.00%	\$ 4,153	\$ 4,315	\$ 4,478	\$ 4,623	\$ 4,804	1
	JV	6.00%	\$ 3,559	\$ 3,699	\$ 3,838	\$ 3,963	\$ 4,117	1
	Assistant Varsity	6.00%	\$ 3,559	\$ 3,699	\$ 3,838	\$ 3,963	\$ 4,117	1
	Assistant JV	5.00%	\$ 2,966	\$ 3,082	\$ 3,199	\$ 3,302	\$ 3,431	1
<b>Basketball</b>	Head Boys Varsity	7.00%	\$ 4,153	\$ 4,315	\$ 4,478	\$ 4,623	\$ 4,804	1
	JV	6.00%	\$ 3,559	\$ 3,699	\$ 3,838	\$ 3,963	\$ 4,117	1
	Frosh	5.50%	\$ 3,263	\$ 3,391	\$ 3,519	\$ 3,632	\$ 3,774	1
<b>Basketball</b>	Head Girls Varsity	7.00%	\$ 4,153	\$ 4,315	\$ 4,478	\$ 4,623	\$ 4,804	1
	JV	6.00%	\$ 3,559	\$ 3,699	\$ 3,838	\$ 3,963	\$ 4,117	1
	Frosh	5.50%	\$ 3,263	\$ 3,391	\$ 3,519	\$ 3,632	\$ 3,774	1
<b>Cross Country</b>	Head	6.50%	\$ 3,856	\$ 4,007	\$ 4,158	\$ 4,293	\$ 4,461	1
<b>Diving</b>	Head	6.00%	\$ 3,559	\$ 3,699	\$ 3,838	\$ 3,963	\$ 4,117	1
<b>Flag Coach</b>	Head	6.00%	\$ 3,559	\$ 3,699	\$ 3,838	\$ 3,963	\$ 4,117	1
<b>Football</b>	Head Varsity	8.00%	\$ 4,746	\$ 4,932	\$ 5,118	\$ 5,283	\$ 5,490	1
	Head JV	6.00%	\$ 3,559	\$ 3,699	\$ 3,838	\$ 3,963	\$ 4,117	1
	Head Frosh	6.00%	\$ 3,559	\$ 3,699	\$ 3,838	\$ 3,963	\$ 4,117	1
	Assistant Varsity V (3)	6.00%	\$ 3,559	\$ 3,699	\$ 3,838	\$ 3,963	\$ 4,117	1
	Assistant JV (3)	5.50%	\$ 3,263	\$ 3,391	\$ 3,519	\$ 3,632	\$ 3,774	1
	Assistant Frosh	5.50%	\$ 3,263	\$ 3,391	\$ 3,519	\$ 3,632	\$ 3,774	1
<b>Golf</b>	Head Boys	6.50%	\$ 3,856	\$ 4,007	\$ 4,158	\$ 4,293	\$ 4,461	1
	Heads Girls	6.50%	\$ 3,856	\$ 4,007	\$ 4,158	\$ 4,293	\$ 4,461	1
<b>*Pep Squad</b>	Head	7.00%	\$ 12,458	\$ 12,946	\$ 13,435	\$ 13,869	\$ 14,411	3
	Assistant	5.50%	\$ 9,788	\$ 10,172	\$ 10,556	\$ 10,897	\$ 11,323	3
<b>Soccer</b>	Head Boys	7.00%	\$ 4,153	\$ 4,315	\$ 4,478	\$ 4,623	\$ 4,804	1
	JV Boys	5.50%	\$ 3,263	\$ 3,391	\$ 3,519	\$ 3,632	\$ 3,774	1
	Head Girls	7.00%	\$ 4,153	\$ 4,315	\$ 4,478	\$ 4,623	\$ 4,804	1
	JV Girls	5.50%	\$ 3,263	\$ 3,391	\$ 3,519	\$ 3,632	\$ 3,774	1
	Frosh Girls	5.50%	\$ 3,263	\$ 3,391	\$ 3,519	\$ 3,632	\$ 3,774	1
	Assistant Varsity	6.00%	\$ 3,559	\$ 3,699	\$ 3,838	\$ 3,963	\$ 4,117	1
<b>Softball</b>	Head Varsity	7.00%	\$ 4,153	\$ 4,315	\$ 4,478	\$ 4,623	\$ 4,804	1
	Head JV	6.00%	\$ 3,559	\$ 3,699	\$ 3,838	\$ 3,963	\$ 4,117	1
	Assistant Varsity	6.00%	\$ 3,559	\$ 3,699	\$ 3,838	\$ 3,963	\$ 4,117	1
	Assistant JV	5.00%	\$ 2,966	\$ 3,082	\$ 3,199	\$ 3,302	\$ 3,431	1
<b>Swim</b>	Head Boys	7.00%	\$ 4,153	\$ 4,315	\$ 4,478	\$ 4,623	\$ 4,804	1
	Head Girls	7.00%	\$ 4,153	\$ 4,315	\$ 4,478	\$ 4,623	\$ 4,804	1
	Assistant (2)	5.50%	\$ 3,263	\$ 3,391	\$ 3,519	\$ 3,632	\$ 3,774	1
<b>Tennis</b>	Boys	7.00%	\$ 4,153	\$ 4,315	\$ 4,478	\$ 4,623	\$ 4,804	1
	Girls	7.00%	\$ 4,153	\$ 4,315	\$ 4,478	\$ 4,623	\$ 4,804	1
<b>Track</b>	Boys	7.00%	\$ 4,153	\$ 4,315	\$ 4,478	\$ 4,623	\$ 4,804	1
	Girls	7.00%	\$ 4,153	\$ 4,315	\$ 4,478	\$ 4,623	\$ 4,804	1
	Assistant Track (2)	5.50%	\$ 3,263	\$ 3,391	\$ 3,519	\$ 3,632	\$ 3,774	1



<b>Volleyball</b>	Head Varsity	7.00%	\$ 4,153	\$ 4,315	\$ 4,478	\$ 4,623	\$ 4,804	1
	Head JV	6.00%	\$ 3,559	\$ 3,699	\$ 3,838	\$ 3,963	\$ 4,117	1
	Frosh	5.50%	\$ 3,263	\$ 3,391	\$ 3,519	\$ 3,632	\$ 3,774	1
<b>WaterPolo</b>	Head Boys	7.00%	\$ 4,153	\$ 4,315	\$ 4,478	\$ 4,623	\$ 4,804	1
	Head JV	5.50%	\$ 3,263	\$ 3,391	\$ 3,519	\$ 3,632	\$ 3,774	1
	Head Girls	7.00%	\$ 4,153	\$ 4,315	\$ 4,478	\$ 4,623	\$ 4,804	1
	Head JV	5.50%	\$ 3,263	\$ 3,391	\$ 3,519	\$ 3,632	\$ 3,774	1
<b>Wrestling</b>	Varsity	7.00%	\$ 4,153	\$ 4,315	\$ 4,478	\$ 4,623	\$ 4,804	1
	JV	5.50%	\$ 3,263	\$ 3,391	\$ 3,519	\$ 3,632	\$ 3,774	1
<b>Total</b>			\$ 232,250	\$ 241,352	\$ 250,458	\$ 258,554	\$ 268,663	56
<b>*1/3rd per season</b>								

**ISSUE:**

Presented to the Board is the KJUHSD Management Certificated/Classified Employees 3% increase to the salary schedules for the 2020-2021 school year retroactive to July 2020.

**ACTION:**

Approve or deny the KJUHSD Management Certificated/Classified Employees 3% increase to the salary schedules for the 2020-2021 school year retroactive to July 2020.

**RECOMMENDATION:**

Recommend approval.

**FOR BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Thomsen: \_\_\_\_\_ Nagle: \_\_\_\_\_ Lunde: \_\_\_\_\_ Serpa: \_\_\_\_\_ Jackson: \_\_\_\_\_

# KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

## ASSISTANT PRINCIPAL

2020-2021 Certificated Management Position

Effective: July 1, 2020

<u>STEP</u>	<u>ANNUAL</u>	<u>DAILY</u>	<u>DUTY YEAR</u>
1	\$ 95,903	\$ 472.43	203 Days
2	\$ 98,168	\$ 483.59	203 Days
3	\$ 100,433	\$ 494.74	203 Days
4	\$ 102,701	\$ 505.92	203 Days
5	\$ 104,965	\$ 517.07	203 Days
6	\$ 107,230	\$ 528.23	203 Days

1. Master degree pays at 2.5% in addition to placement on salary schedule.
2. Longevity ½% added after 6 years of service in this District.
3. Longevity 2% added after 20 consecutive years at this District.

# KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

## COUNSELOR

2020-2021 Certificated Management Position

Effective: July 1, 2020

<u>STEP</u>	<u>ANNUAL</u>	<u>DAILY</u>	<u>DUTY YEAR</u>
1	\$ 71,623	\$ 352.82	203 days
2	\$ 75,878	\$ 373.78	203 days
3	\$ 82,411	\$ 405.97	203 days
4	\$ 88,856	\$ 437.71	203 days
5	\$ 95,479	\$ 470.34	203 days
6	\$ 102,009	\$ 502.51	203 days

1. Master Degree pays at 2.5% in addition to placement on schedule.
2. Longevity ½% added after 6 years of service in this District.
3. Longevity 2% added after 20 consecutive years at this District.

**KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT**  
**DIRECTOR OF KINGSBURG ALTERNATIVE EDUCATION CENTER**

2020-2021 Certificated Management Position

Effective: July 1, 2020

<u>STEP</u>	<u>ANNUAL</u>	<u>DAILY</u>	<u>DUTY YEAR</u>
1	\$ 101,824	\$ 501.60	203 days
2	\$ 105,054	\$ 517.51	203 days
3	\$ 107,232	\$ 528.24	203 days
4	\$ 109,492	\$ 539.37	203 days
5	\$ 111,946	\$ 551.46	203 days
6	\$ 114,194	\$ 562.53	203 days

1. Master degree pays at 2.5% in addition to placement on salary schedule.
2. Longevity ½% added after 6 years of service in this District.
3. Longevity 2% added after 20 consecutive years at this District.

**KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT**  
**EXECUTIVE DIRECTOR OF STUDENT SERVICES**

2020-2021 Certificated Management Position

Effective: July 1, 2020

<u>STEP</u>	<u>ANNUAL</u>	<u>DAILY</u>	<u>DUTY YEAR</u>
1	\$ 118,291	\$ 550.19	215 days
2	\$ 122,177	\$ 568.27	215 days
3	\$ 126,063	\$ 586.34	215 days
4	\$ 129,949	\$ 604.41	215 days
5	\$ 133,833	\$ 622.48	215 days

1. Master degree pays at 2.5% in addition to placement on salary schedule.
2. Longevity ½% added after 6 years of service in this District.
3. Longevity 2% added after 20 consecutive years at this District.

# KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

## PRINCIPAL

2020-2021 Certificated Management Position

Effective: July 1, 2020

<u>STEP</u>	<u>ANNUAL</u>	<u>DAILY</u>	<u>DUTY YEAR</u>
1	\$ 123,793	\$ 550.19	225 days
2	\$ 127,859	\$ 568.26	225 days
3	\$ 131,925	\$ 586.33	225 days
4	\$ 135,993	\$ 604.41	225 days
5	\$ 140,058	\$ 622.48	225 days

1. Master degree pays at 2.5% in addition to placement on salary schedule.
2. Longevity 1/2 % added after 5th step and 5 years of being at this school District.
3. Longevity 2% added after 20 consecutive years at this District.
4. Vacation 27 days' accrual each school year. May only carry over 17 vacation days not to accrual more than 44 days.

# KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

## SUPERINTENDENT

2020-2021 Certificated Management Position

Effective: July 1, 2020

<u>STEP</u>	<u>SALARY</u>	<u>DUTY DAYS</u>
1	\$ 173,330.00	225 DAYS
2	\$ 178,531.00	225 DAYS
3	\$ 183,886.00	225 DAYS
4	\$ 189,401.00	225 DAYS
5	\$ 195,082.00	225 DAYS

1. Master degree pays at 2.5 % in addition to placement on salary schedule.
2. Longevity ½% added after 6 years of service in this District.
3. CPI, increase each year dependent on positive annual evaluation from Board.
4. Vacation 27 days' accrual each school year. May only carry over 17 vacation days not to accrual more than 44 days.



# KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

## CHIEF BUSINESS OFFICIAL

2020-2021 Classified Management Position

Effective: July 1, 2020

<u>STEP</u>	<u>ANNUAL</u>	<u>MONTHLY</u>	<u>DUTY YEAR</u>
1	\$ 115,928	\$ 9,661	261 Days
2	\$ 118,632	\$ 9,886	261 Days
3	\$ 121,338	\$ 10,112	261 Days
4	\$ 124,043	\$ 10,337	261 Days
5	\$ 126,749	\$ 10,562	261 Days
6	\$ 129,453	\$ 10,788	261 Days

1. Longevity 1/2 % added after 6 years of service in this District.
2. 20 days' vacation per year, not to accrual more than 20 days.

**KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT**  
**SUPERVISOR OF MAINTENANCE, OPERATIONS, TRANSPORTATION**  
**(MOT)**

2020-2021 Classified Management Position

Effective: July 1, 2020

<u>STEP</u>	<u>ANNUAL</u>	<u>MONTHLY</u>	<u>DUTY YEAR</u>
1	\$ 77,664	\$ 6,472	261 Days
2	\$ 78,824	\$ 6,569	261 Days
3	\$ 79,983	\$ 6,665	261 Days
4	\$ 81,141	\$ 6,762	261 Days
5	\$ 82,300	\$ 6,858	261 Days
6	\$ 83,460	\$ 6,955	261 Days

1. 1/2 % added after 6 years of service in this District.
2. 20 days' vacation per year.

# KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

## TECHNOLOGY SERVICES COORDINATOR

2020-2021 Classified Management Position

Effective: July 1, 2020

<u>STEP</u>	<u>ANNUAL</u>	<u>MONTHLY</u>	<u>DUTY YEAR</u>
1	\$ 78,610	\$ 6,551	261 Days
2	\$ 80,839	\$ 6,737	261 Days
3	\$ 84,548	\$ 7,046	261 Days
4	\$ 87,619	\$ 7,302	261 Days
5	\$ 90,487	\$ 7,541	261 Days
6	\$ 93,455	\$ 7,788	261 Days

1. Longevity ½ percent added after 6 years of service in this District.
2. 20 days' vacation per year.

**ISSUE:** Presented to the Board is the Management  
Certificated/Classified Employees 2% increase to the salary  
schedules for 2021-2022.

**ACTION:** Approve or deny the Management Certificated/Classified  
Employees 2% increase to the salary schedules for  
2021-2022.

**RECOMMENDATION:** Recommend approval

**FOR BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
Thomsen: \_\_\_\_\_ Nagle: \_\_\_\_\_ Lunde: \_\_\_\_\_ Serpa: \_\_\_\_\_ Jackson: \_\_\_\_\_

# KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

## ASSISTANT PRINCIPAL

2021-2022 Certificated Management Position

Effective: July 1, 2021

<u>STEP</u>	<u>ANNUAL</u>	<u>DAILY</u>	<u>DUTY YEAR</u>
1	\$ 97,821	\$ 481.88	203 Days
2	\$ 100,131	\$ 493.26	203 Days
3	\$ 102,442	\$ 504.64	203 Days
4	\$ 104,755	\$ 516.03	203 Days
5	\$ 107,064	\$ 527.41	203 Days
6	\$ 109,375	\$ 538.79	203 Days

1. Master degree pays at 2.5% in addition to placement on salary schedule.
2. Longevity ½% added after 6 years of service in this District.
3. Longevity 2% added after 20 consecutive years at this District.

# KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

## CHIEF BUSINESS OFFICIAL

2021-2022 Classified Management Position

Effective: July 1, 2021

<u>STEP</u>	<u>ANNUAL</u>	<u>MONTHLY</u>	<u>DUTY YEAR</u>
1	\$ 118,247	\$ 9,854	261 Days
2	\$ 121,005	\$ 10,084	261 Days
3	\$ 123,765	\$ 10,314	261 Days
4	\$ 126,524	\$ 10,544	261 Days
5	\$ 129,284	\$ 10,774	261 Days
6	\$ 132,042	\$ 11,004	261 Days

1. Longevity 1/2 % added after 6 years of service in this District.
2. 20 days' vacation per year, not to accrual more than 20 days.

# KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

## COUNSELOR

2021-2022 Certificated Management Position

Effective: July 1, 2021

<u>STEP</u>	<u>ANNUAL</u>	<u>DAILY</u>	<u>DUTY YEAR</u>
1	\$ 73,055	\$ 359.88	203 days
2	\$ 77,396	\$ 381.26	203 days
3	\$ 84,059	\$ 414.08	203 days
4	\$ 90,633	\$ 446.47	203 days
5	\$ 97,389	\$ 479.75	203 days
6	\$ 104,049	\$ 512.56	203 days

1. Master Degree pays at 2.5% in addition to placement on schedule.
2. Longevity ½% added after 6 years of service in this District.
3. Longevity 2% added after 20 consecutive years at this District.

**KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT**  
**DIRECTOR OF KINGSBURG ALTERNATIVE EDUCATION CENTER**

2021-2022 Certificated Management Position

Effective: July 1, 2021

<u>STEP</u>	<u>ANNUAL</u>	<u>DAILY</u>	<u>DUTY YEAR</u>
1	\$ 103,860	\$ 511.63	203 days
2	\$ 107,155	\$ 527.86	203 days
3	\$ 109,377	\$ 538.80	203 days
4	\$ 111,682	\$ 550.16	203 days
5	\$ 114,185	\$ 562.49	203 days
6	\$ 116,478	\$ 573.78	203 days

1. Master degree pays at 2.5% in addition to placement on salary schedule.
2. Longevity ½% added after 6 years of service in this District.
3. Longevity 2% added after 20 consecutive years at this District.



# KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

## EXECUTIVE DIRECTOR OF STUDENT SERVICES

2021-2022 Certificated Management Position

Effective: July 1, 2021

<u>STEP</u>	<u>ANNUAL</u>	<u>DAILY</u>	<u>DUTY YEAR</u>
1	\$ 120,657	\$ 561.20	215 days
2	\$ 124,621	\$ 579.63	215 days
3	\$ 128,584	\$ 598.07	215 days
4	\$ 132,548	\$ 616.50	215 days
5	\$ 136,510	\$ 634.93	215 days

1. Master degree pays at 2.5% in addition to placement on salary schedule.
2. Longevity ½% added after 6 years of service in this District.
3. Longevity 2% added after 20 consecutive years at this District.

# KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

## PRINCIPAL

2021-2022 Certificated Management Position

Effective: July 1, 2021

<u>STEP</u>	<u>ANNUAL</u>	<u>DAILY</u>	<u>DUTY YEAR</u>
1	\$ 126,269	\$ 561.20	225 days
2	\$ 130,416	\$ 579.63	225 days
3	\$ 134,564	\$ 598.06	225 days
4	\$ 138,713	\$ 616.50	225 days
5	\$ 142,859	\$ 634.93	225 days

1. Master degree pays at 2.5% in addition to placement on salary schedule.
2. Longevity 1/2 % added after 5th step and 5 years of being at this school District.
3. Longevity 2% added after 20 consecutive years at this District.
4. Vacation 27 days' accrual each school year. May only carry over 17 vacation days not to accrual more than 44 days.

# KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

## SUPERINTENDENT

2021-2022 Certificated Management Position

Effective: July 1, 2021

<u>STEP</u>	<u>SALARY</u>	<u>DUTY DAYS</u>
1	\$ 176,797.00	225 DAYS
2	\$ 182,102.00	225 DAYS
3	\$ 187,564.00	225 DAYS
4	\$ 193,189.00	225 DAYS
5	\$ 198,984.00	225 DAYS

1. Master degree pays at 2.5 % in addition to placement on salary schedule.
2. Longevity ½% added after 6 years of service in this District.
3. CPI, increase each year dependent on positive annual evaluation from Board.
4. Vacation 27 days' accrual each school year. May only carry over 17 vacation days not to accrual more than 44 days.

**KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT**  
**SUPERVISOR OF MAINTENANCE, OPERATIONS, TRANSPORTATION**  
**(MOT)**

2021-2022 Classified Management Position

Effective: July 1, 2021

<u>STEP</u>	<u>ANNUAL</u>	<u>MONTHLY</u>	<u>DUTY YEAR</u>
1	\$ 79,217	\$ 6,601	261 Days
2	\$ 80,400	\$ 6,700	261 Days
3	\$ 81,583	\$ 6,799	261 Days
4	\$ 82,764	\$ 6,897	261 Days
5	\$ 83,946	\$ 6,996	261 Days
6	\$ 85,129	\$ 7,094	261 Days

1. 1/2 % added after 6 years of service in this District.
2. 20 days' vacation per year.

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT  
TECHNOLOGY SERVICES COORDINATOR

2021-2022 Classified Management Position

Effective: July 1, 2021

<u>STEP</u>	<u>ANNUAL</u>	<u>MONTHLY</u>	<u>DUTY YEAR</u>
1	\$ 80,182	\$ 6,682	261 Days
2	\$ 82,456	\$ 6,871	261 Days
3	\$ 86,239	\$ 7,187	261 Days
4	\$ 89,371	\$ 7,448	261 Days
5	\$ 92,297	\$ 7,691	261 Days
6	\$ 95,324	\$ 7,944	261 Days

1. Longevity ½ percent added after 6 years of service in this District.
2. 20 days' vacation per year.

**ISSUE:**

Presented to the Board is the proposal from Sequoia Construction for the new conference room/breakroom walls and new countertops (replacing existing) in the Kingsburg High School main office in the amount of \$52,400.00.

**ACTION:**

Approve or deny the Sequoia Construction proposal for the new conference room/breakroom and new countertops in the Kingsburg High School main office in the amount of \$52,400.00.

**RECOMMENDATION:**

Recommend approval

**FOR BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Thomsen: \_\_\_\_\_ Nagle: \_\_\_\_\_ Lunde: \_\_\_\_\_ Serpa: \_\_\_\_\_ Jackson: \_\_\_\_\_



13863 Ave. 352  
 Visalia, CA 93292  
 Office: 559-625-2002  
 Fax: 559-625-3185  
 License # 795652

# PROPOSAL

DATE	NUMBER
11/14/2020	1863A

Kingsburg High School  
 1900 18th Ave  
 Kingsburg, CA. 93631

P.O. NO.	TERMS	PROJECT
		Conference Room / Breakroom
DESCRIPTION		TOTAL
Construct new wall 32' x 12' with a 22' x 12' Conference room and a 12' x 12' Breakroom 2 - 6030 windows to match 1 - 5030 window to match Install 2 new 3068 wood doors to match Install new VCTB on all walls to match Paint doors and windows to match Add electrical on walls and change lights to switch on each room. Install rubber base on all walls Remove all maroon countertops and install new counters, re-use sink and faucet in copy room. Add new cabinet in breakroom with new counter		52,400.00
		<b>TOTAL \$52,400.00</b>

**ISSUE:** Presented to the Board is the proposal from Sequoia Construction for a new lobby wall in the Kingsburg High School main office in the amount of \$38,400.00

**ACTION:** Approve or deny the proposal from Sequoia Construction for a new lobby wall in the Kingsburg High School main office in the amount of \$38,400.00.

**RECOMMENDATION:** Recommend approval

**FOR BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

Thomsen: \_\_\_\_\_ Nagle: \_\_\_\_\_ Lunde: \_\_\_\_\_ Serpa: \_\_\_\_\_ Jackson: \_\_\_\_\_





13863 Ave. 352  
 Visalia, CA 93292  
 Office: 559-625-2002  
 Fax: 559-625-3185  
 License # 795652

# PROPOSAL

DATE	NUMBER
11/14/2020	1863B

Kingsburg High School  
 1900 18th Ave  
 Kingsburg, CA. 93631

P.O. NO.	TERMS	PROJECT
		Lobby Wall
DESCRIPTION		TOTAL
Install new wall 14', add a door, window and VCTB Remove old cabinets, install new cabinets w/ owner design. Install storefront frames and glass at counter area w/sliding window for access, add electrical, paint window, door and frames. Install Viking on carpet to match existing.		38,400.00
		<b>TOTAL \$38,400.00</b>

15.1

Kingsburg High School

**BANK RECONCILIATION REPORT**

As of Statement Ending Date: 4/30/2021

Bank Code: A - Cash-Checking-WestAmerica Bank      GL Account: 100-00-00 Cash-Checking-WestAmerica Bank

Opening Bank Statement Balance:	153,047.86
Cleared Deposits:	32,686.07
Cleared Checks and Charges:	9,409.75
Cleared Adjustments:	6,110.36

Calculated Bank Balance: 182,434.54

Less: Outstanding Checks:	5,848.68
Plus: Deposits In Transit:	0.00
Plus: Uncleared Adjustments:	0.00

Calculated Book Balance: 176,585.86

Actual Book Balance: 176,585.86

VARIANCE: 0.00

Ending Bank Statement Balance:	182,434.54
Calculated Bank Balance:	<u>182,434.54</u>
Out of Balance Amount:	<u><u>0.00</u></u>

Prepared by: Kaem Osborne Date: 5.4.2021

Reviewed by: [Signature] Date: 5/4/2021

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 4/1/2021 through 4/30/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Cash Accounts</b>					
100-00-00 Cash-Checking-WestAmerica Bank	150,797.27	38,796.43	13,007.84		176,585.86
105-00-00 CD-WestAmerica Bank	10,011.75				10,011.75
110-00-00 CD-WestAmerica Bank	18,302.41				18,302.41
115-00-00 CD-WestAmerica Bank	10,000.00				10,000.00
120-00-00 Petty Cash	100.00				100.00
910-00-00 Web Store Clearing Bank	29.00				29.00
<b>Total Cash Accounts</b>	<b>189,240.43</b>	<b>38,796.43</b>	<b>13,007.84</b>	<b>0.00</b>	<b>215,029.02</b>
<b>Other Accounts</b>					
004-40-00 SKILLS USA	596.08				596.08
005-40-00 INTRO TO TEACHING	3,116.75				3,116.75
006-40-00 BARISTA PROJECT	402.56				402.56
007-40-00 CNA CLASS	897.38				1,497.38
008-40-00 ACADEMIC DECATHLON	253.75				246.75
009-40-00 CLASS 2009	0.00				0.00
010-00-00 CLASS 2010	0.00				0.00
011-40-00 ART OPPORTUNITIES	406.32				406.32
012-40-00 CLASS 2012	0.00				0.00
013-40-00 CLASS 2013	0.00				0.00
014-00-00 CLASS 2014	0.00				0.00
015-00-00 Class 2015	0.00				0.00
015-40-00 CLASS 2015	0.00				0.00
016-00-00 CLASS 2016	0.00				0.00
017-00-00 CLASS 2017	0.00				0.00
018-00-00 CLASS 2018	0.00				0.00
019-00-00 CLASS 2019	0.00				0.00
020-40-00 Class 2020	0.00				0.00
021-00-00 Class 2021	0.00				0.00
021-40-00 Class 2021	50.00				50.00
101-00-00 DUE TO STUDENT BODY	0.00				0.00
102-30-00 FELLOWSHIP OF CHRISTIAN ATHLET	270.68				270.68
103-40-00 AUTOSHOP OPPORTUNITIES	0.00				0.00
104-40-00 LIFE SKILLS	830.19				830.19
105-30-00 Catholics in Action	1,061.36				1,061.36
106-10-10 GOLF~BOYS	170.00				250.00
106-10-20 GOLF~GIRLS	230.24				260.24
107-00-00 BAND	515.71				515.71
107-01-00 CHOIR	642.00				642.00
107-02-00 COLOR GUARD	0.00				0.00
108-00-00 PRE-MED SCHOLARSHIP	0.00				0.00
108-30-00 PRE-MED CLUB	341.64				341.64
109-30-00 A RANDOM KINDNESS	173.19				173.19
109-30-01 FBLA-PRINTING ACCOUNT	0.00				0.00
111-00-00 STUDENT BODY GENERAL	9,122.31	0.82	144.12		8,979.01
111-01-00 SCHOLARSHIP ACCOUNT	12,875.70				12,875.70
111-02-00 SPECIAL PROJECTS	926.88				926.88
112-30-00 VIRTUAL ENTERPRISE	0.00				0.00
113-40-00 LIBRARY OPPORTUNITIES	219.30				219.30
114-30-00 BEYOND BELIEF	0.00				0.00
116-00-00 RIBBONS OF HOPE	358.44				358.44
117-00-00 PEPSI FUND	366.52				366.52
118-00-00 ENGLISH OPPORTUNITIES	0.00				0.00
119-00-00 PRE-LAW CLUB	315.43				315.43
121-10-00 CONCESSIONS	5,329.08				5,329.08

600.00 Red Cross Class  
7.00 grad card

(3.00)  
13,806.62 - Grad Wife Prom

80.00 > shirts  
30.00

685.20 Guns to be  
240.00 Contest reimb by Boosters - (169.49)  
402.00

144.12 Stuff

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 4/1/2021 through 4/30/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
122-10-10 TENNIS~BOYS	0.00				0.00
122-10-20 TENNIS~GIRLS	0.00				0.00
123-10-10 SOCCER~BOYS	0.00				0.00
123-10-20 SOCCER~GIRLS	900.12				900.12
124-10-00 WEIGHTLIFTING	0.00				0.00
125-10-10 FOOTBALL	255.70				255.70
126-10-00 BASKETBALL	101.00				101.00
127-10-10 BASEBALL	1,628.34				1,628.34
128-10-20 SOFTBALL	1,314.58				1,314.58
129-10-00 CROSS COUNTRY	6,858.67		166.31 - meet expense		6,692.36
130-40-00 AVID	5,040.19				5,040.19
130-40-09 AVID 9	0.00				0.00
130-40-10 AVID 10	0.00				0.00
130-40-11 AVID 11	0.00				0.00
130-40-12 AVID 12	14.87				14.87
131-40-00 YEARBOOK	23,875.73	5,973.82 yearbooks			29,849.55
132-40-00 VIKING VOICE	0.00				0.00
133-30-00 IOTA LAMBDA CHI	679.91				679.91
134-30-00 MU ALPHA THETA	1,152.15	156.21 - rice krispy			1,308.36
135-00-02 SCI OPPORT-GRANT #2	0.00				0.00
135-40-00 SCIENCE OPPORTUNITIES	972.91				972.91
135-40-01 SCI OPPORT-GRANT #1	0.00				0.00
136-30-00 KEY CLUB	140.18				140.18
136-30-01 KEY CLUB-LT GOV FUND	0.00				0.00
137-30-00 CSF	964.16	784.11 dues			1,748.27
138-10-20 VOLLEYBALL	100.00				100.00
139-00-00 AP OPPORTUNITIES	549.57				549.57
140-30-00 ART CLUB	504.44				504.44
141-00-00 HISTORY OPPORTUNITIES	0.00				0.00
142-00-00 GREEN CLUB	746.31				746.31
145-00-00 FFA	21,457.98		495.98 stuff		20,962.00
145-01-00 FFA-ORNAMENTAL HORTICULTURE	2,677.71				2,677.71
145-02-00 FFA DONATION ACCOUNT	25,208.63				25,208.63
145-03-00 FFA-LIVESTOCK ACCOUNT	811.86				811.86
145-04-00 FFA-FLORAL DESIGN	2,865.06				2,865.06
148-10-10 WRESTLING	2,322.06				2,322.06
149-10-00 Jose Valencia Scholarship	0.00				0.00
150-10-00 ATHLETICS	22,338.46	15,913.62 tickets	6,689.41 balls/supplies		31,562.67
150-10-02 ATHLETICS-TOURNAMENT ACCOUNT	1,660.27		222.12 Gatorade		1,438.15
151-30-00 MULTI-CULTURAL CLUB	3,040.15				3,040.15
152-40-00 PEP SQUAD	3,266.91				3,266.91
153-40-00 GYM CLOTHES	2,572.26		2,141.36 gym clothes		430.90
158-30-00 FRIDAY NIGHT LIVE	0.00				0.00
159-10-00 AQUATICS	1,159.80		73.02 suit		1,086.78
160-40-00 MATH PROJECT	0.00				0.00
165-00-00 KAEC	53.62				53.62
165-01-00 KAEC OPPORTUNITIES	0.00				0.00
168-30-00 DRAMA CLUB	13,924.91				13,924.91
170-40-00 SHAKESPEAREAN STUDY TOUR	0.00				0.00
173-30-00 SCIENCE CLUB	116.26				116.26
175-30-00 TEACHERS OF TOMORROW	0.00				0.00
176-10-00 TRACK	100.00				100.00
405-00-00 DISTRICT	2,143.32	2,224.06 AP TLP	2,143.32		2,224.06
900-00-00 Web Store Clearing for Remitt	(798.16)	(752.73)			(1,550.89)
920-00-00 Web Store Fees	(951.01)	(17.10)			(968.11)

**ACCOUNT ANALYSIS REPORT - SUMMARY**

Date Range: 4/1/2021 through 4/30/2021

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
<b>Total Other Accounts</b>	189,240.43	38,796.43	13,007.84	0.00	215,029.02



Jim A. Yovino  
Superintendent

# fresno county superintendent of schools

15.3

April 30, 2021

Mr. Rick Jackson  
Board President  
Kingsburg Joint Union High School District  
1900 18th Avenue  
Kingsburg, CA 93631

Subject: 2020-21 Second Interim Report Certification

Dear Mr. Jackson:

The Fresno County Superintendent of Schools' (County Superintendent's) District Financial Services Department has reviewed the Kingsburg Joint Union High School District's (District's) 2020-21 *Second Interim Report* in accordance with State Criteria and Standards and has reported its findings to the County Superintendent. Based upon this review, the County Superintendent has concurred with the District's **POSITIVE CERTIFICATION**<sup>1</sup> and has reported his findings to the California Department of Education and the State Controller's Office. A "Positive Certification" indicates that, based on current projections, the District "will meet its financial obligations for the current fiscal year and subsequent two fiscal years" (Education Code Section [ECS] 42131(a)(1)). The County Superintendent's concurrence with the District's Positive Certification is based on the information available at the time the District certified its Second Interim Report and may not be indicative of the District's current fiscal position.

Additional information regarding 2021-22 Budgets, Local Control and Accountability Plans, cash management, non-voter-approved debt, and collective bargaining is provided below.

**I. 2021-22 BUDGETS – REMINDER REGARDING DISCLOSURE REQUIREMENTS AT BUDGET PUBLIC HEARING**

Senate Bill 858 (June 2014) included language that affects annual disclosure of district reserves greater than the minimum standard and also requires caps on reserves the year after the state makes a deposit into the state school reserve established by Proposition 2. Senate Bill 751 (October 2017) amended the law to activate the reserve cap in the fiscal year immediately after a fiscal year in which the amount of moneys in the Public School System Stabilization Account is equal to or exceeds 3% of the combined total of General Fund revenues. While it may be some time before the reserve cap portion of the law is triggered, the

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<sup>1</sup> A "Positive" certification indicates that a district will meet its financial obligations for the current fiscal year and subsequent two fiscal years. A "Qualified" certification indicates that a district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years. A "Negative" certification will be assigned to any district that will be unable to meet its financial obligations for the remainder of the fiscal year or the subsequent fiscal year (ECS 42131(a)(1)).

requirement to disclose information regarding reserves greater than the minimum standard is applicable for the 2021-22 budget adoption hearings. Education Code section 42127(a)(2)(B) states that:

*Commencing with budgets adopted for the 2015–16 fiscal year, the governing board of a school district that proposes to adopt a budget, or revise a budget pursuant to subdivision (e), that includes a combined assigned and unassigned ending fund balance in excess of the minimum recommended reserve for economic uncertainties adopted by the state board pursuant to subdivision (a) of Section 33128, shall, **at the public hearing held** pursuant to paragraph (1), provide all of the following for public review and discussion:*

- (i) The minimum recommended reserve for economic uncertainties for each fiscal year identified in the budget.*
- (ii) The combined assigned and unassigned ending fund balances that are in excess of the minimum recommended reserve for economic uncertainties for each fiscal year identified in the budget.*
- (iii) A statement of reasons that substantiates the need for an assigned and unassigned ending fund balance that is in excess of the minimum recommended reserve for economic uncertainties for each fiscal year that the school district identifies an assigned and unassigned ending fund balance that is in excess of the minimum recommended reserve for economic uncertainties, as identified pursuant to clause (ii).*

We have posted a “Sample Template for Statement of Reasons for Excess Reserves” form on our website (<http://dfs.fcoe.org/resources>) **for your use in making the necessary disclosures at your budget adoption public hearing**, if applicable. Please contact your District Financial Services Supervisor at (559) 265-3021 if you have any questions about these new disclosure requirements.

We will provide additional information related to 2021-22 Budget development once the Governor’s May Revision becomes available in mid-May.

## **II. 2021-22 LOCAL CONTROL AND ACCOUNTABILITY PLANS**

School district budgets have always reflected a district’s goals and priorities, but implementation of the Local Control Funding Formula (LCFF) formalized the alignment of a spending plan and resources to support that plan through development of Local Control and Accountability Plans (LCAPs). As you work on your 2021-22 LCAP, we encourage you to review the County Superintendent’s LCAP website (<http://lcap.fcoe.org/>), the current “Common Message” (<http://dfs.fcoe.org/resources>), and CDE’s LCAP page (<http://www.cde.ca.gov/re/lc/>) as needed for support. You may also contact Marvin Baker, Director of LCAP & Compliance, at (559) 265-4045 or [mbaker@fcoe.org](mailto:mbaker@fcoe.org).

## **III. CASH MANAGEMENT**

Cash management is a critical component of financial planning in a school district. For the first time since implementation of the LCFF, cash flow challenges are widely expected for school districts due to the principal apportionment deferrals in effect through June 30, 2021. Even districts with healthy fund balances and reserves may experience periodic operating cash shortages. The District should monitor its cash flow

continually and plan for short-term interfund or other borrowing options if necessary, to meet operational needs. The District should also ensure that any temporary interfund loans are repaid in accordance with ECS 42603.

#### **IV. NON-VOTER APPROVED DEBT**

Pursuant to ECS 17150.1, school districts must disclose information related to non-voter approved debt when that debt is secured by real property. The disclosure must be made to the County Superintendent and the County Auditor at least 30 days prior to Board approval of the debt.

The County Superintendent has prepared a “Disclosure of Non-Voter Approved Debt” form to assist you in meeting the disclosure requirements. The “Disclosure” form, as well as an Excel workbook prepared by the Fiscal Crisis & Management Assistance Team (FCMAT), have been posted here: <http://dfs.fcoe.org/resources>. If your District plans to issue non-voter approved debt (including Bond-Anticipation Notes or “BANs”), please submit the County Superintendent’s disclosure form to this Office and to the County Auditor. (The FCMAT worksheet may be helpful to you, but is optional.)

#### **V. COLLECTIVE BARGAINING**

Government Code Section [GCS] 3547.5 requires public disclosure of fiscal information related to a collective bargaining agreement, **before a district enters into the agreement**. This disclosure includes, but is not limited to, the costs that would be incurred by the district under the agreement for the current and subsequent fiscal years. This requirement applies whether a district is negotiating for salary and benefit increases or concessions.

GCS 3547.5 also requires the district superintendent and the chief business officer to certify that the costs incurred by the district can be met during the complete term of the agreement. The certification must include any budget revisions necessary to meet the cost of the agreement in each year of its term. The code further specifies that if the budget revisions are not made, the County Superintendent is required to declare the district as qualified or negative at the next interim reporting period.

Per ECS 42142, within 45 days of adopting a collective bargaining agreement, the superintendent of the school district shall forward to the county superintendent of schools any revisions to the district’s current year budget that are necessary to fulfill the terms of that agreement. Any additional costs that may result from the agreement must also be reflected in the district’s interim fiscal reports and multiyear fiscal projections.

If you have settled with your bargaining units since the Second Interim reporting period, please submit the Disclosure of Collective Bargaining Agreement worksheet (available for download at <http://dfs.fcoe.org/resources>) to our office, along with supporting documents (e.g., copies of Board approval documents showing key terms of the agreement(s) or similar documents) that can be used in our analysis of the fiscal impact of the agreements. Any necessary budget revisions should also be submitted.

#### **VI. CHARTER OVERSIGHT**

If your district has authorized charter schools to operate within your district boundaries, you are obligated by Education Code Section 47604.32 to, among other things, monitor the charter school’s fiscal condition, and promptly notify the CDE and County Office of any change in its status.



Mr. Rick Jackson  
April 30, 2021  
Page 4

Thank you for your consideration of this information. Please feel free to contact the District Financial Services team at (559) 265-3021 if you have any questions regarding this letter or if we may assist you with any finance-related matter.

Sincerely,



Gabriel Halls, Senior Director  
District Financial Services

c: Jim A Yovino, Superintendent, FCSS  
Kevin Otto, Deputy Superintendent/CFO, FCSS  
Don Shoemaker, Superintendent, KJUHS  
Rufino Ucelo, Business Manager, KJUHS

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**INTEROFFICE MEMORANDUM**

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**TO:** DON SHOEMAKER, SUPERINTENDENT

**FROM:** ROBIN LUND, CSEA CO-PRESIDENT 

**SUBJECT:** CONTRACT PROPOSAL 2020-21

**DATE:** APRIL 28, 2021

**CC:**

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Pursuant to the collective bargaining process, the following proposal is submitted to fulfill the requirement for the "sun shining" provisions related to the negotiations process. Please be advised the list of sunshine proposals is not exhaustive and the CSEA Chapter #226 reserves the right to offer new proposals and counter-proposals consistent with the ground rules for bargaining.

Kingsburg High School CSEA Chapter #226 bargaining unit would like to open negotiations on the following items:

1. Salary and benefits

Please feel free to contact me in you have any questions. Thank you!



# KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT

15.5

1900 18<sup>th</sup> Avenue • Kingsburg, California 93631 • (559) 897-7721 • FAX (559) 897-7759

**Don Shoemaker, Superintendent**

Board of Trustees: Rick Jackson, Brent Lunde, Steve Nagle, Mike Serpa, Johnie Thomsen

May 4, 2021

Negotiations

District offer for to the Kingsburg California School Employees Association Chapter #226 for the years of 2020-2021 and 2021-2022 is as follows:

1. 3% increase for the 2020-2021 school year retroactive to July 2020.
2. 2% increase for the 2021-2022 school year.
3. "In-Person Stipend" at 5% rate based on 2020-2021 base salary before the 3% raise. This is a one-time, off salary schedule stipend.

The entire agreement will expire June 2022. Both KJUHS and KCSEA #226 agree to continue discussion on language and procedures relative to the master agreement. If mutual agreements are reached prior to the contract expiration date both parties will establish MOU's reflecting those agreements.

**ISSUE:** Presented to the Board are the Fall Coaches for the 2021-2022 school year.

**ACTION:** Approve or deny the Fall Coaches for the 2021-2022 school year.

**RECOMMENDATION:** Recommend approval.

**FOR BOARD ACTION:**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_  
Thomsen: \_\_\_\_\_ Nagle: \_\_\_\_\_ Lunde: \_\_\_\_\_ Serpa: \_\_\_\_\_ Jackson: \_\_\_\_\_

## Athletic Coaching Staff: FALL - 2021

Sport	Level	Gender	Head or Assistant	Name	Paid or Volunteer
Cross Country	Varsity	Co-Ed	Head	Josh Woods	Paid
Football	Varsity	Boys	Head	David Wilson	Paid
Football	Varsity	Boys	Assistant	Jon Hall	Paid
Football	Varsity	Boys	Assistant	Austin Bray	Paid
Football	Varsity	Boys	Assistant	Roger Carender	Paid
Football	Varsity	Boys	Assistant	Ryan Dias	Volunteer
Football	Varsity	Boys	Assistant	Jason Musselman	Paid
Football	Varsity	Boys	Assistant	Rene Lopez	Paid
Football	Varsity	Boys	Assistant	Cody Shoemaker	Paid
Football	JV	Boys	Assistant	Jeff Sibley	Paid
Football	JV	Boys	Head	Josh Schulz	Paid
Football	JV	Boys	Assistant	AJ Castillo	Paid
Football	JV	Boys	Assistant	Clemente Moreno	Paid
Football	JV	Boys	Assistant	Dennis Gagnon	Paid
Football	JV	Boys	Assistant	Carson Hantula	Paid
Football	JV	Boys	Assistant	Ralph Carender	Paid
Football	JV	Boys	Assistant	Andrew Rios	Volunteer
Football	JV	Boys	Assistant	Karl McKinnie	Volunteer
Football	JV	Boys	Assistant	Ben Moore	Volunteer
Girls Golf	Varsity	Girls	Head	Bill Jensen	Paid
Girls Golf	Varsity	Girls	Assist	Kenny Collins	Volunteer
Girls Tennis	Varsity	Girls	Head	Tom Gramza	Paid
Girls Tennis	Varsity	Girls	Asstistant	Luke Gramza	Paid
Volleyball	Varsity	Girls	Head	Brittany Henderson	Paid
Volleyball	Varsity	Girls	Assistant	Becca Swenning	Paid
Volleyball	Varsity	Girls	Assistant	Alexandra Gardner	Paid
Volleyball	Varsity	Girls	Assistant	Danae Tucker	Paid
Volleyball	Varsity	Girls	Assistant	Leah Brey	Volunteer
Volleyball	JV	Girls	Head	Kristen Torres	Paid
Volleyball	JV	Girls	Assistant	Madison Gardner	Paid
Volleyball	F/S	Girls	Head	Karen Rodriguez (New)	Paid
Volleyball	F/S	Girls	Assistant	Erin Bishop (New)	Paid
Water Polo	Varsity	Girls	Head	Bre Abell	Paid
Water Polo	JV	Girls	Head	Not Filled	Paid